



White Bear Lake Area Public Schools

Health and Safety Committee Meeting – April 18, 2018

7:30 a.m. – Community Theater Atrium

Agenda:

1. Introductions

Dan Roeser

2. HR Items

Rebecca Edberg/Dan Roeser

3. First Report of Injuries

Dan Roeser to summarize injuries reported to date for 2018. (Copies of the summary of incidents will be forwarded to Principals/Associate Principals after the meeting).

4. Recent Health and Safety Activities (February-March-April)

Dan Roeser/Scott Larson/Debbie Green to discuss recent health and safety activities, and describe upcoming projects.

- Annual Departmental Safety Meetings (North Science Teachers 2-13-18; Sunrise & CMS Science Teachers) - Debbie
- Lead in drinking water testing and re-testing of replaced fixtures - Debbie
- Collection of radon samplers for submission to analytical lab – Debbie
- Completion of annual ventilation checks for Science, Art & Graphic Arts - Debbie
- Mock OSHA building walkthroughs (see audit checklist example) - Debbie

5. Upcoming Health and Safety Activities (May-June)

- Compile reports on radon sampling results for each district building and Minnesota Department of Health – Debbie/Dan
- Mock OSHA building walkthroughs – Debbie
- Check with vendors (Dalco and Continental Research) about SDS Book updates for Custodians - Debbie
- Conduct H&S training for seasonal Custodial, Grounds employees - Debbie
- Schedule Back Safety training for Custodians – Debbie
- Schedule annual compressor and boiler inspections – Scott
- Update signage in mechanical rooms and tunnels- Scott
- Arrange annual sharps delivery to St. John's for disposal – Dan
- Repair concrete trip hazards- Dan

6. School Security committees role in recommending and reviewing enhancements

Committee's role in recommending and reviewing enhancements

7. Department or Building Concerns

Dan Roeser to ask building representatives to report on building safety concerns.

8. Next Meeting Date:

To be determined (Fall 2018)



White Bear Lake Area Public Schools

MINUTES

Health and Safety Committee Meeting – January 17, 2018

7:30 a.m. – Community Theater Atrium

Agenda:

1. Introductions and Committee Goals

Dan Roeser

2. HR Items

Dan Roeser

3. First Report of Injuries

Dan Roeser summarized injuries incidents reported in 2017, and discussed OSHA's form 300 Log of Work-Related Injuries and Illnesses for 2017. (Copies of the summary of incidents are forwarded to Principals/Associate Principals after the meeting).

4. Recent Health and Safety Activities (November – December – January)

Dan Roeser/Scott Larson/Debbie Green discussed recent health and safety activities, and described upcoming projects.

- Annual hearing tests (11/21/17) for Tech Ed, Band & PE teachers. Notifications and follow-up meetings for 7 employees whose tests showed standard threshold shifts. - Debbie
- Annual departmental safety meetings: Tech Ed (10/10/17), Art (12/12/17) & Science (South-1/9/18) teachers. - Debbie
- Head Engineers' Annual Refresher Training (11/29/17): Lockout-Tagout and Confined Space procedures; Scissors Lifts. - Scott
- 5-Year Radon Tests – district wide (samplers placed 11/15/17-12/4/17 for 90-day test). - Dan
- Year-end assessment of SafeSchools training (deadline to complete training: 12/31/17). – Dan

5. Upcoming Health and Safety Activities (January-February)

- Renew hazardous waste licenses (January) - Dan
- Compile and post OSHA 300A Summaries in each building for 3 months (February 1-April 30) - Dan
- OSHA fall protection grant - Dan
- Lead in water testing – Centrla, DC, Lincoln - Dan
- Indoor Air Quality (IAQ) classroom checks – December, January - Debbie
- 6-month Asbestos Inspections & Repairs – December, January - Debbie
- Mock OSHA building walkthroughs - Debbie
- Custodians' Annual Refresher Training (1/25/18): Electrical Training, Boiler Room Fall Protection, Ladder Safety - Scott

6. Department or Building Concerns

Dan Roeser asked building representatives to report on building safety concerns.

7. Next Meeting Date:

April 18, 2018