

MORRIS SCHOOL DISTRICT
Minutes of June 3, 2019
LAFAYETTE LEARNING CENTER

The regular/organizational meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Auditorium of Lafayette Learning Center, Morristown, New Jersey 07960 on Monday evening, June 3, 2019 at 6:35 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Nancy Bangiola, Board Vice-President, Mrs. Meredith Davidson, Ms. Lucia Galdi, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Linda K. Murphy, Mr. Vij Pawar, Ms. Lisa Pollak, Board President, and Ms. Melissa Spiotta.

Mr. Leonard Posey and Mrs. Ann Rhines were absent.

*Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony LoFranco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, and Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management, and Dr. Jessica Neu, Director of Pupil Services (6:45 pm).

Ms. Jennifer Adkins, Community School Coordinator, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Dr. Jennifer van Frank, Communications & Community Relations Coordinator, arrived at 7:30 pm.

Mr. Richard Ferrone, District Manager of Safety and Operations, Ms. Erica Hartman, Director of Technology, Instructional, Ms. Josephine Noone, Director of Curriculum and Instruction, and Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services, were absent.

There were approximately 150 people from the public and staff in attendance.

At 6:37 p.m, Dr. Gallerstein moved to go into closed session to discuss legal and confidential matters.

Mr. Pawar seconded the motion which carried unanimously with Mr. Posey and Mrs. Rhines absent.

At 7:30 p.m., Mrs. Bangiola moved to go into open session. Mr. Pawar seconded the motion, which carried unanimously.

PLEDGE OF ALLEGIANCE

Mrs. Pollak led the Board in the Pledge of Allegiance.

SUPERINTENDENT'S REPORT

Mr. Pendergrast introduced the FMS Select Choir to perform. Students from the middle school and high school were then recognized for their accomplishments within the district's art programs.

PRESIDENT'S REPORT

None

PUBLIC COMMENT

None

COMMITTEE REPORTS

Policy

Mrs. Bangiola reported the following was discussed:

- *Affirmative Action Program*
- *Health and Physical Education*
- *Extra Curricular Activities*
- *Athletic Competition*
- *Professional Development for Teachers and School Leaders*
- *Equity in Educational Programs and Services*
- *Gender Identity and Expression*
- *Pupil Use of Vehicle*
- *Renewing commitment to priority setting process*

STUDENT REPRESENTATIVES

Ms. Vargas & Ms. Baskin reported the following:

- *Week of 6/3 Last Spirit week of the year*
- *Week of 6/3 Art & Design week*
- *6/7 MHS Film Festival*
- *6/11 Senior Recognition & Award Ceremony*
- *6/14 Coffee House*
- *6/17 - 6/21 Half days and finals*

Morris Plains

Ms. Galdi reported the following:

- *Hiring of Nurse, Music Teacher, Special Ed*
- *Kindergarten enrollment is up*
- *MHS Band, Borough School Band and Community Band joined together for Memorial Day Parade*
- *22 Morris Plains resident high school seniors were inducted into the National Honor Society*
- *Mountain Way Principal will return in September from leave*
- *Morris Plains Basketball Association donated electronic scoreboard for gym*
- *Field Day raised funds for former principal*
- *8th Grade Graduation, 6/21*

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on June 3, 2019 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

□ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

□ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that -the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

EXECUTIVE SESSION (Motion #1)

Moved by Dr. Gallerstein, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar,
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

May 20, 2019

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

May 20, 2019

Motion #3 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the special business meeting of:

May 28, 2019

MINUTES (Motions #1-3)

Moved by Mrs. Bangiola, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar,
Ms. Spiotta, Mrs. Bangiola (Motion #3), Ms. Pollak

NOES: None

ABSTAIN: Mrs. Bangiola (Motions #1-2)

ABSENT: Mr. Posey, Mrs. Rhines

POLICY

FIRST READING

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

P1140 Affirmative Action Program

P2260 Affirmative Action Program for School and Classroom Practices

P2422 Health and Physical Education

P2430 Extra Curricular Activities

P2431 Athletic Competition

P3240 Professional Development for Teachers and School Leaders

P5755 Equity In Educational Programs and Services

P5756 Gender Identity and Expression

DISTRICT PRIORITY:

Health, Wellness, and Safety

In 2018-2019, the Morris School District will investigate current district practices, research model and highly effective programs, and revise a variety of BOE policies/regulations related to student health and wellness, including Suicide Prevention, Gender Identity and Expression, and Drug and Alcohol policy with specific attention to creating a vaping intervention and support program, among others.

Equity and Inclusion Action Plan & Health, Wellness and Safety: Affirmative Action #2260, Extracurricular #2430, Athletic Competition #2431, Equity in Educational Programs #5755

The foundation of a healthy community is establishing equity and inclusion for each student, in part, by removing barriers to full participation. Additionally, this new language reflects the district's commitment to family wellness.

SETTLEMENT AGREEMENT

Motion # 2 that, upon the recommendation of the Superintendent, the Board of Education approve a Settlement Agreement resolving a dispute pertaining to student #619444. The Settlement Agreement is on file in the office of the Business Administrator. .

COMPREHENSIVE EQUITY PLAN

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the submission of the Comprehensive Equity Plan for the 2018-2019 school year through 2020-2021 school year.

RESIDENCY RESOLUTION

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on May 17, 2019, the parents/guardians of students #621562 were provided with a Notice of Initial Determination of Ineligibility for a free education in

the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did not request such a hearing; and

WHEREAS, they have provided no documentation to support the student's eligibility for a free education in the MSD.

NOW, THEREFORE, be it resolved that student #621562 is not eligible to receive a free education in the MSD and the administration is authorized to provide the parents/guardians with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

POLICY (Motions #1-4)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar,
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, May 20, 2019.

2018-2019 FIELD TRIPS

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

COMMUNITY SCHOOL GREAT HORIZON COURSES 2019-2020

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional classes to be offered by the Community School during the Fall semester of 2019. (See attached Educational folder)

FAMILY ENGAGEMENT SESSIONS 2019

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve staff for the following:

Program:	Title III & Title I Summer Family Engagement Sessions
Description:	Family Engagement to help families access learning and higher levels of proficiency toward standards.
Dates:	June, 2019
Funding Source:	Title I and III

EXPLANATION:

Family Engagement sessions are designed to help families access learning and higher levels of proficiency toward standards. For Title I: To help students who are failing, or most at risk of failing, to meet state academic standards. For Title III: To help students attain English language proficiency and meet state academic standards. Sessions will be presented in June at each school that receives funding. In addition to the academic focus of the sessions, presenters will also connect parents/families to summer resources in the community.

DISTRICT PRIORITY:

*In support of the Way Forward commitments to **Student & Community Wellness**: “Educate (community) to increase access to academic and life success.” **Mastery: Language Arts & Math** the family engagement sessions provide techniques for families to use as a way to support success toward mastery of standards. In addition, to support our **Equity & Inclusion Action Plan: Relationships & Partnerships** goal to “Enhance our family partnerships by providing training for families.”*

EDUCATIONAL MATTERS (Motions #1-4)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar,
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

PUPIL SERVICES

STIPULATION OF SETTLEMENT

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #606616. The Stipulation of Settlement is on file in the office of the Assistant Superintendent of Pupil Services.

