MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING November 19, 2018 – 6:30 P.M

CALL TO ORDER STATEMENT

ROLL CALL

OPEN PUBLIC MEETING

Mrs. Nancy Bangiola
Mrs. Meredith Davidson
Dr. Peter Gallerstein
Ms. Prim Minchello
Ms. Lisa Pollak
Mr. Leonard Posey
Mrs. Ann Rhines
Ms. Melissa Spiotta
Ms. Jeanette Thomas

MORRIS PLAINS REPRESENTATIVE

Ms. Lucia Galdi

STUDENT REPRESENTATIVES

Ms. Lia Vargas
Ms. Katherine Baskin

CLOSED SESSION

6:30 P.M.
Litigation, Negotiation, Personnel and Student Matters

OPEN SESSION

7:30 P.M.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT’S REPORT

Professional Development and the Learning Positioning System

PRESIDENT’S REPORT

PUBLIC COMMENT

1 Hour (3 minutes per person)

COMMITTEE REPORTS

BUSINESS AGENDA

Communications

All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary’s Office

Minutes
Policy
Educational Matters
Pupil Service
Human Resources
Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

CLOSED SESSION

ADJOURNMENT
Private Session
Monday, November 19, 2018

- Personnel
- HIB
- Legal
MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

November 5, 2018

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

November 5, 2018
EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT
Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, November 5, 2018. The report is on file in the Business Administrator’s Office.

2018-2019 FIELD TRIPS
Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

2018-2019 OVERNIGHT FIELD TRIPS
Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following overnight field trips for the 2018-2019 school year: (See attached Educational folder)

MHS PROGRAM OF STUDIES 2019-2020
Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Program of Studies for Morristown High School for the 2019-2020 school year.
PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of November 2018, as noted in the detailed listing attached herein and maintained on file in the Board Secretary’s office.

EXPLANATION:

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.
HUMAN RESOURCES

ESTABLISH POSITION(S) 2018-2019

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2018-2019 school year:

(1) 1.0 Special Ed. Teacher, MHS

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #5954 November 19, 2018 Termination
Danna, Karen November 16, 2018 0.5 ABS, PS Resignation
Maclay, Rita January 1, 2019 Retirement

APPOINTMENT(S) 2018-2019 */**/***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Alexander, Dawn $4,860 11/26/18-06/30/19 In place of:
0.5 Bus Aide, Trans. $12/hr., 2.25 hrs/day, 180 days/year Rugamas, E. Resignation

Andrews, Bianca $20,700 11/7/18-06/30/19 Serno, C. Resignation
1.0 Bus Driver, Trans. $23/hr., 5 hrs/day, 180 days/year

Garcia, Martha $15,000 11/12/18-06/30/19 Cabezas-Ortega, C. Reassigned
0.5 Custodian, AV

Griffith, David $22,770 11/14/18-06/30/19 Meraz, J. Retirement
1.0 Bus Driver, Trans. $23/hr., 5.5 hrs/day, 180 days/year

Hadley, Kirsten $4,320 11/26/18-06/30/19 Fields, J. Resignation
0.3 LR/PG Aide, NP $12/hr., 2 hrs/day, 180 days/year
Merrill, Steven
1.0 Bus Driver, Trans.  $20,700  12/17/18-06/30/19  Rodriguez, G.  Resignation

Muhammad, Veronica
1.0 Bus Driver, Trans.  $20,700  11/7/18-06/30/19  DeProspo, A.  Resignation

Ronay, Scott
1.0 Spec. Ed., MHS  $72,727  11/26/18-06/30/19  Est. 11/19/18

Valverde, Dunnia
1.0 Custodian, AV  $30,000  11/7/18-06/30/19  Suit, T.  Reassigned

Vasquez Espinoza, Monica
1.0 Bus Driver, Trans.  $20,700  11/16/18-06/30/19  Sterett-Sandelli, D.  Resigned

* Pending probationary period
** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2018-2019

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds
McCarthy, Lorrain (eff. 11/7/18)
Rojas, Edma® (eff. 11/7/18)

