



BETHEL UNIVERSITY
MOTOR VEHICLE REGULATIONS - STUDENTS
2019-2020

Registration Requirements

All motor vehicles parked on campus must be registered with Bethel University. Registration is done online via the MyBethel portal. There is no cost for the registration of a vehicle with the University. A properly registered vehicle will be issued a parking decal from Campus Safety. Students will receive e-mail notification from Campus Safety when this decal is ready to be picked up. Students living on campus are only permitted to have one vehicle on campus. Students must bring the following documents to obtain their parking decal: a valid driver's license, current vehicle registration, and proof of insurance.

Freshman Vehicle Restriction

Freshman living in University housing are not generally permitted to have a vehicle on campus. To apply for an exemption to this restriction, submit the request form as found on the Campus Safety webpage. Freshman who have been granted an exemption must park in the Athletic Fields parking lot (near soccer field/Jenkins Stadium) or along the fence north of Goodman Gym (near the gate that leads to McDonalds). Freshman vehicles parked anywhere else on campus will be subject to citations (with associated fines).

Motorcycles and Mopeds

Motorcycles and mopeds must be registered and insured in the same manner as any other motor vehicle parked on campus. The parking decal for these vehicles must be affixed to the front left fork. Drivers are to abide by the same parking and driving regulations as other motor vehicles. Under no circumstances will motorcycles or mopeds be allowed in the residence halls or any other building.

Liability Waiver

Bethel University accepts no responsibility for damage or theft of motor vehicles which may occur on campus. Additionally, the University is not liable for loss of property from within a motor vehicle parked on campus. Any vehicle registered with the University is required to be insured. All accidents, damage, or theft occurring on campus should be reported to Campus Safety immediately.

Driving Regulations on Campus

Bethel University is primarily a pedestrian campus. Pedestrians should be given the right of way at all times. The maximum speed limit on campus is 10 MPH and slower when conditions warrant. Citations (with associated fines) will be issued for moving violations. Examples are: disregarding a stop sign, speeding, reckless driving, etc. Under no circumstances are vehicles to be driven on the grass, sidewalks, or other unauthorized places. Towing of sleds, bikes, skateboards, hover boards, etc. is not allowed.

Parking Regulations

Specific parking areas have been designated for resident and commuter students, as well as for staff/faculty, and visitors. Vehicles found in violation of these regulations may be issued a citation (with associated fines). Parking is prohibited on sidewalks, on the grass, in landscaping areas, in loading zones, and in fire lanes. Spaces identified as handicap, service vehicle, or resident director are reserved 24/7.

Resident student parking:

- Unmarked parking spaces in the immediate vicinity of residential halls are reserved for resident use 24/7.
- Residents may park in visitor spaces between 5:00 p.m. and 7:00 a.m., Monday – Friday, and all day Saturday and Sunday. Vehicles must be removed by 7:00 a.m. each Monday.
- Residents are NOT permitted to park in staff spaces at any time.
- General lots are available for resident use 24/7. This includes the unmarked spaces in the Everest-Rohrer, Wiekamp, Athletic, Art Center, and Eastwood lots.

Commuter student parking:

- General lots are available for commuter use 24/7. This includes the unmarked spaces in the Everest-Rohrer, Wiekamp, Athletic, Art Center, and Eastwood lots.
- Commuters may park in visitor spaces between 5:00 p.m. and 7:00 a.m., Monday – Friday, and all day Saturday and Sunday. Vehicles must be removed by 7:00 a.m. each Monday.
- Commuters may park in staff spaces between 5:00 p.m. and 7:00 a.m., Monday – Friday, and all day Saturday and Sunday. Vehicles must be removed by 7:00 a.m. each Monday.

Citations and Fines

Unmoved vehicles in violation of parking regulations may be issued a citation every 24 hours. Bethel University reserves the right to pursue available methods (including immobilization) to identify the owner/operator of any vehicle which remains unregistered and parked on campus. Abandoned vehicles, vehicles parked in restricted areas, or vehicles not moved upon request will be subject to towing. All costs associated with immobilization or relocation of a vehicle will be the responsibility of the owner/operator. Verbal abuse of a Campus Safety Officer engaged in official duties (traffic enforcement, citation issuance, etc.) will not be tolerated. Such instances will be forwarded to the Student Life office for review.

- The FIRST citation for *parking violations* (other than handicap and fire lane violations) is a warning with no fine.
- The SECOND citation and beyond for *parking violations* will carry a **\$25 fine**.
- Citations for *minor driving violations* will carry a **\$25 fine**.
- Citations for *major driving violations* will carry a **\$40 fine**.
- A student's vehicle privileges may be revoked or limited at the discretion of the University because of excessive and/or serious violations.
- All fines will be posted to the student's financial account and can be paid at the Business Office (Huffman building, normal business hours).
- If a student would like to appeal a citation, the proper form is located on the Campus Safety webpage. Appeal forms must be submitted within seven business days of the citation issue date. The Director of Campus Safety will review all appeals, with a reply given within seven business days.