PUPIL SERVICES (Motion #1)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar,
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

HUMAN RESOURCES

ESTABLISH POSITION(S) 2019-2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2019-2020 school year:

- **(1) 1.0 LDT-C, TBD**
- (1) 1.0 Occupational Therapist, PS
- **(1) 1.0 School Nurse, MHS**
- (1) 1.0 Special Ed., WD

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Agudelo, Jose **July 1, 2019**
1.0 Custodian, FMS **Resignation**

Ayres, Deborah August 1, 2019
 1.0 Teacher Assistant, HC Retirement

APPOINTMENT(S) 2019-2020 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In place of:</u>
Alarcon, Jessica 1.0 OT, PS	\$66,002 DOC, Step 5	09/01/19-06/30/20	Est. 06/03/19
Beadle, Timothy 1.0 Music, FMS	\$79,037 MA, Step 15	09/01/19-06/30/20	Gallagher, D. Reassigned
Bellomo, Amy 1.0 School Nurse, MHS	\$54,307 BA, Step 2	09/01/19-06/30/20	Est. 06/03/19
Escobedo, Laura 1.0 Special Ed., WD	\$57,907 MA, Step 3	09/01/19-06/30/20	Est. 06/03/19
Fuller, Amanda 1.0 LDT-C, TBD	\$70,177 MA, Step 11	09/01/19-06/30/20	Est. 06/03/19

Salgado, Ricardo	\$70,177	09/01/19-06/30/20	Menendez, N.
1.0 Pre-K, LLC	MA, Step 11		Retired

- * Pending probationary period
- ** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2018-2019

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds

Davis, Treyvaughn

Bus Driver

Ivory, Kevin (eff. 5/28/19)

Teacher

Garcia, Denise (eff. 5/30/19)

SUBSTITUTE REAPPOINTMENTS 2019-2020

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds

Davis, Treyvaughn

Bus Driver

Ivory, Kevin

LR/PG Aide

Stewart, Elastine (\$15 pr/hr)

Teacher

Garcia, Denise
Mastropierro, Lauren

Moscatelli, Teresa

LEAVE(S) OF ABSENCE 2018-2019

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Folkes, Caitlin	02/19/19-04/09/19 * - Maternity
1.0 Science, FMS	04/10/19-09/19/19 ** - FMLA
	09/20/19-02/03/20 ***-Childrearing (revised dates)

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

*** Without pay/without benefits

JOB DESCRIPTION(S) 2019-2020

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- Director of Pupil Services
- PreK- 5th Grade Supervisor of Special Education
- 6th-12th Grade Supervisor of Special Education

**MORRIS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: Director of Pupil Services

REPORTS TO: Superintendent

QUALIFICATIONS:

- NJ Certification as Principal or School Administrator and a minimum of three years experience in the role of Supervisor of special services
- Extensive knowledge of federal and state law as well as judicial decisions relevant to special services department

RESPONSIBILITIES:

1. Supervise health services and nursing preschool through grade 12
2. Supervise guidance grade K through middle school
3. Oversee non-public programs and funding
4. Oversee programs for students who are homeless and work with County and State agencies
5. Oversee all students who are in residential placements
6. Oversee all home instruction preschool through grade 12
7. Work with BOE attorney on all mediation and litigation matters
8. Analyze the needs and plan the budgets for special education programs
9. Study state and federal legislation, projects and programs for the possibilities and opportunities they offer for educational grants, entitlements, and allocations available relevant to the needs of the District
10. Serve as the District 504 Coordinator
11. Observe and evaluate Pupil Services personnel in cooperation with building principals and other district administrators
12. Determine student progress, measure program improvement annually and compile sustained effects data
13. Oversee and complete federal and State grants
14. Collaborate with central office staff and administration on District Professional Development
15. Oversee State and federal monitoring compliance
16. Oversee the evaluation, development, and implementation of the special education curriculum
17. Develop and implements a comprehensive system of educational programs and support services for students with special needs
18. Guide District administration in following special education policies and ensuring best practices
19. Oversee the maintenance of the pupil services records per State and federal regulations
20. Keep informed of all legal requirements governing special

education

21. Study state and federal legislation, projects and programs for the possibilities and opportunities they offer for educational grants, entitlements, and allocations available relevant to the needs of the District
22. Anticipate and plan for personnel needs in the district's special education program
23. Executive Committee Liaison for community partnerships
24. Work cooperatively with building administrators in the development, staffing, implementation and evaluation of the special education programs as conducted in their schools
25. Work closely with the building administration on hiring Pupil Services employees
26. Work closely with the Superintendent on District priorities and goals
27. Performs other duties as assigned by the Superintendent or his designee

**CONTRACT TERMS
OF EMPLOYMENT:**

Twelve months.

**MORRIS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: PreK- 5th Grade Supervisor of Special Education
REPORTS TO: Director of Pupil Services

QUALIFICATIONS:

- NJ Certification as Principal or School Administrator and a minimum of three years experience in the field of special education
- Extensive knowledge of federal and state law as well as judicial decisions relevant to special services department

RESPONSIBILITIES:

1. Oversee and supervise PreK-5th Grade Special Education personnel in cooperation with building principals and other district administrators
2. Coordinate student placement for tuition students and collaborates with the CABAS Program key advisors
3. Observe and evaluate Pupil Services personnel in cooperation with building principals and other district administrators
4. Oversee the placement of the Assistant Behavior Specialist and Teaching Assistants staff related to the Special Education Department
5. Oversee the alternate standardized assessments (i.e. Dynamic Learning Maps)
6. Work closely with the Extended School Year (ESY) Coordinator on the development and implementation of the ESY program
7. Determine student progress, measure program improvement annually and compile sustained effects data
8. Plan, conduct and evaluate, with qualified district personnel and other resources, appropriate in-service training programs, workshops and meetings for special education staff
9. Collaborate with the Director of Pupil Services on District Professional Development
10. Implement a comprehensive system of educational programs and support services for students with special needs
11. Guide District administration in following special education policies and ensuring best practices
12. Train and oversee Child Study Team members in effective special education programs and practices; ensure state and federal law requirements are followed
13. Keep informed of all legal requirements governing special education
14. Anticipate and plan for personnel needs in the district's special

- education program
15. Work cooperatively with building administrators in the development, staffing, implementation and evaluation of the special education programs as conducted in their schools
 16. Work closely with the building administration on hiring Special Education employees
 17. Perform other duties as assigned by the Director of Pupil Services and Superintendent or his designee

**CONTRACT TERMS
OF EMPLOYMENT:**

Twelve months.

**MORRIS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: 6th-12th Grade Supervisor of Special Education

REPORTS TO: Director of Pupil Services

QUALIFICATIONS:

- NJ Certification as Principal or School Administrator and a minimum of three years experience in the field of special education
- Extensive knowledge of federal and state law as well as judicial decisions relevant to special services department

RESPONSIBILITIES:

1. Oversee and supervise 6th -12 th grade Special Education personnel in cooperation with building principals and other district administrators
2. Coordinate student placement for tuition students and collaborates with the CABAS Program key advisors
3. Observe and evaluate Pupil Services personnel in cooperation with building principals and other district administrators
4. Oversee the placement of the Assistant Behavior Specialist and Teaching Assistants staff related to the Special Education department
5. Oversee the alternate standardized assessments (i.e. Dynamic Learning Maps)
6. Work closely with the Extended School Year (ESY) Coordinator on the development and implementation of the ESY program
7. Determine student progress, measure program improvement annually and compile sustained effects data
8. Review course offerings, course enrollments, and participate in curriculum development in collaboration with building administration and staff
9. Monitor programs with all contracted partner agencies (i.e. intensive therapeutic programs)
10. Plan, conduct and evaluate, with qualified district personnel and other resources, appropriate in-service training programs, workshops and meetings for special education staff
11. Collaborate with the Director of Pupil Services on District Professional Development
12. Implement a comprehensive system of educational programs and support services for students with special needs
13. Guide District administration in following special education policies and ensuring best practices
14. Train and oversee Child Study Team members in effective special

education programs and practices; ensure state and federal law requirements are followed

15. Keep informed of all legal requirements governing special education
16. Anticipate and plan for personnel needs in the district's special education program
17. Work cooperatively with building administrators in the development, staffing, implementation and evaluation of the special education programs as conducted in their schools
18. Work closely with the building administration on hiring Special Education employees
19. Perform other duties as assigned by the Director of Pupil Services and Superintendent or his designee

**CONTRACT TERMS
OF EMPLOYMENT:**

Twelve months.

EXTRA PAY REVISION 2018-2019

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (revisions in bold) for the 2018-2019 school year:

NORMANDY PARK SCHOOL – CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
CO-CURRICULAR					
Helping Teacher – WD	Artiga, Monica (Oct 2018 – June 2019)	1	\$5,093		\$5,093
Helping Teacher – WD	Mendonca, Carolina (Oct 2018 – Feb 2019)	1	\$1,769		\$1,769

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2018-2019

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Salary
Hyland, John	1.0 Main., B&G	N/A	\$50,750 \$ 888 License Stipend \$ 888 License Stipend (2/22/19-6/30/19) \$52,526 Total Salary

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Salary	In Place of:
Bonilla, Armida	1.0 Teacher Assistant, PS	1.0 Pre-K Teacher, LLC	\$57,144 MA, Step 1	Bass-Singleton, R. Retired

Cetrulo, Robert	1.0 Security, MHS	N/A	\$34,459 \$ <u>375</u> Longevity \$34,834	N/A
Douma, Kara	1.0 Supervisor of ELA	1.0 Pre-K-12 Supervisor of ELA	N/A	N/A
Gallagher, David	1.0 Music Teacher, FMS	1.0 Music Teacher, MHS	N/A	Russo, M. Retired
Hyland, John	1.0 Main., B&G	N/A	\$52,247 \$ <u>1,776</u> License Stipend \$54,023 Total Salary	N/A
Thompson, David	1.0 Supervisor of Mathematics	1.0 Pre-K-12 Supervisor of Mathematics	N/A	N/A

COMMUNITY SCHOOL SUMMER PLUS 2019-2020

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following Summer Plus staff:

Connor, Joel	Aide	\$10.00/hr
Coyne, Timothy	Substitute Instructor	\$20.00/hr

EXPLANATION: Salaries to be paid from collected tuitions.

