

MORRIS SCHOOL DISTRICT  
Minutes of March 11, 2019  
MORRISTOWN HIGH SCHOOL

The regular meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening, March 11, 2019 at 6:34 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Nancy Bangiola, Board Vice-President, Mrs. Meredith Davidson, Ms. Lucia Galdi, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Linda K. Murphy, Mr. Vij Pawar, Ms. Lisa Pollak, Board President, Mrs. Ann Rhines, and Ms. Melissa Spiotta.

Mr. Leonard Posey arrived at 6:59 pm.

\*Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony LoFranco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, and Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management.

Ms. Jennifer Adkins, Community School Coordinator, Mr. Richard Ferrone, District Manager of Safety and Operations, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Ms. Erica Hartman, Director of Technology, Instructional, Ms. Josephine Noone, Director of Curriculum and Instruction, Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services, and Dr. Jennifer van Frank, Communications & Community Relations Coordinator, arrived at 7:30 pm.

Dr. Jessica Neu, Director of Pupil Services, was absent.

There were approximately 25 people from the public, press and staff in attendance.

At 6:36 p.m, Mrs. Davidson moved to go into closed session to discuss legal and confidential matters.

Mr. Pawar seconded the motion which carried unanimously with Mr. Posey absent.

At 7:30 p.m. Mrs. Bangiola moved to go into open session. Dr. Gallerstein seconded the motion, which carried unanimously.

### **PLEDGE OF ALLEGIANCE**

*Mrs. Pollak led the Board in the Pledge of Allegiance.*

### **SUPERINTENDENT'S REPORT**

*Mr. Pendergrast and Ms. Clark presented an update on District Priorities regarding the district's Equity & Inclusion Action Plan.*

*The MHS Drill Team performed for the Board. Mr. Posey requested the Board be mindful in the Drill Team's needs as they don't receive any school financial assistance for uniforms, etc. at this time.*

*8:23 pm - The Board took a five minute break*

*Mr. Pendergrast presented the Board with the Preliminary Budget for the 2019-2020 school year.*

### **PUBLIC COMMENT**

*Members of the public came forward on the following:*

- *Out of District student placement*
- *Budget for Drill Team*
- *Positive reactions from Diversity Fair and Diversity Training for Teachers*
- *Pitch NJ event open to all Morristown High School students*

### **PRESIDENT'S REPORT**

*Mrs. Pollak opened the floor to board members for questions and comments. The following was discussed:*

- *Outreach Program*

### **COMMITTEE REPORTS**

#### **MHS Students**

*Ms. Vargas & Ms. Baskin reported the following:*

- *MHS Spring Musical, The Addams Family - 3/22 - 3/24/19*
- *Successful Pep Rally*
- *Successful Cultural Night*
- *Girls Swim Team had Representatives at the Meet of Champions and won in three events for the first time in 30+ years*
- *SGO planning a handball tournament*
- *Spring Sports season underway*

#### **Finance Committee**

*Dr. Gallerstein reported the following was discussed:*

- *2019-2020 Budget*

***EXECUTIVE SESSION***

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on March 11, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters (HIB) and Residency

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☒ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

□ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**EXECUTIVE SESSION (Motion #1)**

Moved by Mrs. Davidson, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mr. Posey

**BUSINESS PORTION OF THE MEETING**

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

February 25, 2019

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

February 25, 2019

**MINUTES (Motions #1-2)**

Moved by Mrs. Bangiola, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: None

**POLICY**

***RESIDENCY***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on November 1, 2018, the parent/guardian of student # 611685 was provided with an Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of the student's domicile/residency status; and

WHEREAS, the parent/guardian was notified of her right to request a hearing before the Board of Education to demonstrate that the student is entitled to attend school in the MSD at no cost; and

WHEREAS, the parent/guardian did request such a hearing;

WHEREAS, a hearing before the Board occurred on December 10, 2018; and

WHEREAS, the parent/guardian did not meet her burden of establishing, by a preponderance of credible testimony and evidence, that the student is eligible to receive a free education in the MSD.

