

MORRIS SCHOOL DISTRICT
Minutes of November 26, 2018
MORRISTOWN HIGH SCHOOL

The regular meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening November 26, 2018 at 6:46 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

A regular meeting of the Board of Education will be held Monday, November 26, 2018. This is a rescheduled meeting taking place of the originally scheduled meeting of November 19, 2018. The meeting will open at 6:30 p.m., at which time the board goes into closed session for the purpose of discussing personnel, negotiation and litigation matters. Public sessions will start at 7:30 p.m. Action will be taken.

At the Roll Call, the following Board Members were present: Mrs. Meredith Davidson, Dr. Peter Gallerstein, Ms. Prim Minchello, Mr. Leonard Posey, Mrs. Ann Rhines, Ms. Melissa Spiotta, Ms. Jeanette Thomas, Mrs. Nancy Bangiola, Vice-President and Ms. Lisa Pollak, Board President.

Ms. Luci Galdi, Morris Plains Representative, was absent.

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony LoFranco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, and Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management.

Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Ms. Erica Hartman, Directory of Technology, Instructional, and Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services, arrived at 7:30 pm

Ms. Jennifer Adkins, Community School Coordinator, Dr. Jessica Neu, Director of Pupil Services, and Ms. Josephine Noone, Director of Curriculum and Instruction were absent.

There were approximately 4 people from the public, press and staff in attendance.

At 6:47 p.m, Mr. Posey moved to go into closed session to discuss legal and confidential matters.

Dr. Gallerstein seconded the motion which carried unanimously with Ms. Galdi absent.

At 7:41 p.m. Mr. Posey moved to go into open session. Ms. Pollak seconded the motion, which carried unanimously.

PLEDGE OF ALLEGIANCE

Mrs. Pollak led the Board in the Pledge of Allegiance.

SUPERINTENDENT'S REPORT

Mr. Pendergrast gave a presentation on Professional Development and the Learning Positioning System.

Following the presentation, Mr. Pendergrast took comments/questions from the Board.

PUBLIC COMMENT

A member of the public came forward on the following topic:

- *Swim Boosters requesting replacement of starting blocks in Morristown High School pool with boosters willing to pay for half.*

COMMITTEE REPORTS

STUDENT REPRESENTATIVES

Ms. Vargas and Ms. Baskin reported the following:

- ➔ *11/28 & 12/3 - Half days for Parent/Teacher Conferences*
- ➔ *12/1 - SAT Testing*
- ➔ *12/6 - Symphonic Band/Wind Ensemble Concert*
- ➔ *12/7 Coffee House*
- ➔ *12/8 - ACT Testing*

FINANCE

Dr. Gallerstein reported the following was discussed:

- ➔ *Project Updates*
- ➔ *Salaries/Stipends*

Mr. Pendergrast updated the Board about a pipe that burst over the holiday weekend in the high school.

HUMAN RESOURCES

Ms. Minchello reported the following was discussed:

- ➔ *New Appointments*
- ➔ *Transfers*
- ➔ *New Bus Drivers*
- ➔ *Resignations*
- ➔ *Open positions*
- ➔ *Leave Replacements*

PRESIDENT'S REPORT

Ms. Pollak opened the discussion for any board member for comment.

Ms. Rhines reminded the Board auditions are coming up for MEF's Morristown ON Stage.

Ms. Pollak stated this meeting was taking the place of an originally scheduled Board Retreat to make up the cancelled Board Meeting of November 19th. A Board Retreat will be rescheduled in the new year.

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

November 5, 2018

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

November 5, 2018

MINUTES (Motions #1-2)

Moved by Mrs. Bangiola, seconded by Ms. Thomas

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola

NOES: None

ABSTAIN: Ms. Pollak

ABSENT: Ms. Galdi

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, November 5, 2018. The report is on file in the Business Administrator's Office.

2018-2019 FIELD TRIPS

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

2018-2019 OVERNIGHT FIELD TRIPS

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following overnight field trips for the 2018-2019 school year: (See attached Educational folder)

MHS PROGRAM OF STUDIES 2019-2020

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Program of Studies for Morristown High School for the 2019-2020 school year.

EDUCATIONAL MATTERS (Motions #1-4)

Moved by Mrs. Bangiola, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of November 2018, as noted in the detailed listing attached herein and maintained on file in the Board Secretary's office.

EXPLANATION:

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP.

