

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING
CALL TO ORDER STATEMENT
ROLL CALL

December 10, 2018 – 6:30 P.M
OPEN PUBLIC MEETING

Mrs. Nancy Bangiola
Mrs. Meredith Davidson
Dr. Peter Gallerstein
Ms. Prim Minchello
Ms. Lisa Pollak
Mr. Leonard Posey
Mrs. Ann Rhines
Ms. Melissa Spiotta
Ms. Jeanette Thomas
Ms. Lucia Galdi

MORRIS PLAINS REPRESENTATIVE

STUDENT REPRESENTATIVES

Ms. Lia Vargas
Ms. Katherine Baskin

CLOSED SESSION
Litigation, Negotiation, Personnel and Student Matters

6:30 P.M.

OPEN SESSION

7:30 P.M.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT’S REPORT

STEM, Liberal Arts & Humanities Education

PRESIDENT’S REPORT

PUBLIC COMMENT

1 Hour (3 minutes per person)

COMMITTEE REPORTS

BUSINESS AGENDA

Communications

All correspondence to the board must be
addressed through the board secretary. Copies
are available in the Board
Secretary’s Office

Minutes

Policy

Educational Matters

Pupil Service

Human Resources

Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

CLOSED SESSION

ADJOURNMENT

Private Session
Monday, December 10, 2018

- Student Hearing
- HIB
- Legal
- Human Resources

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

November 26, 2018

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

November 26, 2018

POLICY

SCHOOL CALENDAR 2019-2020

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2019-2020 school year as per the attached.

FIRST READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

P8900 Sustainability

8900 SUSTAINABILITY

The Morris School District Board of Education recognizes the importance of minimizing the District's use of natural resources, providing a high quality environment that promotes health and productivity and the effective management of our fiscal resources.

The Board of Education agrees that the Superintendent of Schools and designated administrative staff will be responsible for developing a resource management program that includes strategies for implementing effective and sustainable resource practices, exploring renewable and clean energy technologies, reducing energy and water consumption, minimizing utility costs, reducing the amount of waste of consumable materials, encouraging recycling and green procurement practices, and promoting conservation principles by implementation of the following actions:

1. Energy and Energy Conservation Curriculum: The Morris School District Public Schools will seek to integrate the concepts of resources conservation, including waste reduction and recycling, into our District's environmental curriculum at all grade levels.
2. Consumable Waste Reduction: Whenever possible and economically practical, the Morris School District Schools will seek to reduce the consumption of consumable materials, fully utilize all materials before disposal, and minimize the use of non-biodegradable products.
3. Recycling and Environmental Operations: The Morris School District Schools will explore collaboration with local, state, and federal entities to promote recycling efforts.
4. Facility Operations, Maintenance, Construction and Renovations: The Morris School District Schools will strive to develop and implement an operations and maintenance program for its buildings and facilities that embraces practices for energy conservation, energy cost containment, and revenue enhancements. In addition, it will be the administration's goal to develop construction or renovation projects that adhere to LEED Silver standards. Furthermore, when economically viable and practical, the Morris School District Schools will develop site improvements that will attempt to reduce greenhouse gases while promoting environmentally-friendly lifestyles. Potential steps could include increased utilization of landscaping plantings, school garden/learning centers, and greening of selected locales.

The Morris School District Green Team, Wellness Committee and Superintendent will be responsible for the development and implementation of this Sustainability Policy.

RESIDENCY

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on November 1, 2018, the parent/guardian of student # 611685 was provided with an Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of the student's domicile/residency status; and

WHEREAS, the parent/guardian was notified of her right to request a hearing before the Board of Education to demonstrate that the student is entitled to attend school in the MSD at no cost; and

WHEREAS, the parent/guardian did request such a hearing;

WHEREAS, a hearing before the Board occurred on December 10, 2018; and

WHEREAS, the parent/guardian did not meet her burden of establishing, by a preponderance of credible testimony and evidence, that the student is eligible to receive a free education in the MSD.