NOW, THEREFORE, be it resolved that student # 611685 is not eligible to receive a free education in the MSD, and the administration is authorized to provide the parents with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

***BOARD COMMITTEES***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve an Ad Hoc Board Goals Committee.

***SECOND READING***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

- P2431 Athletic Competition
- P3232 Tutoring Services
- P5111 Eligibility of Resident/Nonresident Pupils (M)
- P6150 Tuition Income

2431 ATHLETIC COMPETITION (M)

**M**

The Board of Education recognizes the value of **a program of** athletic competition **for both boys and girls** as an integral part of the total school experience. Game activities and practice sessions provide opportunities to learn the values of competition and good sportsmanship. **Programs of athletic competition, both intrascholastic and interscholastic, offer students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that offered by the class or school or school district alone, and an opportunity for career and educational development.**

For the purpose of this Policy, ~~programs of~~ athletic programs **competition** include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, and/or intramural athletic programs within a school or among schools in the district and any cheerleading program or activity in the school district.

Eligibility Standards

A student who wishes to participate in **an program of** athletic competition program must submit, on a form provided by the district, the signed consent of his/her parent(s) or legal guardian(s). The consent of the parent(s) or legal guardian(s) of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity.

Student participation in a **athletic** programs ~~of athletic competition~~ shall be governed by the following eligibility standards:

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA. Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.
2. A student in grades 6 through 8 is eligible for participation in school district sponsored athletic programs ~~of athletic of athletic competition~~ if he/she passed all courses required for promotion or graduation in the preceding **semester-year. Home schooled children are not eligible to participate in school district sponsored programs of athletic competition of this district.**
3. A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in school district sponsored **athletic** programs ~~of athletic competition~~. An attendance record is unsatisfactory if the number of unexcused absences exceed 16 school days in the school year prior to the

student commencing participation in school district sponsored programs of athletic competition. **In the event a high school student athlete exceeds unexcused absences, there will be a conference between the Assistant Principal, Athletic Director and student.**

4. A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored **athletic programs-of-athletic-competition.]**

Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.

The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season ~~with examinations being conducted at the medical home of the student. For students grades 9 – 12, parents/legal guardians may choose to have the examination conducted by either the school physician or by their own private physician at t~~The “medical home” which is defined as a health care provider pursuant to N.J.A.C. 6A:16-1.3 ~~and that provider's practice site chosen by the student's parent for the provision of health care. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination.~~ The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

**The school district shall distribute the Commissioner of Education developed Sudden Cardiac Arrest pamphlet to all students participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parents/legal guardians shall comply with the requirements of N.J.S.A. 18A:40-41.d each year and prior to participation by the student in an athletic activity.**

**The school district shall annually distribute the Commissioner of Education-developed Educational Fact Sheet relative to use and misuse of opioid drugs for sports related injuries to parents/ legal guardians of students who participate in athletic activities and comply with the requirements of N.J.S.A 18A:40-41.10.**

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

Emergency Procedures



Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.

The Superintendent shall prepare and present to the Board for its approval procedures for the emergency treatment of injuries and disabilities that occur in the course of any athletic program or activity. Emergency procedures shall be reviewed not less than once in each school year and shall be disseminated to appropriate staff members.

#### Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events and **may shall** inform the Board of changes in that schedule.

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq. ; **18A :40-41 : 18A :40-41.10**

N.J.A.C. 6A:7-1.7(**d**); 6A:16-1.**34**; 6A:16-2.1 et seq.

### 3232 TUTORING SERVICES

School staff members routinely provide time beyond their assigned responsibilities to pupils who need additional help in their academic programs. This additional help is provided by a staff member on school grounds during their free time during their workday or immediately before or after school hours. The time a staff member provides additional help to a pupil is an extension of their assigned school district responsibilities and a staff member may not charge a fee for providing this additional help to pupils.

