



China Spring High School

7301 North River Crossing China Spring, TX 76633

Dr. Max Rutherford, Principal

David Ellis & Rob Rogers, Assistant Principals
Jami Bihl & Meghan Harvey, High School Counselors
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Registration for the 2019-2020 school year will be the same time as Schedule Pickup in August. There will be three options in obtaining the necessary forms for Registration:

1. Obtain forms from the high school registrar office in advance of Registration/Schedule Pickup.
2. Fill out forms on the school website, print, and bring to Registration/Schedule Pickup. *By completing forms online, parents will be able to simplify the process of the completion of forms for multiple students in the household.*
3. Obtain forms at Registration/Schedule Pickup and fill out at the school. *Please allow an additional 30 minutes to 1 hour if filling out forms at time of registration.*

In August, parents/students will pay any past due 2018-2019 fines, turn in completed registration forms, and furnish a CURRENT (July or August 2019) proof of residency which consists of an electric or water bill with the parent's name and physical address. Disconnect notices will not be accepted. Please make prior arrangements at the CSISD Administration Office if you require a Statement of Residency or Power of Attorney before coming to Registration/Schedule Pickup).

Schedules will be issued once all past due fines, registration paperwork, and proof of residency have been received. The dates and times for 2019-2020 Registration/Schedule Pickup are as follows:

Monday, August 5th	<u>All Students</u> 9:00 – 11:30 am	<u>All Students</u> 1:00 – 5:00 pm
Tuesday, August 6th	<u>All Students</u>	<u>All Students</u> 5:00 – 8:00 pm

At this time students will also be able to pay class dues ,parking permits, and AP Exam fees.

Class dues are \$20 for freshmen, sophomores, and juniors. Senior class dues are \$35.

Parking permits are \$10 – student must provide a valid driver's license and proof of insurance.

If your student(s) are enrolled in an AP class, exam fees are \$95 per class

If you have any questions or concerns please contact Kim Hofferichter, Registrar at 254-836-1771 or khofferichter@chinaspringisd.net