EXTRA SERVICES 2018-2019

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to the following employees for providing assistance during the FMS graduation ceremony:

Erlenborn, Gillian
 Gallagher, David

EXPLANATION: Upon submission of an approved timesheet employees will be compensated at their hourly rate.

FMS GUIDANCE SUMMER HOURS 2019

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education

approve the following:

Program: Guidance Services - FMS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 24, 2019-August 31, 2019
Funding: Local funds
Rate: 1/140th of monthly salary (not to exceed 80 hours total)
Staff:
Brown, Renee
Campbell-Studer, Kimberly
Hidalgo, Jessica
Phinn, Vincent
Puccio, Carolina

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated ~~as outlined above~~ at **1/140th their monthly salary.**

SIGNING BONUS 2019-2020

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education authorizes the payment of a signing bonus to Laura Escobedo, Special Education teacher assigned to Woodland School in the amount of \$3,000. Payment will be in two (2) installments – half in September and half following completion of four (4) months employment.

MHS GRADUATION SECURITY COVERAGE 2018-2019

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following security staff for MHS Graduation on June 26, 2019:

Date: June 26, 2019
Staff: Not to exceed five (5) hours per staff member
Twenty Five (25) hours in total
Funds: Local

Ashmont, Albert
Bailey, Charles
Bell, Beverly
Cetrulo, Robert

Chambliss, Barron
Edmondson, Christopher
Hormaza Moreno, Katherine
Mantone, Jerald
Norton, Nicholas
Singleton, Melissa
Trizzino, James
Vorhies, Cara
Weber, John

EXPLANATION: Upon submission of an approved timesheet, the above staff members will be compensated as per contract language.

MHS PROJECT GRADUATION SECURITY COVERAGE 2018-2019

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the following security staff for MHS Project Graduation on June 26, 2019 and June 27, 2019:

Date: June 26, 2019 and June 27, 2019
Staff: Not to exceed four (4) staff members
Thirty (30) hours in total
Funds: Local

Ashmont, Albert
Bailey, Charles
Bell, Beverly
Cetrulo, Robert
Chambliss, Barron
Edmondson, Christopher
Hormaza Moreno, Katherine
Mantone, Jerald
Norton, Nicholas
Singleton, Melissa
Trizzino, James
Vorhies, Cara
Weber, John

FMS GRADUATION COVERAGE 2018-2019

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following security staff for FMS Graduation on June 25, 2019

Date: June 25, 2019
Staff: Not to exceed two (2) hours per staff member
Four (4) hours in total
Funds: Local

Ashmont, Albert
Bailey, Charles
Bell, Beverly
Cetrulo, Robert
Chambliss, Barron
Edmondson, Christopher
Hormaza Moreno, Katherine
Mantone, Jerald
Norton, Nicholas
Singleton, Melissa
Trizzino, James
Vorhies, Cara
Weber, John

EXPLANATION: Upon submission of an approved timesheet, the above staff members will be compensated as per contract language.

HUMAN RESOURCES/CURRICULUM

K-9 SUMMER ACADEMIC PROGRAMS (revised)

Motion #18 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the provision of Summer Academic Programs for MSD students in Grades K-9:

Program:	Grades K-9 Summer Academic Programs: The Neighborhood House; SOAR Summer; 9th Grade Summer Bridge; FMS Level Up
Description:	Provide instruction through grade level specific programs in English Language Arts, Mathematics, Social and Personal Habits for Success, for identified struggling learners in grades K-8.
Dates:	July 8, 2019 - August 9, 2019
Projected Enrollment:	Approximately 350 students
Funding Source:	Local
Rate:	As per TEAM agreement for summer hours

SOAR Summer Bridge (not to exceed 40 hours each)

Martell, Marlene
Pardo, Veronica
Rooney, Kevin

Summer Blended 8th to 9th grade (not to exceed 40 hours each-except where noted)

Disch, Kaitlyn
Johnson, Tiffany
Manahan, Bryan (not to exceed 20 hours)
Pino, Samantha
Portelli, Rachel

Neighborhood House (not to exceed 40 hours each-except where noted)
Guzman, Marcie (not to exceed 35 hours)
Harpaul, Celia
Kersey, Warren
Toye, Crystal (not to exceed 20 hours)
Vila Chave, Maria
Marvez, Audrey (not to exceed 35 hours)

FMS Math Level Up (not to exceed 30 hours each)
Manahan, Bryan
London, Karen
Toye, Crystal

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

SPANISH TRANSLATORS 2018-2019 (revision)

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Spanish Translators for the 2018-2019 school year:

Program:	Spanish Translators
Description:	Translation services
Dates:	September, 2018 – June, 2019
Funding Source:	Local
Rate:	As per contract language
Staff:	Bernal, Yeisson Bowman, Isabel (5 additional hours) Cohen, Cheryl (2 hours) Formoso, Alejandra Loaiza-Beltran, Eder Restrepo, Maria (additional 15 hours) Vargas, Marco (additional 10 hours) Vila Chave, Maria (additional 15 hours)

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

FAMILY ENGAGEMENT SESSIONS

Motion #20 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve staff for the following:

Program:	Title III & Title I Summer Family Engagement Sessions
Description:	Family Engagement to help families access learning and higher levels of proficiency toward standards.
Dates:	June, 2019
Funding Source:	Title I and III

Staff: K-8

Giuliano, Irena (Title I)
Herrera, Karen (Title III)
Norman, Anja (Title III)
Pucio, Carolina (Title III)
Vargas, Marco (Title III)

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

PRESCHOOL CURRICULUM TRAINING

Motion #21 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve staff for the following:

Program: Preschool Curriculum Training
Description: LLC Preschool is changing curriculum resources to use of the Creative Curriculum. All staff are to receive the first two full days of training to ensure that all staff are trained and ready for implementation in September 2019. Community partner classrooms will also be using Creative Curriculum. Staff compensation will be per union contract with general education staff paid through Preschool Education Aid grant funding and special education staff to be paid through local funding.
Dates: June 25 & June 26, 2019
Funding Source: PEEA Grant and Local funds
Rate: \$25.00 per hour

Teachers: General Education

Bass-Singleton, Robin (replacement)
Bonilla, Armida
Carolan, Nicole
DiDomenico, Sherry
Ford, Jennifer
Jackson, Avelyn
Manobianca, Amy
Mendonca, Carolina
Salgado, Ricardo

Teacher Assistants: General Education

Celis, Maria
Mazza, Maria
Price, Kristen
Ryan, Diane
Terhune, Wendy

Teachers: Special Education

Bautista, Adora
Catanzaro, Danielle
Colucci, Nicole
Corona, Beverly
Fazari, Maria
Golob, Janis
Mercado, Nicole
Santana, Socorro
Varneckas, Colleen
Wiehe, Petra
Young, Kristina

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

PK-12 SUMMER and EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION

Motion #22 that upon the recommendation of the Superintendent the Board of Education approve the following:

Posting:	#D1
Position:	Special Education Extended School Year Program Coordinator
Program:	PreK-12 Special Education
Dates:	April 1, 2019 – June 26, 2019 July 8, 2019 – August 9, 2019
Stipend:	\$7,000
Funding Source:	Local

McBride, Sean

Posting:	#D14
Position:	Special Education Extended School Year Program Pre-School Site Leader
Program:	PreK-12 Special Education
Dates:	April 1, 2019 – June 26, 2019 July 8, 2019 – August 9, 2019
Stipend:	\$4,500
Funding Source:	IDEA Grant

Rudiger, Kristen

Posting:	#D3
Program:	PK-12 Extended School Year (ESY) for Special Education

Description: Provide extended school year services to students with significant disabilities.

Dates: July 8, 2019 – August 9, 2019

Funding Source: Local Funds

Teachers – \$34.00/hr

Bie, Jennifer

Bisulca, Tracy

Bruskin, Jennifer

Carolan, Nicole

Cobilich, Barbara

Colucci, Nicole

Eck, Tracey

Esteves, Cecilia

Hwang, Jihye

Jackson, Avelyn

Kersey, Warren

Merrell, Brooke

O'Brien, Matthew

Ronay, Scott

Sun, Yifei

Verteramo, Vincent

Wiehe, Petra

Wilcox-Avalos, Catherine

Young, Kristina

Teachers – \$39.00/hr

Bozzi, Amy

Corona, Stephanie

Davis, F. Yvonne

Hodge, Nichole

Robertelli, Savina

Substitute Teachers - \$34.00/hr

Black, Adene

Clark, Bridget

Clark, Katherine

DiDomenico, Sherry

Hamfeldt, Tomasina

Heher, Kathleen

Smith, Kathleen

Vanorskie, Louis
Verma-Arora, Preeti

Teacher Assistants - \$13.00/hr

Celis, Maria
Gaskins, Courtney
Granato, Cynthia
Taylor, Nailah

Substitute Teacher Assistants - \$13.00/hr

Clark, Bridget
Clark, Katherine

Assistant Behavior Specialists - \$27.50/hr

Arakelian, Allison
Amieva, Lucy
Baran, Christine
Barry, Nancy
Berry-Brown, Kendra
Bonilla, Armida
Carfano, Kristin
Casadevall, Andrew
DeLillo, Heather
Escobar Nunez, Libia
Esposito, Debra
Facchini, Maria
Granato, Cynthia
Griffith, June
Gupta, Sheela
Haith, Seynabou
Hammond, Aatifa
Hanczyk, Victoria
Handel, Madeline
Kaczorowska, Daria
Kardaras, Barbara
McDonald, Eugene
Mercer, Joshua
Mestell, Jonathan
Meza, Luz
Nally, Ryan
Opena, Paul

Opipari, Carolyn
Phinn, Vincent
Rangel, Teresa
Rios-Vargas, Daniela
Rolfe, Jill
Semper, Lisa
Smith, Kathleen
Tierney, Kaleigh
Titus-Thermitus, Carline
Toler, Michelle
Vanorskie, Louis
~~Waxgiser, Samantha~~
Weiss, Gloria
Weller, Michael
Williams, Nancy B.
Yoo, Jaime

Substitute Assistant Behavior Specialists - \$27.50/hr

Hamfeldt, Tomasina
Handel, Madeline
Heher, Kathleen
Manobianca, Amy
Sharma, Sunita B.
Smith, Kathleen
Verma-Arora, Preeti
Waxgiser, Sandra

Speech Therapists – 1/140th of monthly salary

Beeck, F. Jean
Corona, Beverly
Hitchcock, Rebecca
Lagonigro Fazari, Maria

Nurses – 1/140th of monthly salary

Caamano-Hussein, Christina
Goss, Margaret
McDonald, Sharon
Ruta, Linda

Substitute Nurses – 1/140th of monthly salary

Gill, Karen

Secretary - \$13/hr

Ahrens, Sandra
Catania, Gloria

Substitute Secretaries - \$13/hr

Ahrens, Sandra

Volunteers

Dhar, Natasha Thussu
Fahmy, Leana
Hadley, Luca
Siguencia Calle, Zaida
Padilla Ortiz, Carmen
Osorio Melgar, Keydi

Posting:

#D4-A

Program:

CST Evaluations (psychological, educational, social history, speech and occupational therapy)

Description:

CST evaluations to be completed by CST case managers in compliance with state and federal regulations.

Dates:

June 24, 2019 – June 30, 2019
July 1, 2019-August 31, 2019

Funding:

Local Funds

Compensation:

Not to exceed 50 evaluations to be paid per contract language

Staff:

All MSD CST/evaluation staff

Posting:

#D4-B

Program:

CST Services

Description:

Child Study Teams are needed during the summer for IEP development, parent conferences, and scheduling in compliance with state and federal regulations. General and special education teachers participate in eligibility and IEP meetings, as required by the state administrative code.

Dates:

June 24, 2019 – June 30, 2019
July 1, 2019-August 31, 2019

Funding:

Local Funds

Hrs/Compensation:

Not to exceed 750 hours total at 1/140th

Staff: All MSD certificated staff and CST/evaluation staff

Posting: #D5
Program: Summer Nursing Services Project
Description: To complete paperwork for required immunizations and new enrollee records.
Dates: June 24, 2019 – June 30, 2019
July 1, 2019 – August 31, 2019
Funding: Local Funds
Hrs./Compensation: Not to exceed 375 hours total at 1/140th
Staff: All MSD nursing staff

Posting: #D11
Positions: Custodial Work Crews
Dates: June 24, 2019 - August 30, 2019
Funding: Local Funds
Staff: Bassano, James (Supervisor) \$18.00/hour
Jordan, Robert \$15.00/hour

Posting: #D12
Positions: Field Maintenance
Dates: April 29, 2019 – June 28, 2019
July 1, 2019 – August 30, 2019
Funding: Local Funds
Staff: Benitez, Herbert \$15.00/hour
Davis, Treyvaughn \$15.00/hour
Dobbs, Kenshin \$15.00/hour

EXPLANATION: Upon submission of an approved timesheet, employees will be compensated as outlined above.

MHS GUIDANCE SUMMER HOURS 2019

Motion #23 **Program:** Guidance Services – MHS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents as they do this. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 24, 2019-August 31, 2019

Funding: Local
Rate of pay: 1/140th of monthly salary:
not to exceed the allotted number of hours for each counselor.

Staff:

Counselors (10):

Barrera, Claudia - 77 hours (11 days)
Caruso, Sandra - 42 hours (6 days)
Cheikes, Ellen - 70 hours (10 days)
Kenny, Kristina - 42 hours (6 days)
Matthews, Craig - 63 hours (9 days)
Miller, Robert - 49 hours (7 days)
Norton, Michael - 70 hours (10 days)
Tate-Melendez, Monica - 77 hours (11 days)
Streff, Cheryl - 70 hours (10 days)
Wolf, Karen - 70 hours (10 days)

EXPLANATION: Upon submission of approved timesheets, employees will be compensated at 1/140th their monthly salary. **This motion has been re-numbered individually for clarification.**

HUMAN RESOURCES (Motions #1-23)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson (Motions #1-9, 11-23), Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: Mrs. Davidson (Motion #10)

ABSENT: Mr. Posey, Mrs. Rhines

BUSINESS MATTERS

Financial Reports

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial reports as on
file in the Business Administrator's office for the month of **April 2019.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
April 2019 which are reconciled with the Board Secretary's Reports by
fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **April 2019** after
review of the Secretary's monthly financial report (appropriations section) and upon
consultation with the appropriate district officials, to the best of our knowledge, no
major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a)
and that sufficient funds are available to meet the district's financial obligations for the
remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **April 2019** no
budgetary line item account has been over expended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary **June 3, 2019**
Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve
the Budget Transfers as on file in the Business Administrator's Office for the
2018-2019 budget through **April 2019.**

BILLS LIST 2018-2019

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve
the attached 2018-2019 bills list for the period ending:

May 31, 2019 (payroll)
June 3, 2019

BIDS

Security System Maintenance/Monitoring

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Security System Maintenance/Monitoring, #19-003, having been duly advertised and received on May 14, 2019 be awarded to Triad Security Systems, Union, New Jersey, sole bidder, in the amount of \$55,560.00 for the annual maintenance of security equipment for all district schools, MHS Field House, MHS Press Box, Transportation Department and Liberty Street Maintenance Building. Services include Dual-Tech motion detectors @ \$350.00 each and Passive Infrared motion detectors @ \$275.00 each, as needed, shall be awarded from July 1, 2019 to June 30, 2020. The District has the option of renewing the bid for (2) one year extensions.

Services/Equipment Costs	Triad Security
Unit Price #1 – Dual Tech Motion Detector	\$350.00
Unit Price #2 – Passive Infrared Motion Detector	\$275.00
Total Installation	\$0.00
Total Maintenance (Per Month)	\$4,630.00

Refuse Removal

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Refuse Removal, Bid #19-008, having been duly advertised and received on May 21, 2019, the award be made to Interstate Waste Services of New Jersey, Inc., Teaneck, NJ, sole bidder, in the amount of \$93,169.48. Award to include 20 yard containers @ 1 call for \$419.20 each and 30 yard containers @ 1 call at \$510.00 each, on an as needed basis for the 2019-2020 school year.