However, the Board of Education recognizes a school staff member may be privately contracted to provide tutoring services to a pupil in addition to any additional help a pupil receives before, during, and/or after the school day. **School staff members shall not provide private tutoring services for a fee or any compensation to any pupil that is currently enrolled in their classes. School staff members may not use any District owned resources such as, but not limited to a computer or other laptop device, consumable or other classroom materials, or assessments.** These tutoring services shall be provided to a pupil under a private agreement between the staff member and the parent/guardian and/or pupil.

**School staff must engage in professional conduct and dialogue with parents, students, or other outside tutoring agencies who are contracted by the parents at all times. Only the services agreed upon and goals for the tutoring sessions shall be discussed.** Private tutoring or solicitation for services shall not take place on school grounds or through the use of a District issued computer or other laptop device.

The Board of Education assumes no responsibility, liability, or obligations for the selection of the private tutor or the quality of the private tutoring services.

## **5111- ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)**

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

### Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1

A child who is domiciled within the school district and resides with a parent or legal guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or legal guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or legal guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or legal guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or legal guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, or a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.(c), any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or legal guardian and the parent or legal guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or legal guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d if the student's parent or legal guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or legal guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or legal guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:

1. If the student's parent or legal guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;
2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;
3. If the student previously resided in the school district and if the parent or legal guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.(b). The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing, or his or her compliance with local housing ordinances, or terms of lease.

Except as set forth in N.J.A.C. 6A:22-3.3(b)1, immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.

Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment. However, in the case of a dispute between the school district and the parent or legal guardian of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission the parent or legal guardian's name and address for use in verifying a student's eligibility for enrollment in the school district **in accordance with the the provisions of N.J.S.A. 18A:38-1.3.**

#### Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall, be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff

shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of “neglect” for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1, Staff shall provide the school district or the Department of Children and Families with the student’s name, the name(s) of the parent/ legal guardian/resident, and the student’s address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at in the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student’s birth certificate or other proof of a student’s identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in, N.J.A.C. 8:57-4.

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student’s prior educational record. However, the applicant shall be advised the student’s initial educational placement may be subject to revision upon the school district’s receipt of records or further assessment of the student.

#### Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student’s initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.

#### Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22-4 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student’s removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, legal guardian, adult student, or resident

keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, legal guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3. may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

#### Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.

#### Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

#### Nonresident Students

The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability.

**Conditioned upon Board approval, nonresident pupils may be admitted upon payment of tuition and availability of space. The chief school administrator shall develop procedures for the enrollment of nonresident children that allow admission of such children only on the proper application of the parent/guardian.**

**Nonresident students will not be permitted to attend the district's schools where the current educational program maintained for the children of this district is inadequate to meet the needs of the nonresident student-applicant. Non resident tuition students requiring special needs or services will be required to pay for these additional services.**

**Nonresident students may apply for and be admitted in the district's STEM academy on the same basis and criteria as resident students pending availability of seats in the academy. Non resident tuition students admitted into the STEM academy requiring special needs or services will be required to pay for these additional services.**

**A nonresident student's continued enrollment is contingent upon his/her maintaining good standards of attendance, citizenship and discipline.**

**Enrolled nonresident students may participate in the district's curricular and extracurricular activities and programs, including athletics, as resident students, and in accordance with the same rules, regulations, policies and procedures for students' participation therein.**

**The Board shall not be responsible for the transportation to or from school of any nonresident pupil(s), except as may be required by state or federal law.**

**The Board shall annually determine tuition rates for nonresident pupils.**

A nonresident student otherwise eligible for attendance whose parent or legal guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled without payment of tuition for a period of time not greater than 60 days prior to the anticipated date of residency. If any such student does not become a resident of the school district within 60 days after admission to school, tuition will be charged for attendance commencing the beginning of the first day of enrollment until the student withdraws from school.

Students whose parent or legal guardian have moved away from the school district on or after April 1<sup>st</sup> will be permitted to finish the school year in this school district without payment of tuition.

