



Board of Directors, Regular Meeting Minutes, Tuesday, June 25, 2019
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, June 25, 2019, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board Vice President Heather Cleary presided. Board members present: Rick Donahoe, Jill Oldson, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Personnel)

The Board adjourned to executive session at 6:00 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:30 P.M.

The Board returned to the regular meeting at 6:33 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Rick Jansons is excused.

1.3 Approval of Minutes (June 11, 2019)

It was moved by Rick Donahoe and seconded by Brett that –

THE BOARD APPROVE MEETING MINUTES FROM JUNE 11, 2019.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Oldson, yes.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Requests and Comments by Visitors (20 minute time limit)-None

3.0 BUSINESS

3.1 Construction Projects

3.1.1 Badger Mountain Elementary Educational Specifications (Ed. Specs.)

Caren Johnson, Director of Capital Projects, reported the design team met in May with staff from Badger Mountain and administration to review and update the Educational Specifications used

for Tapteal Elementary. The Ed. Specs. are unique in this process since the new Badger Mountain Elementary School will be a prototypical school and the Ed. Specs. are based on a school that has already been designed (Tapteal). After incorporating changes and additional comments during the meeting, the final document was completed. Ms. Johnson advised approval of the Ed. Specs. document is the first milestone in the design process and a requirement of OSPI for gaining state funds. Board discussion followed.

It was moved by Rick Donahoe and seconded by Brett Amidan that –

THE BOARD APPROVE EDUCATIONAL SPECIFICATIONS FOR BADGER MOUNTAIN ELEMENTARY SCHOOL AS PRESENTED.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Oldson, yes.
Motion was approved.

3.1.2 Early Learning Center, Phase Two

Ms. Johnson stated the District was awarded a grant for up to \$800,000 for capital project improvements for Early Learning Facilities through the Department of Commerce. Along with the remaining portion for this project from the 2017 Bond, the project is able to proceed as planned. The design of phase two was completed, permitted, and the project was bid on June 6, 2019. She advised the lowest bidder was G2 Construction for \$1,332,413.40 including tax.

Phase two construction includes parking lot revisions, new exterior front entrance, and revisions to the lobby and administration office area. The parking lot phase of the project is scheduled to be finished by the time the students return in September. The lobby and administration areas will finish shortly thereafter.

Ms. Johnson updated the Board on the move from Tapteal Elementary to the new Belmont location for next fall. She reported the move took only three days with the help of custodians and “bustodians” (bus drivers). Ms. Johnson is hoping for the certificate of occupancy by mid to late July.

3.2 Policy/RR No. 3200-Student Conduct Expectations and Reasonable Sanctions

Galt Pettett, District Counsel, reported the Legislature passed House Bill (HB) 1541, which completely changes student discipline. OSPI adopted the final student discipline rules on July 30, 2018, with portions of the rules taking effect in the 2018-2019 school year and the remainder taking effect with the 2019-2020 school year. The mission of this new policy is to keep kids in school.

The new student discipline law made significant changes to definitions related to student discipline. For example, “discipline” now means any action taken by a school district in response to behavioral violations; this does not necessarily convey a punitive action. Instead, responsive actions should strive to be supportive of students in meeting behavioral expectations. Districts retain the ability to administer exclusionary discipline as needed for safety. However, the reason to exclude a student from school is for safety, not as punishment. Mr. Pettett reported meeting with administrators, principals, and representatives from Pasco and Kennewick School Districts who reviewed these changes and provided feedback. Brian Moore, Assistant Superintendent of Elementary Education, also met with teachers to review and discuss legislative changes.

Mr. Pettett advised training will be ongoing through the 2019-2020 school year. Staff is currently working on redesigning the form letters associated with student discipline and getting them translated into Spanish, Russian, Ukrainian, and Arabic.

Public Comment:

Scott McDonald, 404 Abbot Street, asked if concerns regarding the frequent discipline of special education students were addressed in the new policy. Mr. Pettett reported this was addressed, as well as parent rights.

Heather Hadler, 2797 Sawgrass Loop, reported the District has already been working on many areas the new policy addresses. She stated the biggest changes are in communication and due process.

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE POLICY/RR No. 3200-STUDENT CONDUCT EXPECTATIONS AND REASONABLE SANCTIONS FOR FIRST READING.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Oldson, yes.
Motion was approved.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

It was moved by Rick Donahoe and seconded by Brett Amidan –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.6) INCLUDING A REVISED PERSONNEL ACTION.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

ADMINISTRATIVE PERSONNEL:

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR:

Donlon, Quinn, 1.0 FTE, Assistant Principal, Three Rivers Home Link

Kohn, Amy, 1.0 FTE, Elementary Assistant Principal, Location to be determined

Schulte, Richard, 1.0 FTE, Superintendent, Administration

REASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR:

Jelinek, Joshua, 1.0 FTE, Assistant Principal/Athletic Director, Hanford High School

Norris, Kevin, 1.0 FTE, Assistant Principal, Richland High School

Weddle, Sheldon, 1.0 FTE, Assistant Principal, Enterprise Middle School

CERTIFICATED PERSONNEL:

RESIGNATIONS FOR THE 2018-2019 SCHOOL YEAR:

