

**Minutes of  
Regular Meeting of the Governing Board  
For Tracy Unified School District  
Held on Tuesday, January 8, 2019**

**6:00 PM:** 1-3. President Abercrombie called the meeting to order and adjourned to closed session.

**Roll Call:** 4. Board: S. Abercrombie, A. Alexander, J. Costa, S. Kaur, B. Pekari, L. Souza (There is currently one vacancy on the board).  
Staff: B. Stephens, S. Harrison, T. Jalique, C. Goodall, B. Etcheverry

**7:00 PM** 5. President Abercrombie called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

**Closed Session:**

**6a** Finding of Fact #18-19/#35, #18-19/#36, #18-19/#37, #18-19/#38  
**Action:** Costa, Pekari. **Vote:** Yes-6; No-0. \_\_\_

**6b** Report Out of Action Taken on Reinstatements – AR#18-19/#6, AR#18-19/#8, AR#18-19/#9, AR#18-19/#10,  
**Action:** **Vote:** Yes-6; No-0.

**6c** Report Out of Action Taken on PE Exemption – KHS 10346037, WHS 10345233  
**Action:** **Vote:** Yes-6; No-0.

**6d** Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL- 312, Pursuant to Article XXIII  
**Action:** Denied. **Vote:** Yes-5; No-1(Alexander)

**6e** Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL- 313, Pursuant to Article XXIII  
**Action:** Denied. **Vote:** Yes-5; No-1(Alexander)

**Minutes:** **Approve Regular Minutes of December 11, 2018.**  
**Action:** Alexander, Souza. **Vote:** Yes-6; No-0.

**Employees Present:** T. Quiambao, R. Call, L. Nelson, D. Schneider, K Patchen, J. Stocking, T. Calderon, R. Riddle, J. Nott, R. Pecot, M. Ramirez, D. Haydock, R. Hermann, L. Sanchez, T. Haim, K. Felisberto, S. Hawkins, V. Nyberg, E. Barajas, E. Valadez, K. Patchen, B. Cashmere

**Press:** D. Rizzo

**Visitors Present:** A. Santiago, S. Souza, R. Leighton, D. Davis

**Student Rep Reports:** **Student Representative Reports:**  
**Tracy High FFA** Anthony Santiago and Seraphina Souza are here tonight. On November 15<sup>th</sup> students received their Greenhand Degree. There were 37

recipients. The Lions Club crab feed was held on December 8<sup>th</sup>. Members served dinner and earned community service hours. Over 100 members watched The Grinch movie. Several students placed in the Arizona livestock show. Four members met requirements to earn their FFA degree. There will be a ceremony later this month. Seven students will be attending the Made for Excellence conference in Sacramento for Sophomores focusing on student development. The annual FFA Foundation crab feed will be held on February 2<sup>nd</sup> at the Tracy Community Center. Tickets are on sale. There will be a silent and live auction as well.

**West High FFA** Renae Leighton and Dalton Davis are here tonight. Their See's Candy and poinsettia sales ended and they raised over \$10,000. On December 3<sup>rd</sup> they hosted the annual degree night. Students were recognized who received their Greenhand Degree. The special programs night was a great success. They met new and amazing students. The Made for Excellence will take place on February 6<sup>th</sup>. The California State FFA Conference will be in April and 12 students will be attending. On January 17<sup>th</sup> they will be hosting a local speaking contest and the top 2 will advance to the sectional contest. Sections will be held in Lodi. On January 12<sup>th</sup> will be their retreat and students interested in becoming an FFA officer will want to attend. There will be career development events such as floral, livestock, ag sales, poultry, judging, etc. Students will also get to travel to various colleges such as UC Davis and Fresno State.

## **Recognition & Presentations:**

### **9.1 North School Presentation**

Principal, Mayte Ramirez, and Assistant Principal, Virginia Nyberg presented a power point about North School. They are a preschool through 8<sup>th</sup> grade school with 747 students. They showed various pictures of students and activities. Their focus is on rigor, relevance and relationships. They showed pictures of student classes and their projects. Their Professional Learning Communities are per grade level teams where they develop common formative assessments and look at areas of growth to help students succeed. They provide tutoring for K-5 during the day and after school for 6-8 grade students. Tim Brown from Solution Tree gave a presentation about PLCs along with Jacobson and Villalovoz teachers. Teachers review the data analysis and have seen growth with ELA for the past 3 years. In math, some scores have dropped. They will focus more on Math to support students. They are also working on school community through activities which focus on student engagement, common instructional strategies and higher levels of questioning. They are offering a lot of tutoring for middle school kids. They held their winter concert in December and had a full house. They performed 3 times in the same day and the participation was phenomenal. The Spelling Bee had several students participating this year. Andre Raymundo made it to the county and he is already prepping for next year to be in first place. Students are busy planning leadership activities, recycling projects, and winter craft night. Parents attend Second Cup of Coffee, Parent Café and are learning components for parents to learn strategies to use at home. They have great coaches to work with at various grade levels for NGSS science standards. The DARE program-5<sup>th</sup> grade students focused on collecting cans. It teaches about respect, caring, learning and making good choices. In December, SJ County Office of Education brought tennis shoes for a 4<sup>th</sup> grade class. It was a great event. The teacher created a lesson plan that included the metric system and teaching the students about their shoe size and that

way they got their shoe size without the students knowing they were getting new shoes. She thanked everyone.

