



Technology Services, Wyandotte Public Schools

540 Eureka ♦ Wyandotte, MI 48192 ♦ p734.759.5060 ♦ f734.759.5069

Chromebook Damage & Replacement Contract

June 4, 2018

Chromebooks in our 1-to-1 program give our students the opportunity to learn anytime and anywhere. We know our students will respect and keep their device safe using them in accordance with Wyandotte's Student Code of Conduct, Acceptable Use Policy and the law.

We also know accidents happen. Students are responsible for maintaining a working Chromebook at all times and shall use care to ensure the Chromebook is not damaged. There will be an annual \$25 non-refundable insurance fee that will offset the cost of any "First Repairs" to the Chromebook, if needed. Types of damages include, but not limited to: broken screens, cracked plastic pieces, missing keys, broken trackpad, inoperable device, etc.

The non-refundable insurance fee will be reduced to \$15 for students on a reduced lunch account and there will be no cost for students receiving a free lunch. **For verification purposes, all parents who have children on a free or reduced lunch must still register their email contact information on MyPaymentPlus.** Deductibles and fees for fixing Chrombooks still apply to all students.

Fees will be collected through the MyPaymentPlus portal: <https://www.mypaymentplus.com>. If you currently do not have an account, registration is free. You will need your student's School ID number which starts with "200"; most students have memorized this number. If you need help registering, MyPaymentPlus has help available Mon-Fri between 7:30 and 5:30 EST. at **1-877-237-0946**. Besides paying the non-refundable insurance fee, you can view other things like what your child is buying for lunch.

After registering in MyPaymentsPlus, you will see "Technology" in the online portal. This is where you would click to pay the Chromebook Insurance fee and sign the online form. Payments will be accepted immediately. Insurance fees are due by June 11th for current 6th and 7th grade students.

Important: All Parents must complete the online form in MyPaymentPlus before your student receives their device. <https://www.mypaymentplus.com>.

Chromebook Damage/Repair Deductables for Lenovo N23 Chromebook

| Repair | 1 st Time with Insurance Fee | 2 nd repair with Insurance Fee |
|-------------------------------|---|---|
| Removed Asset tag | \$10 | \$30 |
| Damaged Screen | \$75 | \$150 |
| Lost/Broken Charger/Cord | \$20 | \$45 |
| Broken top or bottom case | \$30 | \$60 |
| TouchPad | \$25 | \$50 |
| Audio Jack | \$25 | \$50 |
| Lost Stolen w/Police Report | \$150 | \$270 |
| Lost/Stolen w/o Police Report | \$270 | \$270 |



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If a Chromebook is damaged, contact Technology Services at **734-759-5061** and/or helpdesk@wy.k12.mi.us.

Devices are the property of Wyandotte Public Schools and are only to be repaired by district authorized personnel.

During the school year, students will take the device to their school's Library Media Center to report any damages.

Upon receiving the damaged device and help ticket, Wyandotte Technology Services will assess the damage and then determine any applicable repair/replacement fees. During the school year, if a loaner device is available, one will be issued to the student until the original device is repaired. After two incidents of accidental damage, the student may lose certain privileges of being in the Chromebook 1-to-1 program and may not be permitted to take the device home.

All Chromebook deposits and, if necessary, repair deductibles will be paid through **MyPaymentsPlus**.
<https://www.mypaymentplus.com>.

Jeff Trudell
Technology Director
Wyandotte Public Schools