NOW, THEREFORE, be it resolved that student # 611685 is not eligible to receive a free education in the MSD, and the administration is authorized to provide the parents with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, November 26, 2018. The report is on file in the Business Administrator’s Office.

CURRICULUM 2018-2019

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following curriculum revisions:

Date	Content	Grade Level	Revisions/Additions	Funding
9/2018	Social Studies Unit 5	K-5	Revise to include recommended culturally responsive teaching (CRT) methods and integration of social emotional competencies (SEL). Revise assessment and resources to reflect CRT and SEL.	Local
9/2018	ESL Units 7 & 8	K-5	Align ESL curriculum to NJSLs, WIDA standards, also include assessment, differentiated supports/resources for teachers, parents and students.	Local

SOCIAL MEDIA MARKETING COURSE

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Social Media Marketing course at Morristown High School.

EXPLANATION:

The main focus will be on using Social Media for business and leveraging Social Media from a marketing perspective. This course does not require any pre-requisite and is open to MHS students.

RISING SCHOLARS PROGRAM 2018-2019 (GR. 6-8)

Motion #4 that, upon the recommendation of the Superintendent and the Board Curriculum Committee the Board of Education approve the Rising Scholars Program for grades 6-8 at Frelinghuysen Middle School:

Program: Rising Scholars
 Description: After school, academic literacy and math instruction for grades 6-8 general education and Special Education students identified through data and teacher recommendations.
 Dates: January, 2019 - April, 2019
 Funding Source: Local

SEAL OF BILITERACY 2018-2019

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve MSD participation in the 2018-2019 Seal of Biliteracy.

EXPLANATION:

The New Jersey Department of Education State Seal of Biliteracy identifies graduating high school students who are able to demonstrate proficiency in English in addition to one or more world languages.

BILINGUAL PARENT OUTREACH SESSION(S) (COMMUNITY BASED)

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve community based Bilingual parent outreach sessions (in addition to school based outreach sessions) for the 2018-2019 school year:

Program: Bilingual Parent Outreach Sessions

Description: Community Bilingual Parent Session in partnership with SOAR & NABE

Dates: November, 2018 – June, 2018

Funding Source: Title III

MEF GRANTS

Motion#7 that upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grants:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$14,172.54	LLC	Preschool Outdoor Bike Pathway

This project will provide the preschool with a completed outdoor bike path for all students to engage in during outdoor gross motor activities. This completed outdoor bike path will extend the original path on both sides to create a completed circular path where the students will not have to turn around but can continue riding along the path. All preschool students will benefit from the completed outdoor bike path. The cost consists of excavation and tiling.

\$4,680.00	FMS	Standing Desks at FMS
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This grant is for the purchase of 30 standing desks. The standing desks will be given to sixth grade classrooms at Frelinghuysen Middle School. The standing desks will be an open option to any student who feels he/she would benefit from the modified space to work within. Student learning positively will be impacted through the availability of the desk option as some students increase their ability to focus when allowed to stand while working.

\$3,000 MHS Sound Design, Engineering and Training for
the MHS Theater Program Sound Crew

The high school has a new sound system. With the resignation of the prior director, there is no one experienced in sound engineering and design. There are willing students in the sound crew who would benefit greatly from learning from a professional in the field. The Spring production needs to use the equipment in order to produce a quality performance. Therefore, this grant will be used to hire a professional sound engineer who will train our own students.

COMMUNITY SCHOOL GREAT HORIZON COURSES SPRING 2019

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following classes to be offered by the Community School during the Spring semester of 2019. (See attached Educational folder)

COMMUNITY SCHOOL ADULT EDUCATION COURSES SPRING 2019

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following classes to be offered by the Community School during the Spring semester of 2019. (See attached Educational folder)

COMMUNITY SCHOOL TRIPS SPRING 2019

Motion#10 that, upon the recommendation of the Superintendent, the Board of Education approve the following trips to be offered by the Community School during the Spring semester of 2019.

United Nations Tour, lunch at Tudor City Steakhouse, NYC	Tuesday, February 9
Broadway Shows** : King Kong and Shen Yun, lunch on your own	Saturday, March 9
Whitney Museum, lunch at Morton's The Steakhouse, NYC	Thursday, March 21
American Museum of National History, lunch at Carmine's, NYC	Friday, April 12
Tour of Bethel Woods Museum, lunch at Villa Roma, Calicoon, NY	Tuesday, April 30
Stone Barnes Center, lunch at Sweet Grass Grill, Pocantico Hills, NY	Wednesday, May 22
Hoboken Secret Garden Tour, lunch at Hudson Tavern, Hoboken, NJ	Sunday, June

*Additional Broadway Shows, should they become available.

COMMUNITY SCHOOL – SUMMER PROGRAMS 2019

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the Community School Summer Plus program for 2019, operating from July 1, 2019 through August 9, 2019 at Frelinghuysen Middle School, with the following included subsections:

- A. **Leadership for Tomorrow (LFT)** – a limited enrollment program for students who have completed grades 7, 8, and 9 in June 2018 and are recommended to participate by a teacher or guidance counselor; enrollment is limited to 20; students will take courses, participate in leadership/service-oriented workshops and assist in classes for younger students

- B. **Calling All Kids (CAK)** –a program for students entering Kindergarten or grade 1 in September. 2018, that allows them to engage in age- and stage-appropriate activities in a cohort that moves together throughout each day and participates in reading/writing, math, science, art, music and physical fitness activities

COMMUNITY SCHOOL - SUMMER MUSIC ENRICHMENT PROGRAM

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the Community School Music Enrichment Program classes listed below to be offered in the Summer Music Enrichment Program which will be held from July 1 through July 26, 2019. Most string and band instruments including violin, cello, trumpet, trombone, saxophone, clarinet, flute and percussion instruments will be taught:

Brass Instruction
Concert Band
Guitar
Jazz Improvisation
Music Technology
Piano
Woodwind

MEF DONOR GRANTS

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education accept monies received from a private donor for the following Morris Educational Foundation donor grants.

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$1,370	FMS	All-in
\$2,500	MHS	All-in

These are funded by a private donor and will cover supplies for All-In events. In addition, the groups will be working with Team Makers of New Jersey to facilitate activities.

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$1,500	MHS	Girl in STEM

This will cover costs for Girls in STEM day for girls to experience STEM activities.

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of December 2018, as noted in the detailed listing attached herein and maintained on file in the Board Secretary's office.

EXPLANATION:

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP.

In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

HUMAN RESOURCES

ESTABLISH POSITION(S) 2018-2019

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

- (1) 1.0 Assistant Behavior Specialist, PS
- (1) 0.5 Teacher Assistant, PS
- (1) 1.0 Bus Driver, Trans.**

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Herrick, Nicole February 1, 2019
1.0 Business Ed., MHS Resignation

Nixon, Caroline December 14, 2018
0.5 Teacher Assistant, PS Resignation

Torres, Gerard May 1, 2019
1.0 PE/Health, FMS Resignation

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Bass-Singleton, Robin July 1, 2019
1.0 Pre-K, LLC Retirement

Harris, Michelle July 1, 2019
1.0 Kindergarten, AV Retirement

APPOINTMENT(S) 2018-2019 */**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

In place of:

Belalcazar, Maryury 1.0 Bus Driver, Trans.	\$25,200 \$28/hr., 5 hrs/day 180 days/year	12/10/18-06/30/19	Cavaliere, C. Resignation
Gaskins, Courtney 0.5 Teacher Asst., PS	\$11,778 Col. B, Step 1	12/03/18-06/30/19	Est. 12/10/18
McNeal, Karee 1.0 Bus Driver, Trans.	\$26,460 \$28/hr., 5.25 hrs/day 180 days/year	12/10/18-06/30/19	Est. 12/10/18
White, Lori 1.0 Sp. Ed., FMS	68,467 BA, Step 12	1/2/19 - 6/30/19	Bischoff, K. Leave Replacement