Teacher
Donegan, Barbara
Praino, Treasa

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified and non-certificated staff:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Former Assignment</th>
<th>New Assignment</th>
<th>Salary</th>
<th>Effective</th>
<th>In Place of</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabezas-Ortega,</td>
<td>0.5 Custodian,</td>
<td>1.0 Custodian, SX</td>
<td>$30,000</td>
<td>11/12/18</td>
<td>Employee #5173</td>
</tr>
</tbody>
</table>
LEAVE(S) OF ABSENCE 2018-2019

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Carey, Susan
1.0 Spec. Ed., FMS
09/13/18-11/26/18** - FMLA
11/27/18 - 1/1/19 ** - Personal
(Revised Dates)

Chang, Helen
1.0 Academic Enrichment, TJ
12/12/18-12/19/18**-FMLA

** Without pay/with benefits

EXTRA PAY REVISION 2018-2019

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (revisions in bold) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>POSITION</th>
<th>STAFF MEMBER</th>
<th>YR EXP</th>
<th>SALARY</th>
<th>INC</th>
<th>TOTAL SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATHLETICS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WINTER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheerleading</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Coach</td>
<td>Gluck, Caitlin (resigned)</td>
<td>17</td>
<td>$0</td>
<td></td>
<td>$0</td>
</tr>
</tbody>
</table>

EXTRA PAY 2018-2019

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2018-2019 school year:
| Athleteics          | Winter | Cheerleading | Moreno, Kimberly | 6 | $3,848 | $3,848 |

**Salaries - Non-Certificated Staff 2018-2019**

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the salaries of the non-certificated staff for the 2018-2019 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

* Pending probationary period

**Salaries for Certified Staff 2018-2019**

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following certificated staff and salaries for the 2018-2019 as filed with the School Business Administrator/Board Secretary and Human Resources office.
BUSINESS MATTERS

BILLs LIST 2018-2019
Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

November 15, 2018 (payroll)
November 19, 2018

AGREEMENT

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY 2018-2019
Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Educational Services Commission of New Jersey, to provide Home Instructional Services of 5 hours/week at a rate of $69.00/hour. Agreement on file in Business Administrator’s office.

ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION 2018-2019
Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Essex Regional Educational Services Commission (ERESC), to provide Educational Evaluations at the rate of $337.85 per evaluation. Agreement on file in Business Administrator’s office.

BID REJECTION
Motion #4 that upon the recommendation of the Superintendent, the Morris School District Board of Education approves the following resolution rejecting the bid submitted for Student Transportation Services, Bid #18-026 (B), having been duly advertised and received on November 2, 2018 by Student Transportation of America, Inc., sole bidder.

WHEREAS, a bid opening was held on November 2, 2018 in connection with obtaining bids in this regard; and

WHEREAS, the bid submitted to be rejected due to the bidder is substantially over budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION that in accordance with N.J.S.A. 18A:18A-22, the bid submitted for Student Transportation Services, Bid #18-026 (B) be and hereby is rejected.

PAYMENT
Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the Final Payment to GL Group, Inc. in the amount of $42,652.26 for work on the Interior Renovations of Morristown High School through December 15, 2017.
**CHANGE ORDERS**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the following Change Order for GL Group, Inc., for work down on the Morristown High School Interior Renovations:

<table>
<thead>
<tr>
<th>Contract Amount</th>
<th>$1,243,489.48</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remaining Allowance</td>
<td>$ 36,052.28</td>
</tr>
<tr>
<td>Change Order # 12 - Signage</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>Change Order # 14 - Unused Allowance</td>
<td>($ 31,052.28)</td>
</tr>
</tbody>
</table>

**Revised Contract Amount** $1,212,437.20

**EXPLANATION:**
Change order #12 is the cost to purchase and install signs outside the new rooms, which is applied against the allowance. Change order #14 is a credit back to the District reducing the contract amount for the unused allowance.

**PROFESSIONAL SERVICES 2018-2019**

Motion #7 WHEREAS, there exists a need for professional services for 2018-2019 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

<table>
<thead>
<tr>
<th>Learn Well</th>
<th>Home or Hospital Instruction</th>
<th>$51.50/hour plus 33% for admin./prep time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center for Children’s Behavioral Health (CCBH Inc.)</td>
<td>Home Instruction Services</td>
<td>$75/hour</td>
</tr>
</tbody>
</table>
SALE OF SURPLUS PROPERTY
Motion #8 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on GovDeals.com, per state contract 83453. Items not sold within 15 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Age</th>
<th>Location</th>
<th>Disposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apollo Overhead Projector Cart</td>
<td>1</td>
<td>N/A</td>
<td>TJ</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Apple MacBook</td>
<td>4</td>
<td>N/A</td>
<td>Sussex/TJ</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Art Desks</td>
<td>28</td>
<td>N/A</td>
<td>FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Computer Cart</td>
<td>10</td>
<td>N/A</td>
<td>Various</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Cannon Pixma Printer</td>
<td>1</td>
<td>N/A</td>
<td>HC</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Dell CPU</td>
<td>10</td>
<td>N/A</td>
<td>HC</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Dell/Apple keyboard</td>
<td>5</td>
<td>N/A</td>
<td>HC</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Dell Latitude computers</td>
<td>3</td>
<td>N/A</td>
<td>TJ</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Dell/Apple computer monitor</td>
<td>12</td>
<td>N/A</td>
<td>HC</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Drums</td>
<td>22</td>
<td>N/A</td>
<td>FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Epson Stylus Pro 4000 printer</td>
<td>1</td>
<td>N/A</td>
<td>MHS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Field Hockey Goals</td>
<td>2</td>
<td>N/A</td>
<td>FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Head set listening center</td>
<td>2</td>
<td>N/A</td>
<td>WD</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Hobart Slicer</td>
<td>2</td>
<td>26 years</td>
<td>MHS/AH</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>HP LaserJet</td>
<td>2</td>
<td>N/A</td>
<td>HC</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>iMacs</td>
<td>4</td>
<td>N/A</td>
<td>FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>iPad</td>
<td>48</td>
<td>N/A</td>
<td>Sussex/NP</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>MacBook charging station</td>
<td>2</td>
<td>N/A</td>
<td>NP</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>MacBook (white)</td>
<td>20</td>
<td>N/A</td>
<td>NP</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Netbook Dell latitude 2110</td>
<td>39</td>
<td>N/A</td>
<td>MHS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Samsung Chromebook Chargers</td>
<td>525</td>
<td>N/A</td>
<td>MHS/FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Samsung Chromebook</td>
<td>483</td>
<td>N/A</td>
<td>MHS/FMS/SX</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Savin Copier</td>
<td>2</td>
<td>11 years</td>
<td>HC/WD</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
<tr>
<td>Tables</td>
<td>3</td>
<td>N/A</td>
<td>FMS</td>
<td>Gov Deals/3rd Party/Disposal</td>
</tr>
</tbody>
</table>
**CORPORATE SPONSORSHIP**

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a (1) one year sponsorship agreement with Atlantic Health in accordance with Policy 6162. The District will receive $4,000 from Atlantic Health in exchange for displaying a sign at the high school recognizing the affiliation.

**EXPLANATION:**
This was reviewed at Finance Committee.

**DONATION**

Motion #10 that upon the recommendation of the Superintendent, the Board of Education accept the donation of 2 (two) wrestling mats to Frelinghuysen Middle School, an approximate value of $7,500 by the Mo-Town Grappler Club.

**EXPLANATION:**
This was reviewed at Finance Committee.

**TRAVEL & REIMBURSEMENT**

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as filed with the School Business Administrator/Board Secretary; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.
PAYMENTS

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve Payment #4 to Mechanical Preservation Associates in the amount of $83,877.42 for work done on the Alfred Vail Boiler Replacements through October 27, 2018.