



THE RULES OF THE O.P. SOCIETY

In these Rules the use of the term 'The Society' means The Old Pangbournian Society.

1. OBJECTS

The objects of the Society are:-

- a. To maintain the tradition of the College and the ideals of its Founders.
- b. To keep Old Pangbournians in all parts of the world in touch with each other and the College.
- c. To promote united action in any scheme for the benefit of Old Pangbournians and/or the College.
- d. To support The Pangbourne Association.

2. MEMBERSHIP

The following are eligible for election to Membership:-

- a. All who have been cadets or pupils at the College.
- b. Other persons as the Committee may choose to elect.

3. HONORARY MEMBERSHIP

The following are eligible for election to Honorary Membership, but have no vote or voice in the management of the Society:

- a. Chairman of the Board of Governors.
- b. Officers and Staff of the College who may be invited by the Committee to join the Society on the recommendation of the Headmaster.
- c. Other persons as the Committee may choose to elect.

4. VICE PRESIDENTS AND HONORARY VICE-PRESIDENTS

The Committee may elect Vice Presidents and Honorary Vice-Presidents from the Members and Honorary Members.

5. ADMISSION TO MEMBERSHIP

- a. The names of those wishing to join the Society are to be approved by the Committee.
- b. The name of any member may be removed from or restored to the Society by a majority vote of the Committee in its absolute discretion.

6. FINANCE

Pangbourne College, in agreement with the 2017 Memorandum of Understanding, will provide an annual budget to the OP Society sufficient to cover the operating costs of the OP Society. The amount will be agreed each year between the Director of Development and the Chairman of the OP Society, will be held within the College's operating accounts, and will not roll over from year to year. All Committee approved expenses, once notified to the Treasurer, will be submitted to the Director of Development.

7. OFFICERS

The Officers of the Society are:-

- a. The President,
- b. The Chairman,
- c. The Hon Treasurer, and
- d. The Hon Secretary to the Committee.

They are to be elected at the Annual General Meeting of the Society and will hold office for one year, but will be eligible for re-election, provided that:

1. The President may hold office for not more than five consecutive years;
2. The Chairman may hold office for not more than four consecutive years but should be re-elected after two years;

The Chairman is to be an Old Pangbournian. The Chairman, Hon Treasurer and Hon Secretary to the Committee are to be full members of the Old Pangbournian Society.

8. COMMITTEE

The affairs of the Society are to be managed by a Committee, which is to be elected, as required, at the Annual General Meeting of the Society, and is to consist of:

- a. The Chairman;
- b. The Hon Treasurer;
- c. The Hon Secretary to the Committee;
- d. A maximum of twelve Old Pangbournians are to serve as members of the executive committee inclusive of the Chairman, Hon Treasurer and Hon Secretary. With the exception of the three Officers, committee members will be appointed for an initial three-year term and

will be eligible for re-election for up to three further years. No person may hold office for more than six years.

e. The President and Vice Presidents (if any) who are to be ex officio Members of the Committee.

9. COMMITTEE FUNCTIONS AND POWERS

a. The Committee is to meet at least three times a year, and has powers to co-opt members to hold office until the next Annual General Meeting.

b. A Special meeting of the Committee may be called by not less than eight members of the Committee by written request to the Hon Secretary to the Committee.

c. At all Committee meetings six members constitute a quorum, except for the purposes of Rule 5.b. when the quorum required is ten. The Committee has the power to make such by-laws, as it deems necessary for the management of the Society. These by-laws become operative immediately they are made, and remain in force until the next Annual General Meeting, when they cease to operate unless confirmed at the meeting.

10. AFFILIATED BRANCHES, CLUBS AND SOCIETIES

No Branch, Club or Society of which membership is restricted to Old Pangbournians can be recognised as an Old Pangbournian body unless affiliated to the Old Pangbournian Society. Application for such affiliation is to be made through the Hon Secretary to the Committee. The Committee has power to appoint members to act as the Society's local representative in the provinces and abroad, and encourage and sanction formation of branches of the Society wherever the numbers of members resident, and/or regularly visiting, make such a course desirable. Such branches may have their own rules, officers and organisation if they so desire, provided always that:-

a. They are governed by the spirit of Rule 2 and Rule 3 in respect of full membership.

b. Each Branch is known as the Old Pangbournian Society (..... Branch/Club, as appropriate).

c. The Old Pangbournian Society is not responsible for any debts or any other liabilities incurred by any affiliated Branch, Club, Society or Member.

11. ANNUAL GENERAL MEETING

The Annual General Meeting of the Society is to be held whenever convenient, when the Chairman's report and Treasurer's accounts shall be received.

12. EXTRAORDINARY GENERAL MEETING

Extraordinary General Meetings are to be held: -

a. By the direction of the Committee.

b. On a requisition in writing to the Hon Secretary to the Committee signed by not less than 50 members of the Society, and stating the purpose for which they desire the meeting to be summoned. At least 14 days' notice of all such meetings is to be given to all members.

13. NOTICES

Every member is to provide and update their contact addresses to the Hon Sec of the Pangbourne Association, and all notices, letters and e-mails sent to such addresses are to be considered as duly delivered. The accidental omission to send notices to, or the non-receipt of notices by, a member does not invalidate any resolution passed at any General Meeting.

14. SOCIETY TRUSTEES

All members of the Committee are deemed to be trustees for the purpose of managing any capital funds in the Society's possession.

15. SOCIETY FUNDS

All monies of the Society are held at a bank approved by the Committee in an account in the name of the Society, or in any other investments as specifically directed by the Committee, also in the name of the Society. All cheques drawn on this account are to be signed by any two of the following:-

- a. The Chairman of the Society,
 - b. The Hon Treasurer of the Society,
 - c. The Hon Secretary to the Committee; and
 - d. An authorised signatory of The Pangbourne Association
- The Committee may expend any of these monies at their discretion.

16. OBSERVANCE OF RULES

Every member of the Society is bound by these Rules.

17. ALTERATIONS TO RULES

These Rules may be altered or added to by resolution of the Society in General Meeting, provided that at least two thirds of the members present at such General Meeting have voted in favour of such alteration or addition, and that a notice of the alteration, or addition proposed to be brought forward, has been included in the notice convening the Meeting.

(Last updated October 2017)