In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

PUPIL SERVICES (Motion #1)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi

HUMAN RESOURCES

ESTABLISH POSITION(S) 2018-2019

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

- (1) 1.0 Special Ed. Teacher, MHS

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #5954 November 19, 2018
Termination

Danna, Karen November 16, 2018
0.5 ABS, PS Resignation

Maclay, Rita January 1, 2019
1.0 Teacher, WD Retirement

APPOINTMENT(S) 2018-2019 */**/**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In place of:</u>
Alexander, Dawn 0.5 Bus Aide, Trans.	\$4,860 \$12/hr., 2.25 hrs/day, 180 days/year	11/26/18-06/30/19	Rugamas, E. Resignation
Andrews, Bianca 1.0 Bus Driver, Trans.	\$20,700 \$23/hr., 5 hrs/day, 180 days/year	11/7/18-06/30/19	Serno, C. Resignation
Garcia, Martha 0.5 Custodian, AV	\$15,000	11/12/18-06/30/19	Cabezas-Ortega, C. Reassigned
Griffith, David 1.0 Bus Driver, Trans.	\$22,770 \$23/hr., 5.5 hrs/day, 180 days/year	11/14/18-06/30/19	Meraz, J. Retirement
Hadley, Kirsten 0.3 LR/PG Aide, NP	\$4,320 \$12/hr., 2 hrs/day, 180 days/year	11/26/18-06/30/19	Fields, J. Resignation

Merrill, Steven 1.0 Bus Driver, Trans.	\$20,700 \$23/hr., 5 hrs/day, 180 days/year	12/17/18-06/30/19	Rodriguez, G. Resignation
Muhammad, Veronica 1.0 Bus Driver, Trans.	\$20,700 \$23/hr., 5 hrs/day, 180 days/year	11/7/18-06/30/19	DeProspero, A. Resignation
Ronay, Scott 1.0 Spec. Ed., MHS	\$72,727 MA30, Step 11	11/26/18-06/30/19	Est. 11/19/18
Valverde, Dunnia 1.0 Custodian, AV	\$30,000	11/7/18-06/30/19	Suitt, T. Reassigned
Vasquez Espinoza, Monica 1.0 Bus Driver, Trans.	\$20,700 \$23/hr., 5 hrs/day, 180 days/year	11/16/18-06/30/19	Sterrett-Sandelli, D. Resigned

- * Pending probationary period
- ** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2018-2019

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds

McCarthy, Lorrain (eff. 11/7/18)
Rojas, Edma® (eff. 11/7/18)

Teacher

Donegan, Barbara
Praino, Treasa

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2018-2019

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified and non-certificated staff:

Employee	Former Assignment	New Assignment	Salary	Effective	In Place of
Cabezas-Ortega,	0.5 Custodian,	1.0 Custodian, SX	\$30,000	11/12/18	Employee #5173

Cesar	SX				Terminated.
Haith, Seynabou	0.5 ABS, PS	1.0 ABS, PS	\$25,760 \$20/hour, 184 days/year, 7 hrs per day	11/19/18	Aquino, C. Resigned

LEAVE(S) OF ABSENCE 2018-2019

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Carey, Susan 09/13/18-11/26/18** - FMLA
1.0 Spec. Ed., FMS 11/27/18 - 1/1/19 ** - Personal
(Revised Dates)

Chang, Helen 12/12/18-12/19/18-FMLA**
1.0 Academic Enrichment, TJ

** Without pay/with benefits

EXTRA PAY REVISION 2018-2019

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2018-2019 school year:

MORRISTOWN HIGH SCHOOL ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS					
WINTER					
Cheerleading					
Assistant Coach	Gluck, Caitlin (resigned)	17	\$0		\$0

EXTRA PAY 2018-2019

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

MORRISTOWN HIGH SCHOOL ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY

ATHLETICS					
WINTER					
Cheerleading					
Assistant Coach	Moreno, Kimberly	6	\$3,848		\$3,848

SALARIES - NON-CERTIFICATED STAFF 2018-2019 *

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the salaries of the non-certificated staff for the 2018-2019 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

* Pending probationary period

SALARIES FOR CERTIFICATED STAFF 2018-2019

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following certificated staff and salaries for the 2018-2019 as filed with the School Business Administrator/Board Secretary and Human Resources office.

HUMAN RESOURCES (Motions #1-10)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi

BUSINESS MATTERS

BILLS LIST 2018-2019

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

November 15, 2018 (payroll)
November 19, 2018

AGREEMENT

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY 2018-2019

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Educational Services Commission of New Jersey, to provide Home Instructional Services of 5 hours/week at a rate of \$69.00/hour. Agreement on file in Business Administrator's office.

ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION 2018-2019

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Essex Regional Educational Services Commission (ERESC), to provide Educational Evaluations at the rate of \$337.85 per evaluation. Agreement on file in Business Administrator's office.

BID REJECTION

Motion #4 that upon the recommendation of the Superintendent, the Morris School District Board of Education approves the following resolution rejecting the bid submitted for Student Transportation Services, Bid #18-026 (B), having been duly advertised and received on November 2, 2018 by Student Transportation of America, Inc., sole bidder.

WHEREAS, a bid opening was held on November 2, 2018 in connection with obtaining bids in this regard; and

WHEREAS, the bid submitted to be rejected due to the bidder is substantially over budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION that in accordance with *N.J.S.A.* 18A:18A-22, the bid submitted for Student Transportation Services, Bid #18-026 (B) be and hereby is rejected.

PAYMENT

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the Final Payment to GL Group, Inc. in the amount of \$42,652.26 for work on the Interior Renovations of Morristown High School through December 15, 2017.

CHANGE ORDERS

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the following Change Order for GL Group, Inc., for work down on the Morristown High School Interior Renovations:

<i>Contract Amount</i>		<i>\$1,243,489.48</i>
<i>Remaining Allowance</i>	\$ 36,052.28	
Change Order # 12 - Signage	<u>\$ 5,000.00</u>	
Change Order # 14 - Unused Allowance	(\$ 31,052.28)	<u>(\$ 31,052.28)</u>
<i>Revised Contract Amount</i>		<i>\$1,212,437.20</i>

EXPLANATION:

Change order #12 is the cost to purchase and install signs outside the new rooms, which is applied against the allowance. Change order #14 is a credit back to the District reducing the contract amount for the unused allowance.

PROFESSIONAL SERVICES 2018-2019

Motion #7 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Learn Well	Home or Hospital Instruction	\$51.50/hour plus 33% for admin./prep time
Center for Children’s Behavioral Health (CCBH Inc.)	Home Instruction Services	\$75/hour

SALE OF SURPLUS PROPERTY

Motion #8 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on GovDeals.com, **per state contract 83453**. Items not sold within 15 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

Description	Quantity	Age	Location	Disposal
Apollo Overhead Projector Cart	1	N/A	TJ	Gov Deals/3rd Party/Disposal
Apple MacBook	4	N/A	Sussex/TJ	Gov Deals/3rd Party/Disposal
Art Desks	28	N/A	FMS	Gov Deals/3rd Party/Disposal
Computer Cart	10	N/A	Various	Gov Deals/3rd Party/Disposal
Cannon Pixma Printer	1	N/A	HC	Gov Deals/3rd Party/Disposal
Dell CPU	10	N/A	HC	Gov Deals/3rd Party/Disposal
Dell/Apple keyboard	5	N/A	HC	Gov Deals/3rd Party/Disposal
Dell Latitude computers	3	N/A	TJ	Gov Deals/3rd Party/Disposal
Dell/Apple computer monitor	12	N/A	HC	Gov Deals/3rd Party/Disposal
Drums	22	N/A	FMS	Gov Deals/3rd Party/Disposal
Epson Stylus Pro 4000 printer	1	N/A	MHS	Gov Deals/3rd Party/Disposal
Field Hockey Goals	2	N/A	FMS	Gov Deals/3rd Party/Disposal
Head set listening center	2	N/A	WD	Gov Deals/3rd Party/Disposal
Hobart Slicer	2	26 years	MHS/AH	Gov Deals/3rd Party/Disposal
HP LaserJet	2	N/A	HC	Gov Deals/3rd Party/Disposal
iMacs	4	N/A	FMS	Gov Deals/3rd Party/Disposal
iPad	48	N/A	Sussex/NP	Gov Deals/3rd Party/Disposal
MacBook charging station	2	N/A	NP	Gov Deals/3rd Party/Disposal
MacBook (white)	20	N/A	NP	Gov Deals/3rd Party/Disposal
Netbook Dell latitude 2110	39	N/A	MHS	Gov Deals/3rd Party/Disposal
Samsung Chromebook Chargers	525	N/A	MHS/FMS	Gov Deals/3rd Party/Disposal
Samsung Chromebook	483	N/A	MHS/FMS/SX	Gov Deals/3rd Party/Disposal
Savin Copier	2	11 years	HC /WD	Gov Deals/3rd Party/Disposal
Tables	3	N/A	FMS	Gov Deals/3rd Party/Disposal

CORPORATE SPONSORSHIP

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a (1) one year sponsorship agreement with Atlantic Health in accordance with Policy 6162. The District will receive \$4,000 from Atlantic Health in exchange for displaying a sign at the high school recognizing the affiliation.

EXPLANATION:

This was reviewed at Finance Committee.

DONATION

Motion #10 that upon the recommendation of the Superintendent, the Board of Education accept the donation of 2 (two) wrestling mats to Frelinghuysen Middle School, an approximate value of \$7,500 by the Mo-Town Grappler Club.

EXPLANATION:

This was reviewed at Finance Committee.

TRAVEL & REIMBURSEMENT

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as filed with the School Business Administrator/Board Secretary; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

PAYMENTS

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve Payment #4 to Mechanical Preservation Associates in the amount of \$83,877.42 for work done on the Alfred Vail Boiler Replacements through October 27, 2018.

BUSINESS MATTERS (Motions #1-12)

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi

NEW BUSINESS BROUGHT BEFORE THE BOARD

Mrs. Bangiola invited the Board to a concert she is singing in December built around Choral Works and Carols from the South American tradition.

Ms. Pollak asked for a schedule of school concerts for the Board so that they may attend.

Ms. Davidson mentioned the district event at the High School as a fundraiser for Normandy Park with the Harlem Wizards on December 8th.

ADJOURNMENT (8:50 PM)

Moved by Mr. Posey, seconded by Ms. Davidson

AYES: Mrs. Davidson, Dr. Gallerstein, Ms. Minchello, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Thomas, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary