

MORRIS SCHOOL DISTRICT  
Minutes of October 15, 2018  
MORRISTOWN HIGH SCHOOL

The regular meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening October 15, 2018 at 6:36 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

A regular business meeting of the Morris School District Board of Education will be held Monday, October 15, 2018. The board will open the meeting at 6:30 p.m. and immediately go into executive session until 7:30 p.m. when open public session will begin. The meeting will be held in the Learning Commons of Morristown High School, 50 Early Street, Morristown, New Jersey.

Action will be taken.

At the Roll Call, the following Board Members were present: Mrs. Meredith Davidson, Ms. Luci Galdi, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Prim Minchello, Mrs. Ann Rhines, Ms. Melissa Spiotta, Mrs. Nancy Bangiola, Vice-President and Lisa Pollak, President.

Ms. Jeanette Thomas arrived at 6:44 pm; Mr. Leonard Posey arrived at 7:16 pm.

\*Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1

Also present were Mr. Mackey Pendergrast, Superintendent, and Mr. Anthony LoFranco, Business Administrator/Board Secretary and Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management.

Mrs. Bangiola departed at 7:05 pm.

Ms. Jennifer Adkins, Community School Coordinator, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Erica Hartman, Directory of Technology, Instructional, Ms. Josephine Noone, Director of Curriculum and Instruction and Mr. Gregory Sumski, Hillcrest School Principal arrived at 7:30 pm.

Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Dr. Jessica Neu, Director of Pupil Services, Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services were absent.

There were approximately 35 people from the public, press and staff in attendance.

At 6:38 p.m, Mrs. Bangiola moved to go into closed session to discuss legal and confidential matters.

Dr. Gallerstein seconded the motion which carried unanimously with Mr. Posey and Ms. Thomas absent.

At 7:18 p.m. Dr. Gallerstein moved to go into open session. Mrs. Davidson seconded the motion, which carried unanimously.

### **PLEDGE OF ALLEGIANCE**

*Ms. Pollak led the Board in the Pledge of Allegiance.*

### **SUPERINTENDENT'S REPORT**

*Mr. Pendergrast gave a presentation on the district's Violence & Vandalism and H.I.B. report card.*

*Following the presentation, Mr. Pendergrast introduced Mr. Gregory Sumski, Hillcrest School Principal to present the strategies and conditions that are being created at Hillcrest to foster a Growth Mindset as part of Social, Emotional Learning for their students.*

*Mr. Pendergrast took some questions from the Board of Education regarding above topics presented on.*

*Lastly, Mr. Pendergrast introduced Debbie Sontupe, MEF Executive Director, Patty Haralampoudis, MEF Chair and Linda Hellstrom, Director of Morristown Festival of Books, in collaboration, presenting Morris School District with a donation of \$10,000 that will be used to purchase books for Social Emotional Learning.*

### **PRESIDENT'S REPORT**

*None*

### **PUBLIC COMMENT**

*Members of the public came forward on the following topics:*

- Substitute Bus Driver rate of pay and shortage of bus drivers*
- Request for communication with bus drivers*
- Inquiry on how Growth Mindset is or will be applied at other schools and carried through to the high school level*
- Request for increased community engagement from the Board of Education*
- Grateful for challenged lessons for Spanish speaking children in Spanish class as previously requested*

### **STUDENT REPRESENTATIVES**

*Ms. Vargas and Ms. Baskin reported the following:*

- 10/15 - 10/19 - Spirit Week*
- 10/16 - Financial Aid Night, 7 pm*
- 10/17 - Information Session with Brown University, 7 pm*
- 10/20 - Homecoming Football Game & Dance*
- 10/23 - Freshman/Sophomore Night , 7pm*
- 10/26 - Mini College Fair*
- 10/27 - ACT Testing*
- 11/3 - SAT Testing*

## **COMMITTEE REPORTS**

### **Finance**

*Dr. Gallerstein reported the following was discussed:*

- *Preschool Expansion*
- *Bus Driver salaries*
- *District property*
- *Project Updates*
  - *MHS Student Parking Lot Lighting*
  - *AV Boiler Replacement*
  - *MHS Graphics & Photo Renovation*

*Prior to the Human Resources Committee Report, Mr. Posey asked for clarification on behalf of the Board from Mr. Pendergrast regarding the Outreach Program and Funding. A discussion ensued.*

### **Human Resources**

*Ms. Minchello reported the following was discussed:*

- *Personnel Updates*
- *New Job Descriptions related to Preschool Expansion*
- *Equity and Outreach Position Stipend*
- *Administrative Assistants Professional Development*

### **Curriculum**

*Mrs. Rhines reported the following was discussed:*

- *NSBE Club expanded to MHS*
- *Academic Support Center and Bilingual After School offered at all K-5, BAS also offered at FMS*
- *Latino Literacy Project Pre-K-12*
- *Platform of iReady, Newsela and Raz-Kids results reviewed.*
- *Everyday Math*
- *Preschool Expansion*
- *Project Lead The Way*

### **Morris Plains**

*Ms. Galdi reported the following:*

- *Referendum projects completed, some punch list items remain*
- *Strategic Plan completed; Objectives and Action Plans will be presented at next Morris Plains Board Meeting, 10/16.*
- *At NJSBSA Atlantic City Workshop, Superintendent will accept Silver Level Award Certificate for Future Ready, in addition to leading several Future Ready Presentations*

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

October 1, 2018

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

October 1, 2018

**MINUTES (Motions #1-2)**

Moved by Mrs. Davidson, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**POLICY**

***SECOND READING***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

- |       |  |
|-------|--|
| P5111 | ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M) |
| P5117 | INTERDISTRICT PUBLIC SCHOOL CHOICE             |
| P5561 | USE OF PHYSICAL RESTRAINT/SECLUSION            |

### **5111- ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)**

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

#### Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1

A child who is domiciled within the school district and resides with a parent or legal guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or legal guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or legal guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or legal guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or legal guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, or a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.(c), any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or legal guardian and the parent or legal guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility

under this provision shall cease at the end of the current school year during which the parent or legal guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d if the student's parent or legal guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or legal guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or legal guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:

1. If the student's parent or legal guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;
2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;
3. If the student previously resided in the school district and if the parent or legal guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.(b). The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing, or his or her compliance with local housing ordinances, or terms of lease.

Except as set forth in N.J.A.C. 6A:22-3.3(b)1, immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on

immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.

#### Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment. However, in the case of a dispute between the school district and the parent or legal guardian of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission the parent or legal guardian's name and address for use in verifying a student's eligibility for enrollment in the school district.

#### Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.



When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall, be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of “neglect” for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1,. Staff shall provide the school district or the Department of Children and Families with the student’s name, the name(s) of the parent/ legal guardian/resident, and the student’s address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at in the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student’s birth certificate or other proof of a student’s identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information,. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in, N.J.A.C. 8:57-4..

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student’s prior educational record. However, the applicant shall be advised the student’s initial educational placement may be subject to revision upon the school district’s receipt of records or further assessment of the student.

#### Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22or the student’s initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.

#### Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22-4 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, legal guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, legal guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3. may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

#### Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.

#### Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

#### Nonresident Students

The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social

or economic status, or disability. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship and discipline.

A nonresident student otherwise eligible for attendance whose parent or legal guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled without payment of tuition for a period of time not greater than 60 days prior to the anticipated date of residency. If any such student does not become a resident of the school district within 60 days after admission to school, tuition will be charged for attendance commencing the beginning of the first day of enrollment until the student withdraws from school.

Students whose parent or legal guardian have moved away from the school district on or after April 1<sup>st</sup> will be permitted to finish the school year in this school district without payment of tuition.

~~Children of full-time Board of Education employees who do not reside in this school district may attend the Morris School District through the School Choice Program if a student meets the requirements and parameters of the program, specifically open seats at the kindergarten class level. If children of full-time non-resident Board of Education employees do not enter the Morris School District through the School Choice Program then a child may enter~~

Children of full-time Board of Education employees may enter the the Morris School District under the following conditions:

- The cost for any and all additional services beyond basic educational services for any child who requires such services will be borne by the parent. In the event that children of nonresident employees require evaluation by the Child Study Team, related services, or specialized equipment, the costs for such evaluations, services, and/or equipment shall be assumed by the nonresident employee. The district shall make every effort to provide agreed-upon evaluations in the most economical manner possible in accordance with provisions set forth in N.J.A.C 6A:14-3.3.
- This provision does not apply to children of Board of Education employees who were enrolled in the Morris School District prior to April 9, 2018 and are currently ~~are currently enrolled and~~ attending the Morris School District.

Additionally, employees must make a written request to the superintendent on or before July 15th if they wish for their child to attend the Morris School District. Transportation must be provided by the parent.

N.J.S.A. 18A:38-1 et seq.; 18A:38-3; 18A:38-3.1

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq

### **P5117- INTERDISTRICT PUBLIC SCHOOL CHOICE**

The Morris School District is no longer accepting students into the Interdistrict Public School Choice Program.

New Jersey's Interdistrict Public School Choice Program Act provides interested New Jersey school districts an opportunity to apply to the New Jersey Department of Education to become a public school choice school district that can make available classroom seats within the school district for the Board to accept non-resident pupils. A choice district may enroll pupils across district lines in designated schools of the choice district.

A proposed choice school district shall submit an application to the Commissioner of Education no later than April 30 in the year prior to the school year in which the choice program will be implemented.

The Commissioner shall notify a choice district of the approval or disapproval of its application no later than July 30, and the reasons for disapproval shall be included in the notice. The Commissioner shall notify the New Jersey State Board of Education of the approval of a choice district application and the State Board shall include a public notice of the approval on the next agenda for its public monthly meeting.

The Commissioner may take appropriate action, consistent with State and Federal law, to provide that pupil population diversity in all districts participating in a choice district program is maintained in accordance with the provisions of N.J.S.A. 18A:36B-17.b.

The Commissioner shall evaluate an application submitted by a proposed choice district in accordance with the provisions of N.J.S.A. 18A:36B-18.

The parent or guardian of a pupil shall notify the sending district of the pupil's intention to participate in the choice program and shall submit an application to the choice district, indicating the school the pupil wishes to attend, no later than the date specified by the Commissioner.

A choice district may evaluate a prospective pupil on the pupil's interest in the program offered by a designated school. The district shall not discriminate in its admission policies or practices on the basis of athletic ability, intellectual aptitude, English language proficiency, status as a handicapped person, or any basis prohibited by State or Federal law.

A choice district shall not prohibit the enrollment of a pupil based upon a determination that the additional cost of educating the pupil would exceed the amount of additional State aid received as a result of the pupil's enrollment. A choice district may reject the application for enrollment of a pupil who has been classified as eligible for special education services pursuant to Chapter 46 of Title 18A of the New Jersey Statutes if that pupil's individualized education program could not be implemented in the district, or if the enrollment of that pupil would require the district to fundamentally alter the nature of its educational program, or would create an undue financial or administrative burden on the district.

A pupil whose application is rejected by a choice district shall be provided with a reason for the rejection in the letter of notice. The appeal of a rejection notice may be made to the Commissioner. Once a pupil is enrolled in a designated school, the pupil shall not be required to reapply each school year for enrollment in any designated school of the choice district and shall continue to be permitted to be enrolled until graduation. A pupil shall be permitted to transfer back to a school of the sending district or may apply to a different choice district during the next application period.

The Board of Education of a sending district may adopt a resolution to restrict enrollment of its pupils in a choice district to a maximum of ten percent of the number of pupils per grade level per year and/or fifteen percent of the total number of pupils enrolled in the sending district. This resolution shall be subject to approval by the Commissioner upon a determination that the resolution is in the best interest of the district's pupils and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the pupil population in the district who do not participate in the choice program.

Enrollment restriction percentages adopted by the resolution shall not be compounded from year to year and shall be based upon the enrollment counts for the year preceding the sending district's initial year of participation in the choice program, except that in any year of the program in which there is an increase in enrollment, the percentage enrollment restriction may be applied to the increase and the result added to the preceding year's count of pupils eligible to attend a choice district. If there is a decrease in enrollment at any time during the duration of the program, the number of pupils eligible to attend a choice district shall be the number of pupils enrolled in the choice program in the initial year of the district's participation in the program, provided that a pupil attending a choice district school shall be entitled to remain enrolled in that school until graduation.

The calculation of the enrollment of a sending district shall be based on the enrollment count as reported on the Application for State School Aid in October preceding the school year during which the restriction on enrollment shall be applicable.

A choice district shall not be eligible to enroll pupils on a tuition basis pursuant to N.J.S.A. 18A:38-3 while participating in the Interdistrict Public School Choice Program. Any pupil enrolled on a tuition basis prior to the establishment of the choice program shall be entitled to remain enrolled in the choice district as a choice pupil.

Transportation, or aid in-lieu-of transportation, shall be provided to an elementary school pupil who lives more than two miles from the choice district school of attendance and to a secondary school pupil who lives more than two and one-half miles from the choice district school of attendance, provided the choice district school is not more than twenty miles from the residence of the pupil.