**Information &  
Discussion Items:**

**10.1 Administrative & Business Services:** None.

**10.2 Educational Services:**

**10.2.1** Receive Report on the District-wide Initiative to Support Instruction and Assessment through the Rigor/Relevance Framework  
Associate Superintendent of Educational Services, Dr. Sheila Harrison, presented a power point on the work that has been done. The district is in year 2 of the plan. Other presenters included teachers and administration from West High, Bohn Elementary and Professional Learning & Curriculum. They spoke on how they planned lessons through the rigor and relevance framework. Lesson study is a very effective learning practice. They reviewed each quadrant and showed how the rubric relates to how they will teach a lesson in class. By focusing on designing high level questions, they have seen significant growth. As part of our partnership with ICLE, we have collected baseline data by visiting classrooms and capturing that data on rubrics. Principals visit classrooms frequently and use the rubrics to collect data. Monthly workshops on rigor, relevance and engagement are provided. The district provides a leadership academy and new leaders workshop series which was a 3-day series for our new leaders. Going forward, we will have a contract with ICLE for your approval at the January 22<sup>nd</sup> meeting so that we can continue this work and complete our third year plan to continue a district wide focus with the ultimate outcome to improve instruction.

**10.2.2** Receive Report on Proposed History-Social Science Instructional Materials Adoption for 6-12

**10.2.3** Receive Report on Proposed International Baccalaureate Psychology Instructional Materials Adoption

**10.2.4** Receive Report on Proposed Instructional Materials Adoption for IB Philosophy SL

10.2.2; 10.2.3 and 10.2.4 – Director of Instructional Media Center, Dr. Debra Schneider, reviewed the process for all adoptions. They look at the course needs, evaluate the program and then propose what they like the best. Various teachers commented on the process and how they came to their choice.

Next steps on all adoptions is to have the board approve the materials at the January 22<sup>nd</sup> meeting. IMC will then submit purchase requisitions and then process materials for teachers to check out in Spring of 2019, for students receive in the Fall of 2019.

**Hearing of  
Delegations**

**11.** None.

**Public Hearing:** 12.1 **Administrative & Business Services:**

**Consent Items:** **Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.**

**Action:** Costa, Alexander. **Vote:** Yes-6; No-0.

**13.1 Administrative & Business Services:**

**13.1.1** Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

**13.1.2** Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein With Thanks and Appreciation From the Staff and Students of the Tracy Unified School District

**13.1.3** Approve Entertainment, Assembly, Service, Business and Food Vendors

**13.1.4** Ratify Measure B Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

**13.2 Educational Services:**

**13.2.1** Approve Revised Central Elementary School Plan for the Remainder of the 2018-2019 School Year

**13.2.2** Approve Agreement for Special Contract Services with Karen McCrary, MFTI, to Provide an Additional Day of Mental Health Services to Jacobson Elementary for the 2018-2019 school year

**13.2.3** Approve Overnight Travel for Two Administrators and One Teacher to Attend the Summit on Professional Learning Communities (PLC) at Work in Phoenix, Arizona February 19-20, 2019

**13.2.4** Approve Agreement for Special Contract Services with Solution Tree, Inc. to Provide Professional Development for Teachers at Central Elementary School during the March 1, 2019 Staff Development Buy-back Day

**13.2.5** Approve Agreement for Special Contract Services with San Joaquin County Office of Education for the Artist-in-Residence Program for Students at Wanda Hirsch Elementary School

**13.2.6** Approve Overnight Travel for Kimball High School (KHS) Model United Nations (MUN) Club Members and Advisors to Participate in the Santa Clara Valley Model United Nations Conference (SCVMUN) in Santa Clara, California January 25-26, 2019

**13.3 Human Resources:**

**13.3.1** Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

**13.3.2** Approve Classified, Certificated and/or Management Employment

**Action Items:** 14.1 **Administrative & Business Services:**

**14.1.1** Accept the Fiscal Year 2017-18 Annual Financial Audit (Separate Cover Item)

**Action:** Kaur, Souza. **Vote:** Yes-6; No-0.

**14.2 Educational Services:** None.

**14.3 Human Resources:**

**14.3.1** Approve Revised Job Description for Teacher Librarian

**Action:** Costa, Souza. **Vote:** Yes-6; No-0.

**14.3.2** Approve a Variable Term Waiver for Teela Jimerson –  
Special Education SDC

**Action:** Souza, Costa. **Vote:** Yes-6; No-0.

**Board Reports:**

Trustee Souza thanked the students from FFA and staff here tonight. Trustee Kaur thought the presentations were very informative and loved the teachers' passion. Trustee Alexander thanked everyone for coming out. He would like to have information on elementary school security guards and technology that connects with the police. Trustee Costa thanked all of the people for their donations to the district and to Southwest Park and Tracy High this month. Trustee Pekari thanked everyone for their presentations and the collaboration with teachers and administration is awesome. This month is National Mentoring Month that encourages peer-to-peer mentoring and also National Slavery and Human Trafficking Prevention Month. Some of our students will be presenting at the county wide human trafficking summit. They will be representing the county and they are Tracy High School students. He just found out that the conference is sold out and has a waiting list of 500. Trustee Abercrombie thanked all of the presenters. On a personal note he thanked the teachers, students and parents who helped with Brighter Christmas. They served over 550 families and over 1400 children. Next week on January 17<sup>th</sup>, we will have a special meeting to appoint a member to fill the vacancy. That meeting will start at 6:00 and we have 7 candidates for that position.

**Superintendent Report:**

Dr. Stephens commented that before break he attended the Kelly School music program. They did a great job! He also attended the Villalovoz Preschool winter celebration that was very cute. They had Santa and some students were afraid but it was a great experience. On January 21<sup>st</sup> we have the MLK Breakfast at 8:30 a.m. at Tracy High School. There will be an article will be in Tracy Press.

**Adjourn: 8:39 pm**

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Clerk

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Date