**Juniors and Seniors, who have attended Morristown High School for at least two (2) academic years may continue enrollment as a nonresident tuition student.**

Children of full-time Board of Education employees may enter the Morris School District under the following conditions:

- | The cost for any and all additional services beyond basic educational services for any child who requires such services will be borne by the parent. In the event that children of nonresident employees require evaluation by the Child Study Team, related services, or specialized equipment, the costs for such evaluations, services, and/or equipment shall be assumed by the nonresident employee. The district shall make every effort to provide agreed-upon



evaluations in the most economical manner possible in accordance with provisions set forth in N.J.A.C 6A:14-3.3.

- | This provision does not apply to children of Board of Education employees who were enrolled in the Morris School District prior to April 9, 2018 and are currently attending the Morris School District.

**A nonresident student's continued enrollment is contingent upon his/her maintaining good standards of attendance, citizenship and discipline.**

Additionally, employees must make a written request to the superintendent on or before July 15th if they wish for their child to attend the Morris School District. Transportation must be provided by the parent.

### **F-1 Visa Students**

**F-1 Visa students will not be admitted to this school district.**

N.J.S.A. 18A:38-1 et seq.; 18A:38-3; 18A:38-3.1

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq. 8 CFR 214.3

**Cross reference: Policy Guide No: 5200, 5500, 5600**

## 6150 TUITION INCOME

The Board of Education will charge and assess tuition for pupils attending this school district that are not entitled to receive a free public education in this district or from a pupil's sending district for the pupil attending this school district as provided for by State statute.

A receiving public school district Board and a sending public school district Board will establish a written contractual agreement for the ensuing school year with a tentative tuition charge multiplied by the estimated average daily enrollment in accordance with N.J.A.C. 6A:23A-17.1(f). The sending district is required in the contractual agreement to pay ten percent of the tentative tuition charge no later than the first of each month from September through June of the contract year. Adjustments will be made in accordance with N.J.A.C. 6A:23A-17.1(f).

The Board will, with the consent of the Board upon such terms, admit nonresident pupils on a tuition basis pursuant to N.J.S.A. 18A:38-3. **If the student has or is deemed in need of an Individualized Education Plan (IEP), the Board must agree to the language in the IEP regarding programs, related services, and supplemental aids and services. The Morris School District is under no obligation to agree to an IEP created by the sending district and is free to terminate or rescind the relationship if an agreement regarding services is not reached. If there is a disagreement that cannot be resolved by the sending District and the Board, the Board has a right to terminate the school placement providing the sending District with no less than a two week notice.**

The School Business Administrator/Board Secretary shall be responsible for the assessment and collection of tuition.

The Executive County Superintendent in the county in which the receiving district is located should be consulted to mediate disputes that arise from tuition matters as defined in N.J.A.C. 6A:23A-17.1(f)5.

N.J.S.A. 18A:38-3; 18A:38-19; 18A:46-21  
N.J.A.C. 6A:23A-17.1  
N.J.A.C. 6A:14-7.8

Cross reference: Policy Guide No. 5111

Adopted: 12 January 2009, 17 October 2011, **11 March 2019**

### **POLICY (Motions #1-3)**

Moved by Mrs. Bangiola, seconded by Ms. Murphy

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein (Motions #1-2), Ms. Murphy, Mr. Pawar (Motions #2-3) Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: Dr. Gallerstein (Motion #3), Mr. Pawar (Motion # 1)

ABSENT: None

**EDUCATIONAL MATTERS**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending February 25, 2019.

***MEF DONATIONS/GRANTS***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education Accept donations/grants through the Morris Educational Foundation for the following:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$427	MHS	All in Program

Throughout the school year, our largest ALL IN events involve giant games (Jenga, Tic Tac Toe, Bowling, etc.). Having larger games allows all students accessibility to social experiences. Increasing participation in leisure skills fosters an environment of peer acceptance further promoting the “ALL IN” mind-frame throughout FMS. In addition, our student board members have voiced their request for additional large games. This will allow us to continue to implement Team Makers lessons and activities during and after our contract with them ends.

**EDUCATIONAL MATTERS (Motions #1-2)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: None

**PUPIL SERVICES**

***2018 IDEA FINAL REPORT CARRYOVER***

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve submission of the 2018 IDEA Final Report and to accept carry-over funds which are available for appropriate use between July 1, 2018 and June 30, 2019, as follows:

	<b>Public</b>	<b>Non-Public</b>
IDEA – Part B	\$33,656	\$107,525

**EXPLANATION**

Unexpended funds from the 2018 IDEA Grant are rolled over as carry-over funds and available for use in the 2019 IDEA grant.

***IDEA AMENDMENT APPLICATION***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve submission of the IDEA amendment application for the FY 2019 and accepts the grant modifications for these funds in the amount of \$1,653,137.

<b>FY'19</b>	<b>FY'19</b>	<b>FY'18</b>	<b>FY'18</b>	
Public	Non-Public	Public	Non-Public	<b>TOTAL</b>
\$1,423,120	\$88,836	\$33,656	\$107,525	\$1,653,137

**EXPLANATION**

The FY2019 application is being amended to include 2017-2018 IDEA carry-over funds.

**PUPIL SERVICES (Motions #1-2)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: None

**HUMAN RESOURCES**

***ESTABLISH POSITION(S) 2018-2019***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

- |     |     |   |
|-----|-----|---|
| (1) | 0.5 | ABS, PS                                   |
| (1) | 0.5 | Bilingual Newcomer Success Counselor, MHS |
| (1) | 1.0 | Pre-K Teacher, HC                         |

***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #6203	February 11, 2019 Termination
Employee #6357	March 20, 2019 Termination
Employee #6554	February 8, 2019 Termination
Employee #6618	February 14, 2019 Termination
Gamble, Margaret 0.3 LR/PG Aide, AH	April 9, 2019 Resignation

***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Evans, Carolyn 1.0 Teacher Assistant, PS	July 1, 2019 Retirement
Noone, Josephine 1.0 Director of Curriculum & Instruction, CO	July 1, 2019 Retirement

***APPOINTMENT(S) 2018-2019 \*/\*\*/\*\****

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In place of:</u>
Buckley, Natalia 1.0 Bus Driver, Trans.	\$25,200 \$28/hr., 5 hrs/day, 180 days	03/18/19-06/30/19	Est. 01/02/19
Guglielmi, Yessinia 0.5 Bil, Newcomer Success Counselor, MHS	\$28,216 MA, Step 1	03/12/19-06/30/19	Est. 03/11/19

***SUBSTITUTE APPOINTMENTS 2018-2019***

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Athletic Volunteer**

Drake, Christopher (Lacrosse – Boys eff. 3/4/19)  
Pagano, Sam (Baseball eff. 3/4/19)

**Bus Aide**

Roberson, Shirley (eff. 2/26/19 - \$12 pr/hr)

**Bus Driver**

Ortiz, Luz (eff. 3/6/19)

**Buildings & Grounds**

Ajxup, Ericka (eff. 2/28/19)  
Chavez, Edinson (eff. 2/28/19)

**LR/PG Aide**

Andrews, Bianca (eff. 03/11/19, \$15 pr/hr)  
Holstein, Barbara (eff. 02/26/19, \$15 pr/hr)  
Ortiz, Luz

**EXTRA PAY 2018-2019**

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

<b>MORRISTOWN HIGH SCHOOL - ATHLETICS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS</b>					
<b>Baseball</b>					
Assistant Coach	Sharpe, John	1	\$5,037		\$5,037
<b>Lacrosse</b>					
Assistant Coach	Town, Desmond	1	\$4,887		\$4,887
<b>Track and Field</b>					
Assistant Coach	Hormaza-Moreno, Catherine	1	\$4,459		\$4,459

<b>FRELINGHUYSEN MIDDLE SCHOOL - CO-CURRICULAR</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>CO-CURRICULAR – FMS</b>					
<b>Dance Advisor</b>	Campbell-Studer, Kimberly	6	\$1,357		\$1,357

**EXTRA PAY REVISION 2018-2019**

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2018-2019 school year:

<b>MORRISTOWN HIGH SCHOOL - ATHLETICS</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS</b>					
<b>Fencing</b>					
Assistant Coach	<b>Diamond, Paige</b>	2	<b>\$2,444</b>		<b>\$2,444</b>
Assistant Coach	<b>Wieselgren, Hans</b>	4	<b>\$2,444</b>		<b>\$2,444</b>

<b>MORRISTOWN HIGH SCHOOL - CO-CURRICULAR</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>CO-CURRICULAR – MHS</b>					
<b>Drama</b>					
Backstage Manager – Spring	<b>Adams, Katie</b>	1	<b>\$1,809</b>		<b>\$1,809</b>
.5 Costumer – Spring	<b>Berman, Mollie</b>	1	<b>\$906</b>		<b>\$906</b>

***JOB DESCRIPTION(S) 2018-2019***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- Extended School Year (ESY) Coordinator - Stipend



**Morris School District**  
Job Description

Title            Extended School Year (ESY) Coordinator  
Reports to:    Assistant Superintendent of Pupil Services  
                  Director of Pupil Services

Qualifications:

- Standard Teacher Certification or Child Study Team Certification
- Experience in Special Education
- Certificate in Supervision or Administration, preferred
- Minimum of five years teaching experience

Responsibilities:

1. Review applications to determine staff assignments and create class rosters based on the services listed in the Individualized Education Plans (IEP)
2. Work closely with related services to create schedules that will address identified needs in IEP
3. Work closely with the Department of Pupil Services to ensure nursing staff are in place and all staff are Board of Education approved
4. Ensure all certified staff members have access to the online IEP database
5. Develop a schedule that will address the varied needs within the program
6. Maintain record of Community Based Instruction, Structured Learning Experiences, and trips for middle school and high school self-contained students
7. Oversee and monitor building and student safety
8. Facilitate training for all staff and maintain record of school drills and codes
9. Work collaboratively with the Department of Transportation
10. Inventory ESY resources and determine needs
11. Work closely with district's food service company
12. Submit purchase orders for necessary program materials and resources
13. Establish outside community partnerships, such as visits from the Book Mobile
14. Monitor attendance of both staff and students
15. Communicate with parents and community stakeholders
16. Oversee volunteer staff training and daily schedules
17. Conduct surveys of staff and parents
18. Perform such other tasks and assume such other responsibilities as assigned by the Assistant Superintendent of Pupil Services, Director of Pupil Services, and/or building administrator

Summer Stipend Position

**LEAVE(S) OF ABSENCE 2018-2019**

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

<b>Employee #2323</b>	<b>03/11/19-03/13/19 *** Administrative</b>
Employee #2945	02/21/19-03/22/19 * Administrative
Smalls, Mildred 1.0 Bus Aide, Trans.	01/07/19-03/04/19 ** Medical
Vanegas, Elizabeth 1.0 Spanish, FMS	03/08/19-03/10/19 * Military

- \* With pay/with benefits
- \*\* Without pay
- \*\*\* **Without pay/with benefits**

**TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019**

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified and non-certificated staff:

<b>Employee</b>	<b>Former Assignment</b>	<b>New Assignment</b>	<b>Salary</b>	<b>Effective</b>	<b>In Place of</b>
Belalcazar, Maryury	1.0 Bus Driver, Transportation	N/A	\$28,980 \$28/hr 5.75 hrs/day/ 180 days/year	03/12/19	N/A
Carolan, Nicole	1.0 Pre K (Spec.Ed.), LLC	Pre K, HC	N/A	03/25/19	Est. 03/11/19

**FMS SPRING MUSICAL 2018-2019**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following for the FMS 2018-2019 Spring Musical

Program: FMS Spring Musical  
 Dates: March 1, 2019 and March 2, 2019  
 Funding: Local Funds  
 Rate: As outlined below

Violinist - \$300  
Tomblin, Samantha

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***HUMAN RESOURCES/CURRICULUM***

Motion #12 that, upon the recommendation of the Curriculum Committee and the Superintendent the Board of Education approve the following program:

Program: Special Education After School Science and Social Studies  
Support Program  
Description: Provide Science and Social Studies Instruction after school at  
Frelinghuysen Middle School  
Staff Member: Verteramo, Vincent  
Carey, Susan  
Dates: February 26, 2019 through June 26, 2019  
Funding Source: Local Funds  
Rate: Per contract language, 1/140th, not to exceed 12 hours  
instruction and 4 hours of prep time for each employee

**EXPLANATION:** Upon submission of an approved timesheet, staff members will be compensated as outlined above.

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following Morris School District nurses for the 2018-2019 field trip for FMS students to Washington, D. C., on June 6- 7, 2019.

Program: Overnight Field Trip to Washington, DC  
Description: Nurses  
Dates: June 6-7, 2019  
Funding: Local  
Rate: \$500

Goss, Margaret  
McDonald, Sharon

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***RESOLUTION OF THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION  
& MORRIS SCHOOL DISTRICT ADMINISTRATORS' ASSOCIATION***

***Memorandum of Agreement***

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve revisions in bold to the following resolution:

**WHEREAS**, the Board and the Principal and Supervisors Association of Morris (“the Association”) are parties to a Collective Bargaining Agreement which expired on June 30, 2018; and

**WHEREAS**, the Board and the Association have engaged in negotiations and reached an agreement on the terms of a successor collective bargaining agreement covering the period July 1, 2018 through June 30, 2022; and

**WHEREAS**, the Board and Association have set forth the terms of its agreement in a Memorandum of Agreement dated March 8, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Morris School District Board of Education that it hereby ratifies the changes to the 2018-2022 collective bargaining agreement as set forth in the in the Memorandum of Agreement dated March 8, 2019.

***SALARIES FOR ADMINISTRATIVE STAFF 2018-2019***

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the administrative staff and salaries for the 2018-2019 as filed with the School Business Administrator/Board Secretary and Human Resources office.

***SALARIES FOR NON-REPRESENTED STAFF 2018-2019***

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the non-certificated staff and salaries for the 2018-2019 as filed with the School Business Administrator/Board Secretary and Human Resources office.

**HUMAN RESOURCES (Motions #1-16)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson (Motions #1-13), Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: Mrs. Davidson (Motions # 14-16)

ABSENT: None

**BUSINESS MATTERS**

***BILLS LIST 2018-2019***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

**February 28, 2019 (payroll)  
 March 11, 2019**

***MEMORANDUM OF AGREEMENT***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the Memorandum of Agreement between the Morris School District and the Law Enforcement Officials of Morristown and Morris Township.  
 (Agreement on file in Business Administrator’s Office)

***BUDGET INCREASE 2018-2019***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the increase in the Budget for the 2018-2019 School Year as follows:

	<b>Original General Fund Budget</b>	<b>Description / Account</b>	<b>Increase</b>	<b>Adjusted General Fund Budget</b>
<b>Total Revenues:</b>	\$112,467,577.00	Acct # 10-1990-003 Insurance Reimbursement Copier damage	\$ 14,524.37	\$112,702,799.00
		Proceeds from flood damage	\$ 220,697.63	
<b>Total Expenditures:</b>	\$112,467,577.00	Acct #11-190-100-440-01-00	\$ 14,524.37	\$112,702,799.00
		Acct #11-000-261-420-01-00	\$ 180,430.00	
		Acct #12-140-100-731-01-84	\$ 27,630.00	
		Acct #11-190-100-610-01-84	\$ 3,560.63	
		Acct #11-190-100-610-13-84	\$ 9,077.00	

**EXPLANATION**

The 2018-2019 Budget is being increased to include both the insurance proceeds received and the expenditures from the flood damage and copier electrical damage at Morristown High School. This was discussed at the March Finance Committee meeting.