* Pending probationary period

** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2018-2019

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Assistant Behavior Specialist

McCormack, Margaret (eff. 11/29/18)

Athletic Volunteer

Specht, Salvatore (Basketball-Boys eff. 12/3/18)

Teacher Assistant

Bozzi, Andrea (eff. 11/29/18)

McCormack, Margaret (eff. 11/29/18)

Teacher

Corinaldi, Laurie (eff. 11/29/18)

Johnson, Edward

Joyner, Karen (eff. 11/29/18)

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2018-2019

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff members that have successfully satisfied the requirements for a change of level of professional preparation:

Employee	School/Dept.	17-18 Level	17-18 Salary	18-19 Level	18-19 Salary
Biller, Heidi	Grade 1, TJ	BA, Step 7	\$57,167	MA, Step 8	\$63,107

REAPPOINTMENT & SALARIES FOR CERTIFICATED STAFF 2017-2018 (Revised)

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision to certificated staff and salaries for the 2017-2018 which was previously approved on May 8, 2017 under Human Resources Motion #8.

Last Name	First Name	School	Track	Step	17-18 Salary
Daly	Ashley	FMS	MA	11	\$69,672

SALARIES - NON-CERTIFICATED STAFF 2018-2019 * (Revised)

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the revision to salaries of the non-certificated staff for the 2018-2019 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

* Pending probationary period

SALARIES FOR CERTIFICATED STAFF 2018-2019 (Revised)

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the revisions to certificated staff and salaries for the 2018-2019 school year as filed with the School Business Administrator/Board Secretary and Human Resources office.

LEAVE(S) OF ABSENCE 2018-2019

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

- | | |
|---|---|
| Bailey, Charles
Security Monitor, FMS | 12/07/18-01/01/19 *** - Personal |
| Daly, Kristyn
Grade 5, SX | 02/25/19-04/22/19 * - Maternity
04/23/19-06/30/19 ** - FMLA
(Revised dates) |
| Farrell, Kerri
1.0 Science, HC | 12/21/18-1/13/19 ** - FMLA |

Fidalgo, Michelle
ELA, FMS

11/20/18-12/21/18 * - Maternity
01/02/19-03/27/19 ** - FMLA
(Revised dates)

McDonald, Sharon
1.0 School Nurse, FMS

11/1/18-06/30/19 **- FMLA (Intermittent)

Vanegas, Elizabeth
1.0 Spanish, FMS

12/6/18-12/10/18 **** Military

Wilson, Kizzy
0.3 Bus Aide, Trans.

10/25/18-01/31/19 ***-Medical

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits
- *** Without pay/without benefits
- **** With pay/with benefits

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019 *

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following non- certificated staff:

Employee	Current Assignment	New Assignment	Salary	Effective	In Place of
Ballard, Martha	LR/PG Aide, AV	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Burroughs, Tiffany	LR/PG Aide, AH	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Gamble, Margaret	LR/PG Aide, AH	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Gilbert, Johnna	.5 TA, WD	1.0 Gr. 2, WD	\$60,302 MA, Step 6	1/2/19	McClay, R. Retired

Gingrich, Regina	LR/PG Aide, AH	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Hadley, Kirsten	LR/PG Aide, NP	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Murphy, Kathryn	LR/PG Aide, WD	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Petrosino, Lisa	LR/PG Aide, HC	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Quiles-Rosario, Nexcy	LR/PG Aide, SX	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Rosario, Adda	LR/PG Aide, SX	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Suarez, Marllory	LR/PG Aide, WD	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Teixeira, Dina	LR/PG Aide, HC	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
Tello, Jessica	LR/PG Aide, SX	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A

Valenti, Allison	LR/PG Aide, NP	N/A	\$5,400, \$15/hr, 2hrs/day, 180 days	12/10/18	N/A
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EXTRA PAY REVISION 2018-2019

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2018-2019 school year:

