

Appendix A: Request for Reconsideration of Library Resources

The American School Foundation of Monterrey has delegated the responsibility for selection and evaluation of library/educational resources to the school library media specialist, and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of school or library resources, please return the completed form to the library office.

Name _____ Date _____

Address _____

City _____ State _____

Postal Code _____ Phone _____

Do you represent self? _____ Organization? _____

1. Resource on which you are commenting:

____ Book ____ Textbook ____ Video ____ Display ____ Magazine

____ Library Program (please specify) _____

____ Electronic information/network (please specify) _____

____ Other (please specify) _____

Title _____

Author/Producer _____

2. What brought this resource to your attention?

3. Have you read the entire book / examined the entire resource?