Transportation, or aid in-lieu-of transportation, shall be the responsibility of the sending district. The choice district and the sending district may enter into a shared service agreement in accordance with the "Uniform Shared Services and Consolidation Act," sections 1 through 35 of P.L. 2007, c.63 (C.40A:65-1 through C.40A:65-35). Notwithstanding the provisions of section 20 of P.L. 2007, c.260 (C.18A:7F-62) to the contrary, the sending district shall receive State aid for transportation

calculated pursuant to section 15 of P.L. 2007, c.260 (C.18A:7F-57) for a pupil transported or receiving aid-in-lieu-of transportation pursuant to N.J.S.A. 18A:36B-22.

A choice district shall establish and maintain a parent information center. The center shall collect and disseminate information about participating programs and schools and shall assist parents and guardians in submitting applications for enrollment of pupils in an appropriate program and school. The information about participating programs and schools shall be posted on the choice district's website.

The Commissioner shall annually report to the State Board of Education, the Legislature, and the Joint Committee on the Public Schools on the effectiveness of the Interdistrict Public School Choice Program. The Commissioner's annual report shall be posted on the New Jersey Department of Education's website and on the website of each choice district.

N.J.S.A. 18A:36B-14 through 18A:36B-24  
N.J.A.C. 6A:12-1.1 et seq.

## 5561 USE OF PHYSICAL RESTRAINT/SECLUSION

The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student. The Board of Education authorizes the use of physical restraint on students only in an emergency situation where the student is exhibiting behavior that places the student or others in immediate physical danger. Positive behavioral supports shall be included in the repertoire of behavioral resources in every school building and must be implemented, to the fullest extent possible, prior to the use of any physical restraint.

### Definitions:

“Physical restraint” means the use of a personal restriction that immobilizes or reduces the ability of a student to move all or a portion of his or her body. The use of physical restraint shall be limited to only those circumstances and situations where other interventions are not possible or have been unsuccessful.

“Seclusion technique” means the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving, but does not include a “timeout.” While the Board of Education does not permit the use of seclusion techniques for any student, there are occasions where an out-of-district setting may employ this type of procedure.

“Timeout” means a behavior management technique that involves the monitored separation of a student in a non-locked setting, and is implemented for the purpose of calming the student.

“Emergency” is defined as a situation in which the pupil’s behavior poses a threat of imminent physical harm to him/herself or others or imminent, serious property destruction.

Prior to physically restraining a student, staff are required to attempt implementation of those positive behavior supports set forth in the student's behavior intervention plan (BIP) or Individualized Education Plan (IEP), if any. Each staff member with educational responsibility for a student with an IEP must review the IEP and/or BIP in order to be familiar with the circumstances, conditions, and interventions that may or must be used to deal with any one particular situations involving that student.

When a staff member has determined that the use of physical restraint is necessary, staff shall ensure that:

1. The staff member(s) employing the physical restraint has been trained in safe techniques and procedures for physical restraint as have been approved by the Board of Education, with input from the Administration and an entity/individual determined to be qualified to provide such training, which training is updated at least annually;
2. The student shall not be restrained in the prone position.
3. A pupil is released from the physical restraint immediately upon a determination by the staff member administering the restraint that the pupil is no longer in

imminent danger of causing harm to him/herself, others, or imminent property destruction. The pupil shall be examined by the school nurse after each employment of any physical restraint no later than the morning of the next school day.

4. Each incident of physical restraint is carefully, continuously and visually monitored to ensure it was used in accordance with the procedures/training protocols adopted pursuant to this Policy.
5. The Principal or their designee will notify the parent/legal guardian, by telephone or other electronic communication, when physical restraint has been employed. Notification should be provided immediately but in no event later than the end of the school day on which the restraint occurred. A full written report of the incident shall be provided to the parent within forty-eight hours of the occurrence of the incident;
6. Each incident of physical restraint is documented in writing and in sufficient detail to enable Administration/staff to review and use this information to develop or improve the student's behavior intervention plan at the student's next IEP meeting, if any;
7. Administration shall develop a review process by which to examine the frequency, duration and employment of physical restraints for an individual child, within each classroom and/or by a single individual.
8. Administration shall develop regulations and protocols, which incorporate the provisions of this policy into the annual professional development plan for individuals directly working with students and provides for annual notification to parents of students of the District's policies for physical restraint.

Physical restraint may never be used as a consequence for: (i) refusal to comply with a school rule or staff directive; (ii) as a consequence for inappropriate behavior; or (iii) as a response to verbal threats that do not rise to the level of imminent physical harm to self or others, or imminent, serious property damage unless otherwise specifically provided for in a fully agreed-upon BIP.

Nothing contained herein shall be interpreted as limiting an employee, acting within the scope of his/her employment, from applying such amounts of force as is reasonable and necessary: (i) to quell a disturbance threatening physical injury to others; (ii) to secure possession of weapons or other dangerous objects carried by or within the control of a student; (iii) for the purpose of self-defense; and (iv) for the protection of persons or property.

References:

N.J.S.A. 18A:4613.4; 18A:4613.5; 18A:4613.6; 18A:4613.7; 18A:6-1.

*New Jersey Department of Special Education Policy and Procedure Memo July 10, 2018: Restraint and Seclusion Guidance for Students with Disabilities*



**POLICY (Motion #1)**

Moved by Mrs. Davidson, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs.  
Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**EDUCATIONAL MATTERS**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, October 1, 2018. The report is on file in the Business Administrator’s Office.

***2018-2019 FIELD TRIPS***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

***CURRICULUM 2018-2019***

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following curriculum revisions:

<b>Date</b>	<b>Content</b>	<b>Grade Level</b>	<b>Revisions/Additions</b>	<b>Funding</b>
9/2018	Social Studies Units 3 & 4	K-5	Revise to include recommended culturally responsive teaching (CRT) methods and integration of social emotional competencies (SEL). Revise assessment and resources to reflect CRT and SEL.	Local
9/2018	ESL Units 5 & 6	K-5	Align ESL curriculum to NJSLs, WIDA standards, also include assessment, and differentiated supports/resources for teachers, parents and students.	Local

***2018-2019 ACADEMIC AFTER SCHOOL SUPPORT CENTER PROGRAM***

Motion #4 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Academic After School Support Program at each of the elementary schools for the 2018-2019 school year.

Program: Academic Support Center Program  
 Description: Academic support for grades K-5  
 The goal of the work at the centers is to provide additional academic support for students as they work toward mastery of the NJ Student Learning standards in the core areas of instruction.  
 Dates: October 16, 2018 – March 29, 2019 (Tuesday & Friday)  
 Funding Source: Local

***2018-2019 BILINGUAL ACADEMIC AFTER SCHOOL SUPPORT PROGRAM***

Motion #5 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Bilingual Academic After School Support Program for Grades K-5, for the 2018-2019 school year:

Program: Bilingual Academic After School Support Program  
Description: Academic support for grades K-5  
To provide additional support for students as they work toward mastery of the WIDA standards and NJ Student Learning standards in the core areas of instruction.  
Targeted students: ESL/Bilingual students K-5  
Dates: October 16, 2018 – March 27, 2019 (Tuesday & Wednesday)  
Funding Source: Title III

***K-12 LATINO LITERACY PROJECT***

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the K-12 Latino Literacy Project.

Program: K-12 Latino Literacy Project  
Description: Facilitators  
Dates: October, 2018 – June, 2019  
Funding Source: Title III

***GILDER LEHRMAN/MSD PD PARTNERSHIP***

Motion #7 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Gilder Lehrman/MSD Professional Development Partnership for the 2018-19 school year.

**EXPLANATION:**

Gilder Lehrman will provide three days of Professional Development for History/Social Studies. The topics will be determined by teachers and based on the availability of Gilder Lehrman speakers.

***NSBE JR. CHAPTER***

Motion #8 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the NSBE Jr. Chapter at Frelinghuysen Middle School and Morristown High School.

**EXPLANATION:**

The NSBE (National Society of Black Engineers) is a national organization with very few chapters in the Northeast, especially at the middle-high school level. This approval will allow us to continue running the chapter at FMS and expand by starting a new chapter at MHS.

***MEF DONATION/FESTIVAL OF BOOKS***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education accept a donation from the Morris Educational Foundation in partner with the Morristown Festival of Books, the following:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$10,000 (donation)	K-12	Social & Emotional Learning focused books

***MEF GRANT***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grant:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$8,320	MHS	Restorative Practices Training

One of the high school's building goals revolves around improving student-student and student-teacher relationships in order to create a more positive and wholesome school climate/culture. Restorative Practices Training for teachers provides teachers with the strategies and tools to de-escalate negative encounters, to engage in productive dialogue so that participants can understand the impact of the encounter on all participants, and to provide opportunities to repair any damaged relationships through this process. As a result of this grant, sixteen teachers will have the opportunity to be trained. The goal is to develop more positive and healthier relationships between students and between students and teachers.

**HIB SCHOOL REPORT CARD**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education Agrees to the following statement of assurances for each school in the Morris School District and approves the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act completed by each school's safety team which is on file in the Curriculum Office:

**STATEMENT OF ASSURANCES**

By submitting the School Self-Assessment for Determining Grades under the ABR (Self Assessment), the chief school administrator (CSA) assures that:

The school safety team (SST) had the lead role in completing the Self-Assessment.

The public was given the opportunity to comment on the Self-Assessment prior to district board of education (BOE) approval.

The BOE approved the Self-Assessment at a public meeting, prior to submission to the New Jersey Department of Education (NJDOE).

All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing the ABR at the time of submission, the SST's report, the public comment on the report, and the district BOE's review of and decision on the report.

The NJDOE or its authorized representatives will be provided with access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.

The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.

The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school district's website within 10 days of its receipt from the NJDOE.

The BOE at a public meeting will review the grades assigned by the Commissioner for each school and the school district.

The chief school administrator hereby certifies that he/she has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the School Self-Assessment for Determining Grades under the ABR.

**EDUCATIONAL MATTERS (Motions #1-11)**

Moved by Mrs. Davidson, seconded by Ms. Thomas

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines (Motions #1-8, 11), Ms. Spiotta (Motions #1-8,11), Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: Mrs. Rhines (Motions #9-10), Ms. Spiotta (Motions #9-10)

ABSENT: Mrs. Bangiola

**PUPIL SERVICES**

***NURSING SERVICES PLAN 2018-2019***

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve the Nursing Services Plan for 2018-2019.

**EXPLANATION**

The Nursing Services Plan, outlining resources and activities required to meet the needs of students with significant health issues, must be approved by the Board of Education in order to meet the requirements of N.J.A.C. 6A:16-2.1(2)iii and N.J.A.C. 6A:16-2.5, A copy of the nursing plan is in the Department of Pupil Services.

***OUT OF DISTRICT/HOME INSTRUCTION ROSTER***

Motion # 2 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of October 2018, as noted in the detailed listing attached herein and maintained on file in the Board Secretary's office.

**EXPLANATION:**

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP.

In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

**PUPIL SERVICES (Motions #1-2)**

Moved by Mrs. Davidson, seconded by Ms. Thomas

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**HUMAN RESOURCES**

***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<b>Foster, Edward</b> <b>1.0 Building Foreperson, AV</b>	<b>December 1, 2018</b> <b>Retirement</b>
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Sterett-Sandelli, Denise 1.0 Bus Driver, Trans.	October 15, 2018 Resignation
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***APPOINTMENT(S) 2018-2019 \*/\*\*/\*\****

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Valenti, Allison	\$4,320	09/01/18-06/30/18	<u>In place of:</u>
0.3 LR/PG Aide, NP	\$12/hr., 2 hrs/day, 180 days/year		Employee #5919 Terminated

- \* Pending probationary period
- \*\* Pending completion of paperwork
- \*\*\* Salaries to be adjusted pending successful contract negotiations

***SUBSTITUTE APPOINTMENTS 2018-2019***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Bus Driver**

Muhammad, Veronica

**LR/PG Aide**

Barahona, Maria (eff. 10/15/18 - \$12.00pr/hr)

Shaw, Maria (eff. 10/4/18 - \$12.00 pr/hr)

**Teacher**

Bourne, Sara

Licardi, Christine (eff. 10/1/18)

Mazo-Cano, Daniela®

***EXTRA PAY 2018-2019***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

<b>MORRISTOWN HIGH SCHOOL - ATHLETICS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>Bowling</b>					
Unified Assistant Coach	McBride, Sean	1	\$2,000		\$2,000

<b>FRELINGHUYSEN MIDDLE SCHOOL – CO-CURRICULAR</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>Drama</b>					
Director	Montague, Tara	14	\$5,428	3	\$6,538
Production Crew Advisor	Montague, Tara	13	\$1,809	3	\$2,547

***JOB DESCRIPTION(S) 2018-2019***

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- Community and Parent Involvement Specialist (CPIS)-Parent Liaison
- Preschool Master Teacher/Preschool Intervention Referral Team Specialist
- Preschool Principal
- Special Education State Reporting and Grant Designee  
 (Extraordinary Aid Grant/ Semi Medicaid Initiative)



MORRIS SCHOOL DISTRICT  
Job Description

TITLE: Community and Parent Involvement Specialist (CPIS)-Parent Liaison

REPORTS TO: Principal

QUALIFICATIONS:

- Master of Social Work and School Social Work certificates,
- Expertise in oral and written communication in both English and Spanish.
- Proven effectiveness with providing school-based professional development

PERFORMANCE RESPONSIBILITIES:

1. Provides assistance and services to preschoolers and their families
2. Conducts family screenings. Prepares orientation packages for families of new students.
3. Completes a minimum two home visits to each family each year, the first one within 60 days of the child's enrollment into the program.
4. Assists families in completing the Strengthening Families Protective Factor Framework or other self-assessment tool. Keeps a copy in the file and updates as necessary. Provides follow-up services to help families implement their plan and assess the client's plan quarterly to determine the progress.
5. Serves as a liaison with community mental health providers to schedule and make referrals for mental and social-emotional services for children and families, including classroom observations and follow-up as needed.
6. Support staff and parent education needs around children's social-emotional health, restorative practices, culturally responsive teaching, and challenging behaviors. Maintains current knowledge in Positive Behavior Supports (PBS) and Pyramid Model for children's social-emotional development and provides appropriate training to Education staff on PBS and Pyramid Model.
7. Provide preventive support and counseling services to students. Serve as a member on the Preschool Intervention & Referral Team (PIRT) as needed.
8. Ensures that appropriate reports of mental health activities and services are completed and recorded in an organizational database after each mental health consultant visit. Oversees the collections of partnership agreements that demonstrate collaboration with partners to create a respectful, robust and supportive system for families.

9. Maintains a community resource guide. Maintains contact with representatives of other organizations to exchange and update information on resources and services available. Participates in local associations and groups providing mental health services for preschoolers.
10. Helps to track and follow up on attendance issues.
11. Helps to coordinate and attend parent meetings, parent support groups, cultural events and workshops. Works with parents to seek parent representation on the ECAC (Early Childhood Advisory Council). Follows up to encourage attendance at parent and community events.
12. Works as a team with classroom personnel and other staff to support transitions and school readiness activities, including transition folders.
13. Participates in and supports annual program community assessment and self-assessment and grantee monitoring visits.
14. Assists in conducting Grow NJ Kids Early Care and Education Programs self-assessment (analysis, planning, and implementation of improvements), especially as it relates to Family and Community Engagement.
15. Keeps complete and adequate documentation.
16. Perform other duties as assigned.

TERMS

FOR EMPLOYMENT: 184-day calendar position

MORRIS SCHOOL DISTRICT  
Job Description

TITLE: Preschool Master Teacher/Preschool Intervention Referral Team Specialist

REPORTS TO: Principal

QUALIFICATIONS:

- P-3 or equivalent NJ Teaching Certificate
- 3-5 years preschool classroom experience
- Proven experience in implementing developmentally appropriate preschool curricula
- Experience with performance-based preschool
- Proven expertise in implementing developmentally appropriate preschool curricula
- Specialization in inclusion, special education or teaching Dual Language Learners a plus.

PERFORMANCE RESPONSIBILITIES:

1. Visit classrooms on a regular basis to help and engage preschool teachers using the reflective cycle. Helps teachers maintain fidelity to BOE approved curriculum. Offer peer-to-peer supports in planning, modeling, and reflecting on exemplary practices.
2. Coach teachers on the use of the district chosen Performance-Based Assessments, including supporting quality assessment, interpretation of data and use of assessment data in planning.
3. Administer structured program evaluation instruments in the fall-winter to measure quality practices in preschool classrooms (e.g., ECERS-3, Curriculum Fidelity Tool, CLASS, etc.)
4. Use performance-based assessment data and results of structured classroom observations to determine and support a high level of curriculum implementation towards continuous quality improvement. Plan specific goals and training opportunities (e.g., modeling classroom practices and lessons, facilitating PLC/data meetings, planning and implementing workshops, etc.) based on data, observation, district and building priorities.
5. Help to plan and provide professional development for all early childhood staff
6. Coordinate PIRT team meetings and intervention plans, support teachers and parents with implementation of plans, take/keep notes and data to measure efficacy.
7. Coach teachers in use of effective behavioral strategies and plans using curriculum-based social-emotional supports as well as the Pyramid Model and Positive Behavior Supports.
8. Confer regularly with the community parent involvement specialist to plan for smooth transitions for students and in planning parent involvement activities (e.g., sharing GOLD and other data with kindergarten staff, planning parent workshops together, etc.)
9. Provide technical assistance to district and provider administrators to further curriculum goals, professional development, performance-based assessment, structured observation visits, etc. Submit monthly school readiness reports on needs assessments, classroom visits, observations, and practice based coaching outcomes.
10. Master teachers with specific expertise (e.g., inclusion, bilingual education, mathematics, literacy) should provide consultation to other master teachers
11. Assists with monitoring and supporting staff with the Teaching Strategies Gold child assessment process. Collaborates with administration to analyze and evaluate data collected by teaching staff, developing reports to share outcomes with administration, governing bodies and stakeholders. Uses data to help teachers inform instruction.

12. Participates in and supports annual program community assessment, self-assessments and grantee/NJDOE monitoring visits. Assists in conducting Grow NJ Kids Early Care and Education Programs self-assessment (analysis, planning, and implementation of improvements), especially in the area of Curriculum and Learning Environments
13. Reflects on own professional development needs, making regular use of resources from the NJ DOE to achieve/maintain reliability in CLASS, ECERS-3, curriculum fidelity checklists, to ensure expertise in best practices and practice-based teacher coaching.
14. Perform additional duties as assigned that are directly related to early childhood classroom improvement

TERMS

FOR EMPLOYMENT: 184-day calendar position

MORRIS SCHOOL DISTRICT  
Job Description

Title: PRESCHOOL PRINCIPAL

Reports To: Superintendent

Qualifications:

- Valid New Jersey Principal certificate or eligibility
- Preschool Experience preferred
- Demonstrated leadership skills in the areas of curriculum, program evaluation, staff development and school improvement
- Strong interpersonal and communication skills

Responsibilities:

1. Assumes responsibility for the management of the school in accordance with law, administrative code and board policies and regulations.
2. Exercises leadership in school level planning for improvement of instruction.
3. Establishes and maintains an effective learning climate in the school.
4. Keeps the Superintendent informed of school activities and needs; works cooperatively with office staff on matters relating to the school and the district.
5. Monitors delivery and implementation of the instructional program, and provides feedback directly to teachers.
6. Oversees and works collaboratively with the Preschool Master Teacher, social support staff, community providers, CST and therapeutic team to enhance student outcomes.
7. Collaborates with the Master teacher to provide coaching to improve teaching practices through the reflective cycle to achieve school readiness goals within the NJ Preschool Teaching Learning Standards and NJ Preschool Program Implementation Guidelines.
8. Plans, organizes and supervises all curricular and school sponsored extracurricular activities.
9. Interviews, recommends for appointment, assigns, supervises and evaluates the performance of all school employees and assists them in achievement of their job goals.
10. Conducts observations and evaluations of teaching staff members and offers constructive suggestions for improvement when appropriate and access to related resources.
11. Reviews teacher lesson plans to ensure alignment to preschool standards as well as district approved curriculum.
12. Plans school based PD utilizing data from multiple sources such as observations, lesson plans, and meetings to improve instructional practices.
13. Conducts staff meetings as required for the proper functioning of the school.
14. Follow all state and district HIB regulations; implement NJ Achieve policies.
15. Prepares and submits the school's budget requests and monitors the expenditure of funds.
16. Establishes and maintains an efficient office system to support the administrative functions of the school.

17. Ensures the safekeeping of student and personnel files and other confidential records and documents; and the destruction of public records in accordance with law and regulations.
18. Reports incidents of violence, vandalism and substance abuse. Works cooperatively with law enforcement authorities in maintaining a safe and drug-free school environment.
19. Prepares or supervises the preparation of all reports, records and other paperwork required or appropriate to the school's administration.
20. Develops and maintains a master schedule for the academic, extracurricular programs.
21. Approves the master teaching schedule and classroom assignments.
22. Develops and maintains a Crisis Management Plan and building security plan.
23. Plans, schedules and supervises fire crisis plan and other emergency drills as required by law and board policy.
24. Maintains high standards of student conduct and enforces discipline as necessary in accordance with board policy and the students' rights to due process.
25. Oversees and participates in the planning of PIRT (Preschool Intervention Referral Team) meetings to support teachers with identifying strategies to address student academic, emotional and behavior needs.
26. Acts as a liaison between the school, home and community; interprets policies, programs and activities; and encourages board community participation in the affairs of the school. Communicates information to parents and the community that is required by law or administrative code.
27. Assumes responsibility for his/her continuing professional growth and development by attendance at professional meetings, memberships in professional organizations, enrollment in advanced courses and by reading professional journals and other publications.
28. Performs other duties which may be assigned or required by law, code, regulation or board policy.
29. Develop and maintain relationships with community and governmental agencies (private providers, Head Start, etc.)
30. Collaborate with the Business Department to complete state grants related to the preschool program .
31. Monitor compliance requirements with state and federal regulations to ensure that regulations are instituted accurately.
32. Perform other duties as assigned by the Superintendent or his designee.

Contract Terms of Employment: 12 month position

**MORRIS SCHOOL DISTRICT**  
**Job Description**

**Title:** Special Education State Reporting and Grant Designee  
(Extraordinary Aid Grant/ Semi Medicaid Initiative)  
**Reports to:** Assistant Superintendent of Pupil Services, Director of Pupil Services

**Qualifications:**

- ❖ Current Child Study Team member in the Morris School District
- ❖ Effective communication skills, both written and interpersonal
- ❖ Strong computer skills
- ❖ Strong organizational skills

**Responsibilities:**

1. Contacts and collaborates with case managers, related services providers, out of district schools, Business Office, and Department of Pupil Services in order to obtain required information to accurately and thoroughly complete the State grant and/or report
2. Accurately and thoroughly completes the required State Special Education grants and/or reports, such as, but not limited to, the Special Education Medicaid Initiative (SEMI) or Extraordinary Aid grant/reports
3. Keeps up to date on grant and/or report requirements and guidelines as per the New Jersey Department of Special Education code and communicates with the State for clarification, when needed
4. Consult with Assistant Superintendent and Director and/or designee regarding State grants and/or reports
5. Perform such other tasks and assume such other responsibilities as assigned by the Assistant Superintendent of Pupil Services, Director of Pupil Services

**Contract Terms**  
**Of Employment:**

11 Month Extra Pay Position

**LEAVE(S) OF ABSENCE 2018-2019**

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Daly, Kristyn Grade 5, SX	03/11/19-04/22/19 * - Maternity 04/23/19-06/30/19 ** - FMLA
Fidalgo, Michelle ELA, FMS	12/05/18-01/29/19 * - Maternity 01/30/19-04/10/19 ** - FMLA
Korman, Kari 1.0 Grade 1, AV	<b>10/26/18</b> -12/07/18 * - Maternity 12/08/18-03/12/19 ** - FMLA (Revised dates)

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits

**EXTRA SERVICES 2018-2019**

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following Interim Foreman stipend, based on the Sidebar agreement with TEAM approved on June 25, 2018:

Gast, Donald	Interim Foreman FMS	\$50 per day
	09/26/18-11/12/18	

**INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT PAYROLL 2018-2019**

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following IDEA payroll for the 2018-2019 school year:

Name	Position / Account Number	Full Salary	Grant Salary	%
Crosbie, Caroline	Special Education Intervention Teacher/ 20-250-100-101-14-00	\$ 63,650	\$ 63,650	100%

**EXPLANATION:** Motion to approve positions and staff funded by the IDEA grant.

**ESEA PAYROLL 2018-2019**

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following ESEA payroll for the 2018-2019 school year:



**Title IA**

<b>Name</b>	<b>Position / Account Number</b>	<b>Full Salary</b>	<b>Grant Salary</b>	<b>%</b>
Yoser, Jodi	Intervention Teacher/ 20-231-100-101-14-00	\$ 78,613	\$ 54,675	69.55%
Katterman, Lisa	Intervention Teacher/ 20-231-100-101-14-00	\$ 99,648	\$ 46,486	46.65%
Esposito, Debra	Intervention Teacher/ 20-231-100-101-14-00	\$ 98,562	\$ 53,578	54.36%
Tuzzeo, Margaret	Intervention Teacher/ 20-231-100-101-14-00	\$ 94,777	\$ 39,787	41.98%
Lo Verde, Melanie	Intervention Teacher/ 20-231-100-101-14-00	\$ 57,167	\$ 49,244	86.14%
Richardson, Nicole	Intervention Teacher/ 20-231-100-101-14-00	\$ 95,306	\$ 40,972	42.99%
Mager, Evan	Intervention Teacher/ 20-231-100-101-14-00	\$60,722	\$ 46,452	76.50%
Cahill, Jacob	Intervention Teacher/ 20-231-100-101-14-00	\$79,522	\$60,809	76.47%
Freeman, Brenda	Intervention Teacher/ 20-231-100-101-14-CL	\$ 25,155	\$ 25,155	100%