ELEMENTARY SCHOOL CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
Helping Teacher					
Helping Teacher – WD	Biller, Heidi (9/1/18 – 9/30/18)	4	\$763		\$763
Helping Teacher – WD	Artiga, Monica (10/1/18-6/30/19)	1	\$3,433		\$3,433
Helping Teacher – WD	Mendonca, Carolina (10/1/18-6/30/19)	1	\$3,433		\$3,433

EXTRA PAY 2018-2019

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:

MORRISTOWN HIGH SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS					
Baseball					
Assistant Coach	Yarosz, Daniel	2	\$5,037		\$5,037

SUBSTITUTE SALARY GUIDE

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following addition to the Substitute Salary rates effective immediately (**changes in bold**):

Category	Current Rates
Assistant Behavior Specialist	\$14.29/hr.
Athletic Trainer	\$35.00/hr
Bedside Teacher	\$50.00/hr
Bedside Teacher - Group of 2-4 students	\$50.00/hr
Bedside – Home Programming Special Education *	\$55.00/hr
Bus Aide	\$8.45/hr

Bus Driver	\$28.00/hr
Confidential Secretary	\$15.00/hr
Buildings & Grounds	\$15.00/hr
Lifeguard	\$11.00/hr
Guidance Counselor Long Term	\$195/day
LR/PG Aide	\$15.00/hr
Nurse	\$200/full, \$90/half
Related Services Long Term	\$25 - \$135/hr.
Secretary/Clerk	\$100/full/\$50/half
Secretary, Long Term	\$15.00/hr.
Security Monitor	\$20.00/hr
Teacher	\$100/full, \$65/half
Social Worker Long Term	\$195/day
Teacher Assistant	\$70/full, \$40/half
Teacher Assistant (less than 3 ½ hours)	\$11.50/hr
Teacher Assistant, long term	\$100/full, \$50/half
Teacher, long term	\$195/day
Current Teacher Assistant/ABS (Cover own classroom)	\$7.14/hr. additional

* As determined by student's IEP

MEF AFTER SCHOOL TUTORING COORDINATOR - FMS

Motion #15 that, upon the recommendation of the Superintendent the Board of Education approve the following:

Program: FMS After School Tutoring Coordinator
 Description: Coordinate the MEF Tutoring Program
 Staff Member: Sanders, Michelle
 Dates: September 1, 2018 through June 30, 2019
 Funding Source: MEF funding
 Rate: \$2,500

HUMAN RESOURCES/CURRICULUM

BILINGUAL PARENT OUTREACH SESSION(S) (COMMUNITY BASED)

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve community based Bilingual parent outreach sessions (in addition to school based outreach sessions) for the 2018-2019 school year:

Program: Bilingual Parent Outreach Sessions
 Description: Community Bilingual Parent Session in partnership with SOAR & NABE
 Dates: November, 2018 – June, 2018
 Funding Source: Title III
 Rate: As per contract language; (prep/presentation)

Herrera, Karen (12 hours)
Restrepo, Maria (5 hours)

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

COHORTS 2018-2019

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff to the position of Cohort staff:

Program:	Freshman Experience
Description:	Transition program for incoming freshmen
Dates:	September, 2018 - June, 2019
Funding Source:	Local
Rate/Hours:	Stipend : Members \$1,000

Members:

Bosworth, Connor
Botsakos, Sara
Caruso, Michael
Componile, Bernadette
Componile, Joseph
Cora, Angel
Disch, Kaitlynn
Drewery, Gordon
Emma, David
Flynn, Casey
Hall, Kathleen
Hargrave, David
Hull, Christopher
Kolker, Mariel
Matro, Brian
McGrover, Jessica
Petrillo Spencer, Deborah
Rubin, Stephanie
Villane, Kristen
Wilpert, Marya

EXPLANATION: This is a pre-established annual stipend position for 9th grade Cohort teachers. A stipend of \$1,000 will be paid to each Cohort staff member. There will be two payments; half in December and half in June.

BUSINESS MATTERS

Financial Reports

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial reports as on
file in the Business Administrator's office for the month of **October 2018.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
October 2018 which are reconciled with the Board Secretary's
Reports by fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **October 2018** after
review of the Secretary's monthly financial report (appropriations section) and upon
consultation with the appropriate district officials, to the best of our knowledge, no
major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a)
and that sufficient funds are available to meet the district's financial obligations for the
remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **October 2018** no
budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11
(b).

Business Administrator/Board Secretary

December 10, 2018
Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve
the Budget Transfers as on file in the Business Administrator's Office for the
2018-2019 budget through **October 2018.**

BILLS LIST 2018-2019

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve
the attached 2018-2019 bills list for the period ending:

November 30, 2018 (payroll)
December 10, 2018

AGREEMENTS

MORRIS COUNTY PARK COMMISSION

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve an agreement in the amount of \$6,000 with the Morris County Park Commission's William G. Mennen Sports Arena. The contract is for use of the facility on Tuesday, June 25, 2019 for the Frelinghuysen Middle School Graduation and Wednesday, June 26, 2019 for the Morristown High School Graduation.

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Bloomsburg University of Pennsylvania that will work with the Morris School District for the MS in Speech-Language Pathology Program.

EXPLANATION

There is no cost to the district for this Agreement. The program's purpose is to have the University's students complete their required classroom teaching instruction under the district's supervision as outlined in the attached Agreement.

SETON HALL UNIVERSITY, COLLEGE OF NURSING

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Seton Hall University, College of Nursing that will work with the Morris School District as part of their Clinical Nursing Program.

EXPLANATION

There is no cost to the district for this Agreement. The program's purpose is to have the University's students obtain their required clinical nursing experience under the University's faculty supervision as outlined in the attached Agreement.

CENTENARY UNIVERSITY, Dual Enrollment Agreement

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a Dual Enrollment Agreement with Centenary University for the opportunity for students to take a course on Social Media Marketing.

EXPLANATION

Opportunity for students to take a course on Social Media Marketing as a business elective and earn dual credits. This course provides an overview of Social Media and its application to the business setting. The course will include a hands-on view of Social Media Marketing tools and Social Media platforms, while incorporating current topics from this dynamic field. The main focus will be on using Social Media for business and leveraging Social Media from a marketing perspective, including listening to customers and building brands on the social web. 4 college credits | no pre-requisites (5 MHS credits). This course covers New Jersey Student Learning Standard 9. This was discussed in the Curriculum Committee Meeting.

Foundation for the Advancement of a Strategic Science of Teaching (FASST)

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the Memorandum of Understanding with the Foundation for the Advancement of a Strategic Science of Teaching (FASST) to provide four CABAS Teacher Training courses.

EXPLANATION

This was discussed in the Human Resources Committee meeting.

EMERGENCY CONTRACTING

Motion #11 that upon the recommendation of the Superintendent, the Board of Education recognizes the emergency situation at Morristown High School due to the broken heating pipes causing a flood and authorizes a contract with Rapid Recovery in accordance with N.J.S.A.18A:18-7.

EXPLANATION

The flooded area had to be cleaned immediately to prevent mold growth and other hazards, no additional quotes were obtained. This was discussed in the Finance Committee Meeting.

PAYMENTS

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to DiCara Rubino Architects:

<u>Project</u>	<u>Amount</u>
MHS Renovations	\$2,400.00
MHS Grandstands	\$1,600.00
MHS Parking Lot Lighting	\$ 209.11

PROFESSIONAL SERVICES 2018-2019

Motion #13 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

St. Joseph's Medical Center	Efeed Services	\$50/ 15 minutes (\$100 to \$150 per appointment)
P.G. Chambers School	Home Instruction	\$89/ hour, including reasonable time for travel

TRAVEL & REIMBURSEMENT

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

SETTLEMENT AGREEMENT

Motion # 15 that upon the recommendation of the Superintendent, the Board of Education approve the Settlement Agreement resolving a matter pertaining to Employee #1094. The Settlement Agreement is on file in the office of the Business Administrator.