



White Bear Lake Area Public Schools

Health and Safety Committee Meeting – October 3, 2018

7:30 a.m. – Community Theater Stage

Agenda:

1. Introductions

Dan Roeser

2. Summary of Committee Goals

Dan Roeser

3. First Report of Injuries

Dan Roeser to summarize injuries to date for 2018. (Copies of the summary of incidents will be forwarded to Principals/Associate Principals after the meeting).

4. Recent/Upcoming Health and Safety Activities

Dan Roeser/Scott Larson/Debbie Green to discuss recent health and safety activities, and describe upcoming projects.

Dan:

- Radon results reported to School Board Aug 13
- Asbestos removals at various sites
- Annual e-notifications regarding Asbestos/IAQ/IPM
- Sept 26- Safeschools annual online training set-up (completed training due district-wide 12/31)
- FERPA training (protecting student privacy) will be sent out in Safeschools- TBD
- Facilities Planning and HVAC

Scott:

- Summer- Annual maintenance/testing of fire extinguishers, alarms, sprinkler systems
- Summer Projects and school-dude updates
- Training

Debbie:

- 3-Year AHERA-mandated asbestos re-inspections districtwide
- Annual playground safety checks
- Annual vendor inspections: Boiler Room Fall Protection, Boiler Room Hoists, Bus Garage & Grounds Garage Hoists/Lifts/Jacks

Debbie: (Oct-Dec)

- Annual local exhaust ventilation checks in Tech Ed classrooms (10-8-18)
- Annual Safety Refresher for Cook Managers (10-24-18)
- Annual Safety Meeting with Tech Ed Teachers (10-9-18)
- Annual Safety Meeting with MS & HS Art Teachers (11-13-18)
- Annual hearing tests for Staff in Hearing Conservation Program (11-20-18: PE, Tech Ed, Band/Music, Grounds Staff)
- Annual Indoor Air Quality (IAQ) classroom checks district-wide (beginning 12/3/18)
- 6-Month AHERA asbestos surveillance inspection (beginning 12/17/18)
- Monthly mock OSHA walkthroughs with Head Building Engineers (TBD each month)

5. Update from Safety & Emergency Coordinator

Kevin Klecker to comment on district emergency response preparedness and securing district buildings.

6. Department or Building Concerns

Dan Roeser to ask building representatives to report on building safety concerns.

7. Next Meeting Dates:

January 16, 2019

April 17, 2019



White Bear Lake Area Public Schools

MINUTES

Health and Safety Committee Meeting – April 18, 2018
7:30 a.m. – Community Theater Atrium

Agenda:

1. Introductions

Dan Roeser

2. HR Items

Rebecca Edberg/Dan Roeser

3. First Report of Injuries

Dan Roeser summarized injuries reported to date for 2018. (Copies of the summary of incidents are forwarded to Principals/Associate Principals after the meeting).

4. Recent/Upcoming Health and Safety Activities

Dan Roeser/Scott Larson/Debbie Green discussed recent health and safety activities, and described upcoming projects.

(February-March-April)

- Annual Departmental Safety Meetings (North Science Teachers 2-13-18; Sunrise & CMS Science Teachers) - Debbie
- Lead in drinking water testing and re-testing of replaced fixtures - Debbie
- Collection of radon samplers for submission to analytical lab – Debbie
- Completion of annual ventilation checks for Science, Art & Graphic Arts - Debbie
- Mock OSHA building walkthroughs (see audit checklist example) - Debbie

(May-June)

- Compile reports on radon sampling results for each district building and Minnesota Department of Health – Debbie
- Mock OSHA building walkthroughs – Debbie
- Check with Custodians/Vendors (Dalco and Continental Research) about SDS Book updates for Custodians - Debbie
- Conduct H&S training for seasonal Custodial, Grounds employees - Dan/Debbie
- Schedule Back Safety training for Custodians – Dan/Debbie
- Arrange annual sharps delivery to St. John’s for disposal - Dan
- Schedule annual compressor inspections – Dan/Scott

5. Department or Building Concerns

Dan Roeser asked building representatives to report on building safety concerns.

Next Meeting Date:

To be determined (Fall 2018)