Bidder	Base Amount	20 Yard Container @1 Call	30 Yard Container @ 1 Call
Interstate Waste Services of New Jersey, Inc.	\$93,169.48	\$419.20	\$510.00

Partial Window Replacement at Morristown High School

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Partial Window Replacement at Morristown High School, Bid #19-015, having been duly advertised and received on May 23, 2019, the award be made to Panoramic Window & Door Systems, Inc., Stockton, New Jersey, **for the Base Bid and Alternate #1 in the amount of \$357,000**, from the district's Capital Reserve Fund, as set forth below:

Bidder	Base Bid	Alternate #1	Alternate #2	Total Base Bid Plus Alternate #1
D&E Window and Door, LLC	\$339,900	\$47,100	\$106,453	\$493,453
Panoramic Window & Door Systems, Inc.	\$318,000	\$39,000	\$11,250	\$357,000

Masonry Repointing at Morristown High School

Motion #9 that upon the recommendation of the Superintendent, the Morris School District Board of Education approve the following resolution:

WHEREAS, the Morris School District Board of Education advertised for bids for Masonry Repointing at Morristown High School ("Project"); and

WHEREAS, the bid submitted by the putative lowest responsible bidder for the Project, Arista Renovation, Inc., is materially defective because it did not include bid specification forms required, which is a material nonwaivable defect; and

WHEREAS, the lowest responsible bid for the Project was submitted by Punjab Restoration Co., LLC, with a base bid in the amount of \$144,000, which is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Project to Punjab Restoration Co., LLC,

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby rejects the bid submitted by Arista Renovation, Inc. because it is materially defective.
2. The Board hereby awards the contract for Masonry Repointing at Morristown High School to Punjab Restoration Co., LLC in a total contract amount of \$144,000, from the district's Capital Reserve Fund.
3. This award is expressly conditioned upon Punjab Restoration Co., LLC furnishing the requisite documentation as required in the project specifications, including the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

4. The Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project.
5. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RFP #19-001 Food Service Management Company - Whitsons

Motion #10 WHEREAS, the Board has concluded the proposal submitted by Whitsons School Nutrition Group. Whitsons is the most advantageous to the School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED that the Morris Board of Education approve and award a contract for School Food Service Management for the 2019-2020 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion to Whitsons School Nutrition Corp. located at 1800 Motor Parkway Islandia, NY 11749. It is the recommendation of the Business Administrator that the Morris Board of Education award the contract to Whitsons School Nutrition Corp. (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:

The FSMC shall receive, in addition to the costs of operation, a fee of \$0.1789 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the Food Service Management Company.

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by Whitsons is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by Whitsons shall be the amount of \$3.66.

The per meal management fee of \$0.1789 will be multiplied by total meals.

The FSMC guarantees that the return to the District from the Food Service Program for the 2019-2020 school year will be One Hundred Eighty-Two Thousand Dollars (\$182,000). If the annual operating statement shows a return less than the aforementioned amount, the FSMC will pay the difference between the actual and the guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

- Reimbursement rates for Food Service Program meals shall not be less than those stated in the request for proposal.
- The value of USDA donated foods received shall not be less than the value of USDA donated foods received during the prior year.
- The mix and quantity of USDA donated foods shall not change from the mix and quantity received the prior school year so as to increase actual food costs over the level of projected food cost.

- The SFA shall work with Whitson's in a commercially reasonable manner to acquire USDA processed commodities for a total price (including all applicable costs and fees) commensurate with the then-current market price for a comparable commercial item.
- There shall be at least one hundred eighty (180) full-service days where breakfast is served for the Current Year.
- There shall be at least One Hundred Seventy-Four (174) full-service days where lunch is served in the high school and middle school for the Current Year and One Hundred Eighty (180) full-service days where lunch is served in the elementary school for the Current Year.
- The average daily student enrollment for the Current Year shall be at least 5212.
- The actual costs charged to the Food Service Enterprise Account by the SFA shall not exceed the projected operating expenses as follows:
 - Ongoing contract monitoring in the amount of \$13, 812.00;
 - Annual POS Maintenance Charges in the amount of \$11,000.00

In the event any of the foregoing conditions or assumptions is not met during the Current Year, Whitsons's obligation shall be reduced by the amount of any increase in SFA's Total Food Service Costs or reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. In the event the District requests a change (other than a material change that would necessitate commencement of a new RFP process) in a phase of the Food Service Program that would result in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Projected Food Service Budget, Whitsons shall advise the District of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change, and the budget, shall be adjusted to reflect such estimated increase in Total Food Service Costs or decrease in Gross Receipts.

BID REJECTIONS

HVAC Time & Materials

Motion #11

that upon the recommendation of the Superintendent, the Board of Education approves the following resolution rejecting the bids submitted for HVAC Time and Materials, Bid #19-002, having been duly advertised and received on May 14, 2019.

WHEREAS, a bid opening was held on May 14, 2019 in connection with obtaining bids in this regard; and

WHEREAS, the bid submitted by the putative lowest responsible bidder for the HVAC Time and Materials, KCG, Inc., is materially defective because it did not include the bid guarantee (bid bond, cashier's check or certified check), which is a material nonwaivable defect; and

WHEREAS, the other bids submitted to be rejected due to the bidders are substantially over budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION that in accordance with *N.J.S.A.* 18A:18A-22, the Bids submitted for HVAC Time and Materials, Bid #19-002 be and hereby are rejected.

BE IT FURTHER RESOLVED that the Board hereby authorizes the re-advertisement for bids to be opened on June 18, 2019 in connection therewith.

TUITION RATES

Motion #12 that upon the recommendation of the Superintendent the Board of Education approve the tuition rates for the 2019 - 2020 school year for Pre-School - Grade 12 Classes.

REGULAR CLASSES

Pre-School & Kindergarten	\$ 15,284.00
Grades 1-5	\$ 17,102.00
Grades 6-8	\$ 17,597.00
Grades 9-12	\$ 17,486.00

SPECIAL CLASSES

Multiple Disabled	\$ 60,020.00
Multiple Disabled Summer	\$ 8,336.00

CONTRACTS

COMPUTER SOLUTIONS, INC.

Motion # 13 that upon the recommendation of the Superintendent, the Board of Education, approve a contract for the 2019-2020 school year with Computer Solutions, Inc. for software support with an annual support fee of \$20,052.00.
(Contract on file in Business Administrator's Office)

ASSETWORKS

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the renewal of the contract with Assetworks, Inc. for Assetmaxx Software for the fixed asset program for the 2019-2020 school year in the amount of \$1,800.
(Contract on file in Business Administrator's office.)

EXPLANATION

This software is used to maintain district inventory.

STRAUSS ESMAY ASSOCIATES

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the renewal of the contract with Strauss Esmay Associates for Policy Alert and Support System Software and Online Maintenance for the 2019-2020 school year in the amount of \$ 4,685.00.
(Contract on file in Business Administrator's office.)

AGREEMENTS

CO-OP AGREEMENT

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Somerset and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Middlesex and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Hunterdon and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Morris County Cooperative Pricing Agreement with an annual membership fee of \$1,100.

TRANSPORTATION JOINTURE 2019-2020

Morris County Educational Services Commission

Motion # 20 WHEREAS, in accordance with the statutes of 18A:18-1.1 and 1.2, Boards of Education of two or more districts may provide jointly, by agreement, the transportation of pupils attending schools within or outside of the district:

WHEREAS, the Morris County Educational Services Commission provides transportation services for many school districts to various schools:

NOW THEREFORE, BE IT RESOLVED:

1. that the Business Administrator/Board Secretary be authorized to pursue the said transportation jointure with the Morris County Educational Services Commission.
2. that the services provided by the Morris County Educational Services Commission shall be provided in accordance with the rules, regulations and policies as established by the Commission.
3. that the cost of transportation, as apportioned to each participating district and computed by the Commission, shall be in accordance with policy as established by the Commission's Board of Directors.
4. that the Morris School District will pay a management fee to Morris County Educational Services Commission

BE IT ALSO RESOLVED, that the Morris County Educational Services Commission be authorized to receive transportation bids for the 2019 - 2020 school year on behalf of Morris School District.

PROFESSIONAL SERVICES 2019-2020

Morris County Educational Services Commission (non-public)

Motion #21 WHEREAS, there exists a need for professional services for **2019-2020** and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described

Morris County Educational Services Commission	Shared Services for Non-Public Nursing Shared Services for Non-Public Technology Shared Services for Non-Public Security Shared Services for Professional Support Services OT, PT and Speech Services Chapter 192/193 Non-Public IDEA - B
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EXPLANATION

Shared service for Chapter 192/193 and Non-Public grants are pending funding.

Morris County Educational Services Commission (Co-operative Bidding & Purchasing)

Motion #22 WHEREAS, there exists a need for professional services for **2019-2020** and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that Morris County Educational Services Commission be engaged for Cooperative Bidding and Purchasing Services at a cost of \$25,875.00.

Energy For America

Motion #23 WHEREAS there exists a need for professional services for **2019-2020** and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Energy For America	Energy Professional Engineering and Facilities Management services for school year 2019-2020.	\$ 101,952
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Motion #24 WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Jeffrey A. Oster Private Investigator	Residency Investigations Mileage Rate	\$45/hr \$0.55/mile
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Behavior Analysts of NJ, LLC	Direct and Indirect Services	\$175/hour
	BCBA-D - Consultative Services	\$150/hour
	BCBA-D - Professional Development	\$125/hour
	BCBA	\$100/hour
	Direct Intensive Instruction	\$75/hour

PG Chambers School	Physical, Occupational, and Speech Therapy Evaluations	\$495/evaluation
	Assistive Technology/Alternative Augmentative Communication (AT/AAC) Evaluations	\$1,250/hour
	Direct Services - Physical, Occupational, or Speech Therapy	\$92/hour
		\$78/half hour

Jo Ann Delgado	CABAS Consultation Services	\$150/hour
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Douglas Greer, Ph.D.	CABAS Consultation Services	\$1200/day (30 days per year)
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BAYADA Home Health Care, Inc.	Nursing Services	\$62/hour for RN Services \$52/hour for LPN Services
BAYADA Home Health Care, Inc.	Substitute School Nursing Services	\$54/hour for RN Services \$44/hour for LPN Services
Behavior Analysts of Oregon, LLC (local agency)	Direct and Indirect Services	\$150/hour
Ascending Trends, LLC	Behavior Analytic Consultative Services, Direct and Indirect Services	\$150/hour
Barbara C. Miller PT, PA	General Physical Therapy Consultation Services Direct Physical Therapy Services	\$123/hour
Go for Bodywork Manual Physical Therapy	Physical Therapy Services Physical Therapy Evaluations	\$105/hour \$250/evaluation
Fast ER Urgent Care	Basic Student Medical Exam Complex Student Medical Exam Extended panel urine drug collection with ETG/S with MRO review Breath alcohol test with confirmation of all positives On call fee - 3 hour min. (if outside normal business hours) Review of student's sports forms - 2 hour min.	\$70/exam \$175/exam \$70 \$25 \$50/hour \$100/hour
Goryeb Children's Hospital-Atlantic Health System	Neurodevelopmental Evaluation	\$675/evaluation
Hayley M. Cohen, M.D.	Psychiatric Evaluations	\$750/evaluation

Brian Fennelly, M.D.	Psychiatric Evaluation Emergency Psychiatric Evaluation (requiring a letter in 24 hours) Missed Evaluation or cancellation with less than 24 hours notice	\$690/evaluation \$750/evaluation \$300
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Intensive Therapeutics, Inc.	Occupational Services Physical Therapy Services	\$55/hour \$55/hour
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Jennifer Weber, Ph.D., BCBA-D	Direct Services Indirect Services	\$150/hour \$150/hour
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Tri-County Behavioral Care, LLC	School Clearance Risk Assessment	\$100/assessment
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PROFESSIONAL SERVICES 2018-2019

Motion #25 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

NPS Learning Consulting, LLC	Educational Evaluations	\$475/evaluation
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INSURANCE

Delta Dental Flagship

Motion #26 that upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the optional Flagship employee managed-care dental coverage insurance with Delta Dental for July 1, 2019 – June 30, 2020. The renewal rates represent an increase of approximately 0.82%

	<u>Flagship Plan</u>
Employee Only	\$27.79 per month
Employee & 1 Dependent	\$53.08 per month
Full Family	\$87.94 per month

Traditional Coverage

Motion #27 that upon the recommendation of the Superintendent, the Board of Education approve employee traditional dental coverage Insurance with Delta Dental for the period July 1, 2019– June 30, 2020. The renewal rates for the 19-20 year are at a 0% increase.

	<u>Traditional Plan 01</u>	<u>Traditional Plan 02</u>
Employee	\$ 38.90 month	\$ 39.63 month
Employee & 1 Dependent	\$ 78.81 month	\$ 80.29 month
Full Family	\$134.21 month	\$136.71 month

Student Insurance

Motion #28 that upon the recommendation of the Superintendent, the Board of Education approve Student Basic Accident and Catastrophic Student Insurance policy for the period July 1, 2019 – June 30, 2020. This policy is through Bollinger Specialty Group. The premium will be \$147,698.00.

STATE CONTRACT VENDORS (2018- 2019)

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS
 PURSUANT TO N.J.S.A. 18A:18A-10(A)**

Motion #29 that upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Morris School District Board of Education and the referenced State Contract Vendors shall be for the 2018-2019 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

<u>Vendor</u>	<u>State Contract #</u>	<u>Title</u>
Allied Oil	80914	GASOLINE, AUTOMOTIVE
Ben Shaffer Recreation Inc.	16-FLEET-00135	Park and Playground Equipment
Beyer Bros Corp.	42069	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Bridgestone Americas Inc.	82528	Bridgestone Tires, Tubes & Service
Bridgestone Americas Inc.	19-FLEET-00708	Bridgestone Tires, Tubes & Service
Bus Parts Warehouse	42088	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Cascade School Supplies	17-FOOD-00243	Library & School Supplies
Cisco Systems	87720	Data Communications Equipment
Dover Brake & Clutch	42094	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Extel	88737	Communication Wiring Services
Fastenal Company	79873	Industrial/MRO Supplies & Equip
Fastenal Company	19-FLEET-00565	Industrial/MRO Supplies & Equip
Genuine Parts Company	42093	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Goodyear Tire & Rubber Co.	82527	Tires, Tubes and Services
GovDeals Inc.	83453	Auctioneering Services: Internet Auction to Sell Surplus Property
H A DeHart & Son Inc.	42122	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Hewlett Packard Enterprise	40116	NASPO Valuepoint Computer
Hon	81641	Furniture: Office, Lounge
Hoover Truck Centers Inc.	42068	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
HP, INC.	89974	NASPO VALUEPOINT COMPUTER
Jewel Electric	85578	Electric Equipment & Supplies, North, Central & South Regions
Keyboard Consultants	17-FOOD-00266	Library & School Supplies

Lakeshore Learning Materials	17-FOOD-00250	Library Supplies, School Supplies & Teaching Aids
Lawson Products Inc.	42111	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Lightspeed Technologies, Inc.	17-FOOD-00261	Library Supplies, School Supplies & Teaching Aids
Madison Plumbing Heating	89797	Plumbing & Heating Supplies/Equipment - Statewide
Mannington Mills Inc	81751	Carpet/Flooring Supply & Installation
Mid Atlantic Truck Ctr.	42075	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Mohawk Group	81753	Carpet/Flooring Supply & Install
PMC Associates Inc.	83900	Radio Communication Equipment & Accessories
Rich Tree Service Inc.	80902	Tree Trimming, Pruning & Removal Services
Rich Tree Service Inc.	18-DPP-00645	Tree Trimming, Pruning & Removal Services
Ricoh USA Inc.	40467	Copiers, Maint. & Supplies
Safco Products Co	81729	Furniture: Office, Lounge
Samuels Inc	42071	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
School Specialty	17-FOOD-00242	Library Supplies, School Supplies, Teaching Aids
Steelcase Inc.	81639	Furniture: Office, Lounge
Storr Tractor	43038	Parts and Repairs for Lawn & Grounds Equipment
T&T Supply DBA Johnstone Supply	41608	Heating, Ventilation and Air Conditioning Repair Parts
Trains Towers Inc	17-COMP-00158	Tower Maintenance
Verizon Wireless	82583	Wireless Devices & Services
Wasak Inc.	42247	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide
W W Grainger Inc.	79875	Industrial/MRO Supplies & Equip
W W Grainger Inc.	19-FLEET-00566	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies

EXPLANATION

All contracts are listed under the State Distribution and Support Services State of New Jersey, Division of Purchase and Property.

Each administrator/supervisor who recommends purchases through the referenced State Contract vendors has certified by signing the purchase order that sufficient funds exist to purchase the goods or services.