**PAYMENTS**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approves the following payments for DiCara Rubino Architects:

<b>Project</b>	<b>Amount</b>
MHS Nurse's Suite Renovation	\$ 3,125.14
MHS & TJ Toilet Renovation	\$23,104.73
Woodland Security Vestibule	\$ 8,631.44

**PROFESSIONAL SERVICES - Revised**

Motion #5 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Creative Speech Solutions, LLC	Speech Language Services <b>Occupational Therapy Services</b> <b>Speech and Occupational Evaluations</b>	\$90/hour <b>\$90/hour</b> <b>\$350/evaluation</b>
--------------------------------	--	--

**EXPLANATION**

Motion originally approved June 25, 2018, Motion #40. Revisions in bold.

**TRAVEL & REIMBURSEMENT**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

**PRELIMINARY BUDGET**

***SUBMISSION OF PRELIMINARY BUDGET 2019-2020***

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the preliminary budget be approved for the 2019-2020 School Year using the state aid figures

BE IT FURTHER RESOLVED the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICES</b>	<b>TOTAL</b>
<b>2019-2020 Total Expenditures</b>	\$ 113,306,026	\$ 6,011,245	\$ 0	\$ 119,317,271
<b>Less: Anticipated Revenues</b>	< \$ 20,411,471 >	< \$ 6,011,245 >	< \$ 0 >	< \$ 26,422,716 >
<b>Taxes to be Raised</b>	\$ 92,894,555	\$ 0	\$	\$ 92,894,555

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the Morris School District Board of Education, in the County of Morris, New Jersey approves the following resolution;

WHEREAS, N.J.S.A. 18A:7F-39 was amended in 2010 effective beginning in 2011-2012 to allow a school district that has not been granted approval to exceed its tax levy cap by a separate proposal to bank the unused tax levy for use in any one of the next three succeeding budget years;

WHEREAS, the maximum amount of tax levy to be raised for 2019-2020 amounts to **\$92,894,555**.

WHEREAS the 2019-2020 budget shows the estimated tax levy to be raised of **\$92,894,555** for the General Fund and \$ 0 for Debt Service.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Morris School District Board of Education in the County of Morris, New Jersey hereby establishes a banked unused tax levy in the amount of **\$1,057,565** which is made up of the unused health care cost adjustment and enrollment adjustment generated in 2017/18 and 2018/19 to be possibly utilized in the 2020/21 - 2022/23 school years.

**CAPITAL RESERVE ACCOUNT WITHDRAWAL**

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

RESOLVED that the Morris School District Board of Education requests the approval of a capital reserve withdrawal for the 2019-2020 budget in the amount of \$2,835,600. The district intends to utilize these funds for the:

Elementary and High School Bathroom Renovation	\$ 677,000
High School Broadcasting Redesign	\$ 425,000
Transportation Building Stabilization	\$ 190,000
Electrical Upgrades - District Wide	\$ 600,000
High School Boiler Replacements	\$ 475,000
Morristown H.S. Expansion - Phase IV	<u>\$ 468,600</u>
	\$ 2,835,600



**PROFESSIONAL SERVICES 2019-2020**

Motion #9 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2019-2020 school year as follows

Architecture/Engineering *	\$ 73,900
Legal	\$ 260,000
Audit	\$ 41,100
Physician	<u>\$ 35,000</u>

For a total amount of \$ 410,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

\* Does not include projects funded through Capital Reserve.

**TRAVEL**

Motion #10 WHEREAS, pursuant to N.J.S.A. 18A:11-12 (4p), in each pre-budget year, the Morris School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education had determined that the total amount of travel expenditures supported by State and local funds for the 2018-2019 school year, was **\$138,039**; and

WHEREAS, The board has determined that the total amount of travel expenditures supported by State and local funds as of March 11, 2019 for 2018-2019 were **\$ 30,951**; and

WHEREAS, The Board of Education determined at its March 11, 2019 board meeting that the maximum 2019-2020 local travel expenditure amount including all travel that is supported by State and local funds to be **\$ 147,613**; and

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED that the Morris School District, Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2019-2020 school year to be **\$147,613**.

**BUSINESS MATTERS (Motions #1-10)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: None

**ADJOURNMENT (9:42 PM)**

Moved by Mrs. Bangiola, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: None

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Secretary