**EXPLANATION:** Motion to approve positions and staff funded by the ESEA grant.

***PRESCHOOL EDUCATION AID (PEA)/ PRESCHOOL EDUCATION EXPANSION AID (PEEA) GRANT PAYROLL 2018-2019***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following PEA/PEEA payroll for the 2018-2019 school year:

<b>ACCOUNT #</b>	<b>ACCOUNT NAME</b>	<b>SALARY ALLOCATED</b>
PEA/PEEA Grant 20-218-100-101-19-00	Bass Singleton, Robin	\$ 98,562
	Manobianca, Amy	\$ 60,722
	Ford, Jennifer	\$ 57,167
	Menendez, Noemi	\$ 81,541
	Jackson, Avelyn	\$ 86,814
	Hwang, Jihye	\$ 53,712
	<b>TOTAL TEACHERS</b>	<b>\$ 438,518</b>
PEA/PEEA Grant 20-218-100-106-19-00	Mazza, Maria	\$ 36,365
	Ryan, Diane	\$ 42,373
	Celis, Maria	\$ 35,365
	Price, Kristen	\$ 34,907
	Bonilla, Armida	\$ 41,571
	Terhune, Wendy	\$ 32,765
	<b>TOTAL TEACHER ASSTS.</b>	<b>\$ 223,346</b>

**EXPLANATION:** Motion to approve positions and staff funded by the PEA/PEEA grant.

***SCHOOL IMPROVEMENT PANEL MEMBERS***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following named staff to serve as SCIP panel members for the 2018-2019 school year:

School	Committee Members
<b>Alexander Hamilton</b>	Hamilton, Kristen Jones, Robert Kelly, Vanessa Marmora, Pamela Yorston, Lisa
<b>Alfred Vail</b>	Allocco, Christina Cheung, Alice Falconer, Briana Korman, Kari Manahan, Katie Salazar, Jennifer Sparano, Robert Welter, Debra
<b>Frelinghuysen Middle School</b>	Escobedo, Nicole Montague, Tara Stetz-Bamert, Cheryl Vargas, Marco
<b>Hillcrest</b>	Clark, Bridget Harpaul, Celia Lieberman, Lance Patten, Kelly
<b>Lafayette Learning Center Preschool</b>	Carolan, Nicole Catanzaro, Danielle
<b>Morristown High School</b>	Brady, Kaitlyn Catalano, Kelly Colfax, Erin Margenau, Samantha Ostendorp, Elizabeth Pisciotta, Allison Pulgarin, Sandra Shah, Erin
<b>Normandy Park</b>	Fascia, Tracey Mahony, Sarah Ortiz-Davis, Ana Rosso, Nicole Toye, Crystal
<b>Sussex Avenue</b>	Bruno, Kimberly Lewis-Lahey, Anthony Tuzzeo, Margaret

<b>Thomas Jefferson</b>	Babula, John Critelli, Jennifer Meyer, Gabrielle Milesky, Susan
<b>Woodland</b>	Artiga, Monica Horton, Lis Mendonca, Carolina Salamone, Kirsten Xenitelis, Christina

**EXPLANATION:** Each school is required to form a School Improvement Panel (SciP) whose role is to ensure, oversee, and support the implementation of the district's evaluation, professional development (PD), and mentoring policies at the school level.

***SPECIAL EDUCATION ENABLE PROGRAM***

Motion #12 that, upon the recommendation of the Superintendent the Board of Education approve the following revision:

Program: ENABLE Program Coordinator  
 Description: Coordinator of the ENABLE Pre-Employment Transition Services grant  
 Staff Member: Rudiger, Kristen  
 Dates: September 6, 2018 through June 30, 2019  
 Funding Source: Local Funds  
 Rate: \$5000 (\$2500 to be paid in December and \$2500 to be paid in June)

**EXPLANATION:** Employee will be compensated as outlined above.

***SWIM TEAM RENTALS SITE MANAGERS AND LIFEGUARDS 2018-2019***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals as site managers and lifeguards for the swim team rentals.

**Site Managers - \$75 per event**

Chase, Christina  
 Gelegonya, Donna  
 Prevete, Kathleen

**Lifeguards - \$12 per hour**

Aguayo, Antonio  
 Beltz, Aimee  
 Lago, Ava  
 Sparano, Robert  
 Weller, Michael  
 Rosenberg, Lilla  
 Sczepanski, Samantha  
 Sebiri, Madeline  
 Stanton, Perpetua  
 Van Sciver, Erika

**EXPLANATION:** The monies to cover these costs are being paid from the pool use rentals.

**HUMAN RESOURCES/CURRICULUM  
CURRICULUM (Revised)**

Motion #14 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following curriculum development/revisions (**revisions in bold**):

Program: English 1, Environmental Science, World History, Algebra, Newcomers  
Description: Establish pacing/organization and assessments specific to the Newcomers course  
Dates: July, 2018 – June, 2019  
Funding Source: Local  
Rate: As per contract language; up to 10 hours each

Bouchard, Judson  
Caprioli, Betiana  
Kern, Tina  
Miranda, Cynthia  
O'Rourke, Kaitlin  
Petrucci, Debora  
Rosario, **Anllileny**

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***2018-2019 ACADEMIC SUPPORT CENTER PROGRAM***

Motion #15 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the following Morris School District certificated staff members to provide after school academic support at each of the elementary schools for the 2018-2019 school year.

Program: Academic Support Center Program  
Description: Academic support for grades K-5  
The goal of the work at the centers is to provide additional academic support for students as they work toward mastery of the NJ Student Learning standards in the core areas of instruction.  
Dates: October 17, 2018 – March 29, 2019 (Tuesday & Friday)  
Funding Source: Local  
Rate: As per contract language; not to exceed 63 hours each

Staff:  
Baldassari, Michelle (NP)  
Bozzi, Amy (AV)  
Bruskin, Jennifer (WD)  
Castello, Jennifer (NP)  
Esposito, Debra (AH)  
Evans, Gabriela (WD)

Folmar, Leslye (SX)  
Guzman, Marcie (HC)  
Martell, Marlene (SX)  
Rose, Hollie (TJ)  
Vargas, Marco (FMS)  
Wells, Kristen (TJ)

Subs:  
All certificated staff, upon principal approval

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***2018-2019 BILINGUAL ACADEMIC AFTER SCHOOL SUPPORT PROGRAM***

Motion #16 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the following Morris School District certificated staff members to provide after school assistance for the Bilingual Academic After School Support Program for Grades K-5, for the 2018-2019 school year:

Program:	Bilingual Academic After School Support Program
Description:	Academic support for grades K-5 To provide additional support for students as they work toward mastery of the WIDA standards and NJ Student Learning standards in the core areas of instruction. Targeted students: ESL/Bilingual students K-5
Dates:	October 16, 2018 – March 27, 2019 (Tuesday & Wednesday)
Funding Source:	Title III Funded
Rate:	\$38.00/hour; not to exceed 63 hours each

Staff:  
Castro, Jenniffer (AV)  
Gillespie, Beth (SX)  
Harpaul, Ingrid (HC)  
Lee Castaneda, Nicky (WD)  
Oesterle, Victoria (NP)  
Perez, Cynthia (FMS)  
Rogich, Monica (FMS)  
Vargas, Marco (AH & FMS)  
Vila, Cecilia (TJ)

Subs:  
All certificated staff, upon principal approval

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***K-12 LATINO LITERACY PROJECT***

Motion #17 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Morris School District certificated staff members to the K-12 Latino Literacy Project:

Program:	K-12 Latino Literacy Project
Description:	Facilitators
Dates:	October, 2018 – June, 2019
Funding Source:	Title III
Rate:	\$38.00/hour; 20 hours each

Acevedo-Ramirez, Rosie (MHS)  
Artiga, Monica (WD)  
Herrera, Karen (AH)  
Lagos, Claudia (TJ)  
Lozaw, Dorelly (HC)  
Manobianca, Amy (LLC)  
Martell, Marlene (SX)  
Murphy, Kelly (MHS)  
Perez, Cynthia (FMS)  
Restrepo, Maria (WD)  
Salas, Diego (FMS)  
Santana, Socorro (LLC)  
Sommer, Jeanette (NPS)  
Vazquez, Yeimi (AV)  
Vila Chave, Maria (TJ)

Substitutes:  
Castro Yarpaz, Jenniffer  
Escobar Nunez, Libia  
Ford, Jennifer  
Torre, Michelle

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

**BILINGUAL OUTREACH PROGRAM**

Motion #18 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Morris School District certificated staff members to the Bilingual Outreach Program:

Program:	Bilingual Outreach Program	
Description:	Serve as sister school liaison and community outreach worker for Title III (EL, Immigrant) students and their families at school-based, district-wide and community based locations.	
Dates:	September, 2018 – June, 2019	
Funding Source:	Title III;	
Rate:	Stipend Position	
Staff:		
Bernal, Yeisson (FMS)	\$1,000	
Bowman, Isabel (SX)	\$ 500	
Castro Yarpaz, Jenniffer (AV)		\$ 500
Herrera, Karen (AH)	\$ 500	
Murphy, Kelly (MHS)		\$2,000
Restrepo, Maria (WD)	\$ 500	
Sommer, Jeanette (NP)	\$ 500	
Vasquez, Yeimi (HC)	\$ 500	
Vargas, Marco (FMS)	\$1,000	
Velez-Manning, Vilma (NP)	\$ 500	
Vila Chave, Maria (TJ)	\$ 500	

**EXPLANATION:**

Upon submission/approval of Outreach Log, there will be two payments; half in December and half in June.

**COMMUNITY SCHOOL 2018-2019**

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Granato, Cynthia	Assistant	\$13.00/hr
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**EXPLANATION:** Salaries to be paid out of collected tuitions.

**HUMAN RESOURCES (Motions #1-19)**

Moved by Mrs. Davidson, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**BUSINESS MATTERS**

***BILLS LIST 2018-2019***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

**October 15, 2018 (payroll)  
October 15, 2018**

***SCHOOL ALLIANCE INSURANCE FUND (SAIF) INCENTIVE PROGRAM***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education accepts the 2017-2018 Safety Incentive Program Award in the amount of \$9,000 which will be credited towards the 2018-2019 premium.

***SRO AGREEMENT***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the SRO agreement between the Morris School District and the Town of Morristown for the School Resource Officer Program for two (2) one (1) year periods:

September 1, 2018 - June 30, 2019	\$74,970.00
September 1, 2019 - June 30, 2020	\$76,470.00

**EXPLANATION**

Agreement on file in Business Administrator's office.

***SLEO III AGREEMENT***

Motion # 4 that upon the recommendation of the Superintendent, the Board of Education approve the SLEO III agreement between the Morris School District and the Town of Morristown for the Special Law Enforcement Officer Class 3 for the term of October 1, 2018 through June 30, 2020 at the following schools:

Alexander Hamilton Elementary School  
Thomas Jefferson Elementary School  
Morristown High School

**EXPLANATION**

Agreement on file in Business Administrator's office.



**PAYMENTS**

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the Payment #3 for Mechanical Preservation Associates in the amount of \$105,696.92 for work done on the Boiler Replacements at Alfred Vail School through September 21, 2018.

**PROFESSIONAL SERVICES 2018-2019**

Motion #6 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,  
 NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Best Practices in Behavior Analysis, LLC	BCBA Services Behavior Analyst Coordination Home Therapist	\$125/hour \$125/hour \$55/hour
Lake Drive Program	Psychological Evaluation Educational Evaluation Speech/Language Evaluation Social History Evaluation	\$800/evaluation \$800/evaluation \$800/evaluation \$600/evaluation
Melissa Sadin	Trauma Informed Consultation 2.5 hour training for 20 or more attendees Full day training for 20 or more attendees Consultation	\$500/training \$1500/training \$250/hour or \$1000/full day

***TRAVEL & REIMBURSEMENT***

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

**BUSINESS MATTERS (Motions #1-7)**

Moved by Mrs. Davidson, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

*The Board confirmed their Board Retreat date of November 26, 2018.*

*Mrs. Davidson mentioned she attended the Morris County School Boards Association meeting in which the topic of Community Relations and Media Relations would be great to discuss at their next Board Retreat.*

*Board agreed to bring back favorite topics from the NJSBA Workshop classes they attended to further discuss at next Board Retreat.*

**ADJOURNMENT (9:22 PM)**

Moved by Mrs. Rhines, seconded by Ms. Thomas

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Secretary