STATE CONTRACT VENDORS 2019-2020

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 18A:18A-10(A)

Motion #30 that upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Morris School District Board of Education and the referenced State Contract Vendors shall be for the 2019-2020 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

<u>Vendor</u>	<u>State Contract #</u>	<u>Title</u>
Ben Shaffer Recreation Inc.	16-FLEET-00135	Park and Playground Equipment
Beyer Bros Corp.	42069	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Bridgestone Americas Inc.	19-FLEET-00708	Bridgestone Tires, Tubes & Service
Bus Parts Warehouse	42088	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Cascade School Supplies	17-FOOD-00243	Library & School Supplies
Dover Brake & Clutch	42094	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Extel	88737	Communication Wiring Services
Fastenal Company	19-FLEET-00565	Industrial/MRO Supplies & Equip
Genuine Parts Company	42093	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
H A DeHart & Son Inc.	42122	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Hewlett Packard Enterprise	40116	NASPO Valuepoint Computer
Hon	81641	Furniture: Office, Lounge
Hoover Truck Centers Inc.	42068	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
HP, INC.	89974	NASPO VALUEPOINT COMPUTER
Keyboard Consultants	17-FOOD-00266	Library & School Supplies
Lakeshore Learning Materials	17-FOOD-00250	Library Supplies, School Supplies & Teaching Aids
Lawson Products Inc.	42111	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Lightspeed Technologies, Inc.	17-FOOD-00261	Library Supplies, School Supplies & Teaching Aids
Mid Atlantic Truck Ctr.	42075	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
PMC Associates Inc.	83900	Radio Communication Equipment & Accessories
Rich Tree Service Inc.	18-DPP-00645	Tree Trimming, Pruning & Removal Services
Ricoh USA Inc.	40467	Copiers, Maint. & Supplies
Safco Products Co	81729	Furniture: Office, Lounge
Samuels Inc	42071	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
School Specialty	17-FOOD-00242	Library Supplies, School Supplies, Teaching Aids
Steelcase Inc.	81639	Furniture: Office, Lounge
Storr Tractor	43038	Parts and Repairs for Lawn & Grounds Equipment

T&T Supply DBA Johnstone Supply	41608	Heating, Ventilation and Air Conditioning Repair Parts
Trains Towers Inc	17-COMP-00158	Tower Maintenance
Verizon Wireless	82583	Wireless Devices & Services
Wasak Inc.	42247	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide
W W Grainger Inc.	19-FLEET-00566	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies

EXPLANATION

All contracts are listed under the State Distribution and Support Services State of New Jersey, Division of Purchase and Property.

Each administrator/supervisor who recommends purchases through the referenced State Contract vendors has certified by signing the purchase order that sufficient funds exist to purchase the goods or services.

TRAVEL & REIMBURSEMENT

Motion #31 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as attached: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

ORGANIZATIONAL MOTIONS

Motion #32 that upon the recommendation of the Superintendent, the Board of Education approve the reorganization motions #1 - 47 as follows:

BOARD ORGANIZATION

1. **Board Secretary**
Motion, that Anthony LoFranco be appointed Board Secretary for the 2019-2020 school year.
2. **Assistant Board Secretary**
Motion, that Joan Frederick be appointed Assistant Board Secretary for the 2019-2020 school year.
3. **Purchasing Agent**
Motion that the Board approve the Business Administrator/ Board Secretary as the Purchasing Agent for the Morris School District for the 2019-2020 school year.
4. **Affirmative Action**
Motion, that the Business Administrator/Board Secretary and the Director of Human Resources, Personnel & Equity be appointed as the Affirmative Action Officers for the district for the 2019-2020 school year.
5. **Public Agency Compliance Officer (P.A.C.O.)**
Motion, that the Business Administrator/Board Secretary, be appointed as the Public Agency Compliance Officer for the district for the 2019-2020 school year.
6. **Custodian of School Records**
Motion, that the Business Administrator/Board Secretary be appointed the Custodian of School Records in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-et seq) for the 2019-2020 school year.
7. **Auditor**
Motion that the firm of Hodulik & Morrison be appointed the Auditor for the 2019-2020 school year.
8. **Architects of Record**
Motion that the firm, DiCara Rubino Architects & USA Architects be appointed as the Architects of Record for the 2019-2020 school year. Rate schedule on file in Business Administrator's office.
9. **Attorney**
Motion that the firm, Wiley, Malehorn, Sirota & Raynes be appointed Board Attorneys for the period July 1, 2019,- June 30, 2020 at the rates of: Attorney \$165/hr.; Paralegal \$85/hr.
10. **Special Counsel**
Motion that the following firms be appointed as Special Counsel for the period July 1, 2019,- June 30, 2020 :

Porzio, Bromberg & Newman at rates of: Attorney \$195/hr; Paralegal \$145/hr.
Cleary Giacobbe Alfieri Jacobs LLC at rates of: Partners/Counsel/Associates \$165/hr,
Paralegal \$90/hr
Schenck Price Smith & King LLP at rates of: Partner/Counsel \$180/hr,
Sr. Associate \$170/hr, Jr. Associate \$160/hr, Paralegals \$100/hr

11. **Private Investigator**

Motion that Jeffrey A. Oster be appointed as Private Investigator for the period for the 2019-2020 school year.

12. **School Physician**

Motion that Morristown Memorial Hospital Center of Atlantic Health Systems be appointed to provide physicians to the school district for the 2019-2020 school year.

13. **Orthopedic Doctor**

Motion that Dr. Berton Taffet be appointed the Orthopedic Doctor of Record for the 2019-2020 school year.

14. **Insurance Broker for Dental, Long Term Disability Benefits.**

Motion, that Brown & Brown of Livingston, N.J. be appointed the Insurance Broker for Dental, and Long Term Disability for the 2019-2020 school year.

15. **Insurance Broker**

Motion, that The Morville Agency, Newton, New Jersey be appointed Insurance Agent of Record for the 2019-2020 school year for property, casualty and liability insurance.

16. **Tax Shelter Annuities 403 (b) providers**

Motion, that the following be approved as authorized Tax Shelter Annuity Providers for The 2019-2020 school year.

Great West
Lincoln Financial
Lincoln Investment
Valic
AXA Equitable
Security Benefit Advisors

17. **403(b) Plan Signers**

Motion, that the following individuals be authorized signers related to administrative functions pertaining to the same plan:

Business Administrator
Assistant Business Administrator
Payroll Supervisor

18. **457 Plan Provider**

Motion, that the following be approved as an authorized 457 Plan Provider for the 2019-2020 school year.

Lincoln Financial
Lincoln Investment
Valic
AXA Equitable
Security Benefit Advisors

19. **457 Plan Authorized Signers**
Motion that the following individuals be authorized signers related to administrative functions pertaining to the 457 plan:

Business Administrator
Assistant Business Administrator
Payroll Supervisor
20. **Library Representative**
Motion, that the Superintendent of Schools, be appointed representative to the Morristown/Morris Township library for the 2019-2020 school year with Debbie Gottsleben, as his designee.
21. **504 Coordinator**
Motion, that the Board approve the Director of Pupil Services as the 504 Coordinator for the 2019-2020 school year.
22. **Attendance Officer**
Motion that the Board approve Edward Conrads as the Attendance Officer for the Morris School District for the 2019-2020 school year.
23. **Asbestos Management Officer**
Motion, that the Director of Facilities be appointed as the Asbestos Management and PEOSA Officer/Coordinator for the district for the 2019-2020 school year.
24. **Indoor Air Quality Officer**
Motion, that the Director of Facilities be appointed as the Indoor Air Quality Officer for the district for the 2019-2020 school year.
25. **Integrated Pest Management Officer**
Motion, that the Integrated Pest Management Plan be approved and that the Director of Facilities be appointed as the Integrated Pest Management Officer for the district for the 2019-2020 school year.
26. **Right to Know Officer**
Motion, that the Director of Facilities be appointed as the Right to Know Officer for the district for the 2019-2020 school year.

