



HEWITT

Job Title: Middle and Upper School Educational Technologist and Digital Arts Teacher

Departments: Educational Technology and Visual Arts

FLSA Status: Exempt

The Hewitt School - New York, NY

ABOUT HEWITT

Established in 1920, The Hewitt School empowers girls to discover their full intellectual and creative abilities, to pursue their passions and personal best, and to lead lives of consequence with character, compassion, and conviction. Located on New York City's Upper East Side, Hewitt is an independent school serving girls in grades K through 12. As a community, Hewitt is fully committed to a culturally diverse faculty, staff, and student body.

POSITION SUMMARY

The Hewitt School seeks a full time middle and upper school educational technologist and digital arts teacher as a leave replacement from September 2019 to January 2020.

ESSENTIAL FUNCTIONS/RESPONSIBILITIES

- Teach middle school arts and technology courses in 3-D design and fabrication in the school's innovation lab and ceramics studio
- Support integrated projects and curriculum by working closely with middle and upper school faculty
- Support the work of the K-12 educational technology team
- Collaborate with department members on pedagogy and curricular scope and sequence
- Engage fully in Hewitt's commitment to implementing current research on girls in the classroom and beyond
- Write student reports and stay in regular communication with parents
- Chaperone field trips

QUALIFICATIONS REQUIRED

- Bachelor's degree in educational technology or relevant field
- Teaching experience
- Commitment to girls' education

QUALIFICATIONS DESIRED

- Advanced degree in educational technology, design, and/or digital arts
- Demonstrated commitment to anti-bias education and social justice
- Inquiry-based pedagogy
- Culturally responsive approach to teaching
- Proven dedication to professional growth and purpose-driven practice
- Professional practice and ability to model contemplation as part of intellectual exploration

TO APPLY: Please submit a resumé, cover letter, and examples of previous relevant work to employment@hewittschool.org. **Please reference the job title in the subject line of your email.** No phone calls, please. Recruitment will remain open until the position is filled; applicants should apply as soon as possible for consideration.

IMPORTANT INFORMATION

The successful candidate for this position must be able to provide employment references, successfully complete a post-offer background check (criminal background check and verification of education and prior employment), submit a completed physical exam by a licensed medical practitioner stating they are able to perform the essential functions of the position, and demonstrate legal work authorization to work in the United States.

The Hewitt School is an Equal Opportunity Employer. It has been and will continue to be a fundamental policy of the school not to discriminate on the basis of any category prohibited by applicable federal, New York State and/or New York City laws/regulations. This policy applies to all aspects of the employment process, including hiring, promotion, demotion, compensation/benefits, performance evaluations, disciplinary actions, training, working conditions, layoff, and termination.