Butler, Christopher, 1.0 FTE, Classroom Support Teacher, Hanford High School

Day, Breanna, 1.0 First Grade Teacher, Jefferson Elementary

DeGraaf, Amber, 1.0 FTE, Special Education Teacher, Hanford High School

Hill, Steven, 1.0 FTE, Physical Education Teacher, Jason Lee Elementary

Johnson, Marilee, 1.0 FTE, Psychologist, Special Programs

Ledford, Michaela, 1.0 FTE, Special Education Teacher, William Wiley Elementary
Rumsey, Donald, 1.0 FTE, Science Teacher, Enterprise Middle School

RETIREMENTS FOR THE 2018-2019 SCHOOL YEAR:

Jio, Susan, 1.0 FTE, History Teacher, Richland High School
McKee, Colleen, 1.0 FTE, Fourth Grade Teacher, Orchard Elementary
Rhode, Jill, 1.0 FTE, Speech Language Pathologist, Special Programs
Smith, Nancy, 1.0 FTE, Language Arts Teacher, Hanford High School

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR:

Baldwin, Rebecca, .9 FTE, School Nurse, Student Services (.5 FTE cont., .4 FTE non-continuing)
Brightman, Lynette, 1.0 FTE, Special Education Teacher, Hanford High School
Edwards, Ashley, 1.0 FTE, Counselor, Chief Joseph Middle School
Hall, Melina, .4 FTE, Language Arts Teacher, Enterprise Middle School
(1.0 FTE for 19-20, .4 FTE is non-cont.)

Jarret, Mary, 1.0 FTE, Special Education Teacher, location to be determined
King, Lane, 1.0 FTE, Music Teacher, Chief Joseph Middle School (non-continuing)
McCarty, Jamee, 1.0 FTE, Special Education Teacher, Sacajawea Elementary
Smith, Jay, 1.0 FTE, Special Education Teacher, Hanford High School
Valdez, Paul, .4 FTE, Science Teacher, Enterprise Middle School
(1.0 FTE for 2019-20, .4 FTE is non-continuing)

LEAVE OF ABSENCE FOR THE 2019-2020 SCHOOL YEAR:

Cook, Cassandra, .2 FTE, Music Teacher, Richland High School (will be 0 FTE for 2019-20)
Dessert, Amy, .5 FTE, Music Teacher, Jefferson Elementary (will be .5 FTE for 2019-20)

CLASSIFIED PERSONNEL:

RESIGNATIONS THE END OF THE 2018-19 SCHOOL YEAR:

Elliott, Mark, Paraeducator, Orchard Elementary
Lawrence, Kathleen, Paraeducator, Enterprise Middle School
Sillito, Jordan, Paraeducator, Badger Mountain Elementary

RETIREMENTS THE END OF THE 2018-19 SCHOOL YEAR:

Stewart, Lisa, Paraeducator, Marcus Whitman Elementary

4.2 Enrollment Monthly Report

4.3 Budget Monthly Report

4.4 Cash Grant-Enterprise PTSA-T-Shirts/Staff and Students

4.5 Cash Grant-Anonymous-Marcus Whitman-Bug Guru Science Educator

4.6 Warrant Approval

General Fund Warrant Nos. 10067795 through 10067860 for \$194,310.12

No. 00000001 for \$163.00

Nos. 51000599 through 51000603 for \$ 313,021.30

Nos. 71000896 through 71000913 for \$330,031.33

Nos. 10067871 through 10067966 for \$617,006.70

Nos. 51000604 through 51000608 for \$34,167.77

Nos. 71000914 through 71000941 for \$64,103.78

Capital Projects Fund Warrant Nos. 20001257 through 20001257 for \$1,705,399.90

Nos. 20001262 through 20001263 for \$16,360.49

ASB Fund Warrant Nos. 40006246 through 40006258 for \$30,731.95

Nos. 40006259 through 40006268 for \$35,075.74

Nos. 74000071 through 74000073 for \$34,489.56

Self-Insurance Fund Warrant Nos. 70000084 through 70000086 for \$41,019.95

5.0 FUTURE AGENDA ITEMS

A Board Workshop has been scheduled for July 16, 2019 at 3:00 P.M. to review plans for the Richland High School Auditorium project. The next Regular Board Meeting will be held on July 23, 2019 at 3:30 P.M. There will be an Executive Session on June 28, 2019 at 1:00 P.M.

6.0 BOARD AND SUPERINTENDENT REPORTS

Rick Schulte advised the District received a Payment in Lieu of Taxes (PILT) payment in the amount of \$788,773. Dr. Schulte explained this is the April payment and is about half the amount received in the past. The District should receive a payment for October, but these payments are always in question and usually received several months after they are scheduled to arrive. He also reported meeting with the Washington State University Tri Cities (WSUTC) Chancellor who mentioned the possibility of the WSU Football team using the Hanford High School field in future years for practice during the first few weeks of August. Josh Jelinek is the new Athletic Director at Hanford High School and feels this would be good for the school and the community. Dr. Schulte advised this is very preliminary but feels it would certainly be positive.

Jill Oldson and her family participated in the Richland Education Foundation Golf Tournament. She also attended Field Day at Jefferson Elementary and the Special Programs PTO Welcome BBQ which included families from all three local school districts. Ms. Oldson is also participating in the Orchard summer reading program.

ADJOURNMENT

The meeting adjourned at 7:04 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS