



DISTRICT ACCOUNTABILITY COMMITTEE (DAC)

General Meeting Agenda

BVSD Education Center

November 6, 2018

6:15 p.m. - 8:30 p.m.

Attendees

- Tina Marquis, Board of Education Representative
- Bill Sutter, BVSD Chief Financial Officer
- DAC Representatives

1. Welcome and Icebreaker (15 min.)

- Ice breaker - Choose one word that exemplifies your school

2. Board of Education Report (Given by Tina Marquis, 10 min.)

- Tina - Word for School Board - Caring
- Two Open Board Seats (term limited, next year) and potentially others; never too early to think about running for the school board.
- Superintendent Meet and Greets are wrapping up. There was a fairly low turnout. For example, Boulder High had 11 people. The most recent one was at Columbine - Tina was there. She shared some of the questions that were asked.
- The board is working on policy review - 246 policies. Not all policies are in practice. The board is also reviewing their legislative platform before meeting with legislative team. Thinking about what can be expected at the state level.
- Presentation at the board on the Equity Summit/Policy - Some measures being looked at as equity marker: Measuring the number of Free and reduced lunch, students of color, English language learners who participate in advanced classes and who participate in sports and other extra curriculums.
- Q: It is difficult to find existing policy, is there a plan to make it easier? A: Likely a website resign in the works to make it easier.
- Q: What is the boards first priority? A: Learning how to work/communicate with the superintendent effectively and build a collaborative relationship.

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- Q: Will there be a summary of Rob's the questions and comments raised at the Meet and Greets? A: There will be a summary of his 100 days and likely one of the Meet and Greets too.
3. Superintendent Report (Given by Bill Sutter, 10 min.)
- Rob asks 4 Questions at each Meet and Greet and collects feedback on each of those questions: What does BVSD do well? What are most proud of in BVSD? What is one thing you would change at BVSD? What is one piece of advice for the superintendent? What is one thing that would make BVSD best in the country?
 - Sub teacher shortage - The biggest issue seems to be getting people to take assignments on Mondays and Fridays. The district is looking at incentivizing teachers to not take off Mondays and Fridays. The vacancies do not seem to be because of position vacancies. Email sent out to BVSD community asking them to get sub certified. Central office staff with sub licenses are filling in as needed. Other staff are filling in for non-licensed positions as needed.
 - Q: Is low pay an issue? Adjacent districts pay more. Some teachers complain of subs cancelling at the last minute. Maybe due to getting a sub job that is better paying. A: It is probably a small factor but it isn't a big difference in pay, maybe \$5-10 per day. Budget Presentation (Bill Sutter, CFO, 60 minutes)
4. Budget Presentation (Bill Sutter, CFO, 60 minutes)
- [Budget development topics](#) to be included tonight.
 - We look at the budget over about 17 months as we start talking in September, adopt the budget in the following June and finish up in January of the next year with the revised budget. Lots of opportunity for input across the whole [timeline](#). We look at the budget over about 17 months
 - 90% of the general operating fund is compensation, education is largely service based
 - [A different view](#) of the process. Shows that we take budget requests throughout the process.
 - [Another view](#) of the process. This shows the priorities that the Board reviews. This one ends sooner since it is priority focused and is used in budget development. Includes work session topics.
 - [Strategic Financial Plan](#). Comes out in January and is revised in April when more data/documentation is released. It contains a more distilled look at the budget information and was requested by the Board of Education.

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- MoU - looking at weighted student allocations or differentiated allocations.
 - If Amendment 73 passes, it provides the opportunity to move to one of these alternative allocation models.
 - Not looking to create “winners” and “losers” based on new allocations.
 - [GFOA best practices](#). We’re working toward this but not there yet.
5. Subcommittee Reports (35 minutes)
- a. Communications:
- i. Elected Amy Lynn as chair
 - ii. Suggest providing draft of the minutes with a faster turnaround if possible to assist SACs that meet close to the DAC meetings.
 - iii. Consider a web-based hub for DAC, and perhaps a directory for each subcommittee (google + or a closed Facebook group). This would include links to meeting minutes, attendance form, agendas, DAC directory, subcommittee info, links to documents presented at meetings etc. Maybe the communications subcommittee can create a set of policies regarding commenting and discussion if we have open posts.
 - iv. Improved DAC orientation for new members or perhaps a mentorship program as long as it can take place at the DAC meetings.
 - v. Establish clearer channels of how we communicate as a whole DAC, how subcommittees report to the whole group etc.
- b. SAC Support:
- i. Elected Jenny Nunemacher as chair
 - ii. Established the following action items to be completed prior to our next meeting:
 1. Read/reread the 2018 [SAC Manual](#)
 2. Develop a Google Form/Survey for DAC Members based on:
 - a. State Statute [CRS 22-11-402](#)
 - b. [CDE Responsibilities Inventory](#) (pg 15 of SAC Manual)
 - c. SAC Manual Inclusions
 - d. Questions and concerns raised by membership
- c. Budget Priorities Survey:
- i. Elected Kristine Johnson as chair
 - ii. Established the following action items to be completed before our December meeting.

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1. Set up a Google folder with data to review (school names removed, but level (elementary, MS, HS, K8) preserved)
2. Create categories for open ended questions from the survey
3. Meet virtually as needed to categorize comments from questions 19 and 20 into themes as well as looking for trends across the more quantitative data.

d. Data and Assessment:

- i. Elected Terri Wilson as chair.
- ii. Discussed the data analysis memo as the one concrete deliverable for the subcommittee. This will be attached to the spending priority recommendation and should be another consideration for the general DAC to consider in addition to the budget survey.
- iii. In the second semester, the subcommittee can self-identify areas for further exploration and potential deliverables.
- iv. Homework before next DAC meeting: Members should have received an invitation to the subcommittee's google folder from Lisa. Review last year's data analysis memo and begin to note trends in the district's data. DISH may be a good resource:
<http://www2.cde.state.co.us/schoolview/dish/dashboard.asp>

6. Adjournment (5 minutes)

- Prior to adjourning, we approved amended [October minutes](#) by acclamation.

SAC Information

- Start looking at your school budget:
 - [Financial Transparency for Colorado Schools](#)
- School Climate Survey will be administered October 29 - Nov 16.
- Survey on policies [JS/GBEE](#) will be sent from BVSD later this fall, we encourage everyone to participate.

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