27. **Chemical Hygiene Officer**
Motion, that the Chemical Hygiene Plan be approved and that the Director of Facilities be appointed as the Chemical Hygiene Officer for the district for the 2019-2020 school year.
28. **Authorizations**
Motion, that the Assistant Board Secretary or in his/her absence, the President, or the Vice President, act as Board Secretary in the absence of the Board Secretary.
29. **Business Administrator Authorization**
Motion that the Board of Education approve the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with policies #0147, 0147A, 3440 and 4440, Board Member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such transfers, payments and travel subject to presentation and ratification at the next business meeting of the board.
30. **Superintendent's Authorization**
Motion that the Board of Education approve the Superintendent of Schools or his designee to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the board.
31. **Charges for Reproducing Public Documents**
Motion, that the Board of Education approves the following rates for photocopying of public documents in compliance with NJSA 47:1A-1
- | | |
|------------------------|-------------|
| Letter size or smaller | \$0.05/page |
| Legal size or larger | \$0.07/page |
32. **Investments**
Motion, that the Board of Education authorize the Board Secretary and Assistant Board Secretary to invest district funds to maximize interest.
33. **Depositories**
Motion, that the following be named as depositories of public funds for Morris School District for the purpose of investments for the school year 2019-2020, effective July 1, 2019:
- Provident Bank
 - Chase Bank of New Jersey
 - TD Ameritrade -Escrow Financing
 - US Bank - Escrow Financing
 - New Jersey Cash Management Fund
34. **Wire Transfers**
Motion, that the Board of Education authorize wire transfer money between the following accounts with Authorized Signatories as listed below.

SIGNATURE

AUTHORIZED

Provident General Operating Account	JP Morgan Chase Bank ABA Beneficial Depository . Trust Co. Redemption AC Account	Business Administrator Assist Business Administrator
Provident General Operating Account	JP Morgan Chase Bank ABA Beneficial Depository Trust Co. Dividend Account	Business Administrator Assist Business Administrator
Provident General Operating Account	N.J.Cash Management Fund Account	Business Administrator Superintendent
Provident Agency Account	Visions Federal Credit Union	Business Administrator Assistant Business Administrator

35. **Petty Cash**

Motion, that the Board approve the following petty cash funds for the 2019-2020 school Year as per Policy 6620

Account Title	Custodian(s)	Amount	Maximum Single Expenditure
High School Office	Principal	\$ 400	\$50
Alexander Hamilton School	Principal	\$200	\$50
Hillcrest School	Principal	\$200	\$50
Sussex Avenue School	Principal	\$200	\$50
Thomas Jefferson School	Principal	\$200	\$50
Alfred Vail School	Principal	\$200	\$50
Woodland School	Principal	\$200	\$50
Normandy Park Magnet School	Principal	\$200	\$50
Lafayette Learning Center	Principal	\$200	\$50
Cafeteria Change Fund	Food Services	\$1000	\$0
Maintenance	Supervisor of Buildings and Grounds	\$200	\$50
Administration Offices	School Business Administrator/Board Secretary	\$1,000	\$500
Frelinghuysen Middle School	Principal	\$200	\$50

Transportation	Supervisor of Transportation	\$200	\$50
Pupil Services	Director of Pupil Services	\$400	\$100
Community School	Director of Community School	\$3,000	\$200
Community School Office Fund	Director of Community School	\$1,000	\$200

Requests for reimbursement must be made at least every three months. (May be requested sooner, if needed.)

36. **Designation of Depositories for School Funds**

Motion, that the depositories for General School funds for the Morris School District, for the school year 2019-2020, effective July 1, 2019, are as follows:

PROVIDENT BANK

- | | |
|------------------------------|--|
| 1. General Account | <u>3 Signatures Required</u>
1. Board President
2. Board Vice President
3. Business Administrator
4. Assistant Business Administrator |
| 2. Payroll Account | <u>2 Signatures Required</u>
1. Board President
2. Business Administrator
3. Assistant Business Administrator
4. Payroll Supervisor |
| 3. Payroll Deduction Account | <u>2 Signatures Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Payroll Supervisor |
| 4. Petty Cash Account | <u>1 Signature Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum |
| 5. Coins for A Cause | <u>2. Signature Required</u>
1. Principal
2. Secretary
3. Helping Teacher |

6. J. Burton Wiley Scholarship Fund

1 Signature Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum

7. Morristown HS Scholarship Fund

1 Signature Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum

8. Dorothy F. Johnson Scholarship Account

1. Signature Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum

9. Alfred Vail Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

10. Alexander Hamilton Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

11. Sussex Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

12. Thomas Jefferson Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

13. Woodland Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

- | | |
|---|---|
| 14. Frelinghuysen Activity Fund | <u>2. Signatures Required</u>
1. Principal
2. Supervisor of Instruction
3. School Treasurer |
| 15. Frelinghuysen Athletic Account | <u>2. Signatures Required</u>
1. Principal
2. Supervisor of Instruction
3. School Treasurer |
| 16. Hillcrest Activity Fund | <u>2. Signatures Required</u>
1. Principal
2. Secretary
3. Helping Teacher |
| 17. Normandy Park Activity Fund | <u>2. Signatures Required</u>
1. Principal
2. Secretary
3. Helping Teacher |
| 18. Morristown High School Athletic Account | <u>2. Signature Required</u>
1. Principal
2. Athletic Director
3. Director of Accts. Administration |
| 19. Morristown High School Activity Fund | <u>2. Signature Required</u>
1. Principal
2. Vice-Principal
3. Director of Accts. Administration |
| 20. Morris School District
Cafeteria Account | <u>2. Signatures Required</u>
1. District Food Service Liaison
2. Business Administrator
3. Assistant Business Administrator |
| 21. Morris School District Ann McGiffin's
Small Miracle Fund | <u>1. Signature Required</u>
1. Business Administrator
2. Assistant Business Administrator |
| 22. Morris School District Salary Redirection
Account | <u>1. Signature Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Payroll Supervisor
4. Any one of three AFLAC REP. |
| 23. Morris School District Capital Reserve
Accounts | <u>2. Signatures Required</u>
1. Business Administrator |

2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum

24. Morris School District Maintenance Reserve Account

2. Signatures Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum

25. Community School Checking Account

2. Signatures Required

1. Director
2. Business Administrator
3. Assistant Business Administrator

26. Community School Petty Cash Account

2. Signature Required

1. Director
2. Assistant Business Administrator
3. Office Manager

37. **Official Newspaper**

Motion, that the Daily Record be designated as the official newspaper of the Morris School District. Other notices, which require a broader circulation, shall also be published in The Star Ledger.

38. **Official Station**

Motion, that FOX TV (Channel 5) be designated as the official Television Station of Morris School District.

39. **Policy**

Motion, that all policies, rules, regulations, handbooks and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.

40. **Curriculum**

Motion, that existing courses of study, course guides, instructional materials, handbooks, textbooks, curriculum, educational programs and services, and the five-year curriculum planning and evaluation schedule which all were in force immediately prior to this reorganization meeting are hereby continued in force as if the board year had not changed.

41. **Chart of Accounts**

Motion, that the Board approve the Chart of Accounts for the 2019-2020 school year as on file in the office of the Business Administrator.

42. **Award of Purchases, Contracts or Agreements**

Motion that the Board of Education approve, in accordance with Title 18A:18A-37(c), the authorization of the Business Administrator to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

43. **Purchasing Limits**

Motion that the Board of Education according to NJSA 18A:18A-3 (a) and NJAC 5:34-5.4 approve the quote threshold to be \$6,000. and the bid threshold to be \$40,000.

44. **Tax Schedules**

Motion that the Board of Education approve the attached Tax Schedules for the Town of Morristown and Morris Township for the 2019-2020 school year.

45. **Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2019-2020 School Year**

WHEREAS Title 18A:18A-11 provides that, “The Boards of Education, of two or more districts may provide jointly by agreement for the provision and performance of good and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris School District desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

46. **Authorization of Procurement of Goods/Services through State Contracts for 2019-2020 School Year**

WHEREAS Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris School District desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

47. **Authorization for the Superintendent to request canine searches in the high school and middle School for the 2019-2020 school year.**

WHEREAS, the Morris School District Board of Education believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, the Morristown Police Department and the Morris Township Police Department, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, these searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW, THEREFORE BE IT RESOLVED, the Morris School District Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Superintendent to request the Morristown Police Department and the Morris Township Police Department to conduct suspicionless canine searches for the 2019-2020 school year.

BUSINESS MATTERS (Motion #1-32)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson (Motions #1-31), Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar
(Motions #1-22, #24-31), Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: Mrs. Davidson (Motion #32, Section 47)

ABSTAIN: Mr. Pawar (Motions #23, 32)

ABSENT: Mr. Posey, Mrs. Rhines

NEW BUSINESS BROUGHT BEFORE THE BOARD

The Board discussed date for next Board Retreat and updates on Board Goals Committee.

Mrs. Davidson shared details from the last county meeting.

CLOSED SESSION (9:15 PM)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

ADJOURNMENT (10:37 PM)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey, Mrs. Rhines

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary