



VAUGHN NEXT CENTURY LEARNING CENTER

MEETING OF BOARD OF DIRECTORS
3:30 pm Wednesday, September 12, 2018
Vaughn Central
MINUTES



This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Julie DelaTorre	Present
Alina Kheyfets	Present
Jasmin C. Guerrero	Present
Steve Holle	Present
Jonathan Ochoa	Absent
Leland Tang	Present
Xitlali Castro	Present
KY Cheng	Present

Advisory Student Members (non-voting)

Brenda Campos	Present
Maria Navarro	Present

Advisory Members (non-voting)

Brent Wozniak	Present
Joyce Law-Young	Present
Alexandra Simons-Koch	Present
Fidel Ramirez	Present
Anita Zepeda	Present
Dr. Yvonne Chan	Present

B. Public Comment: meeting call to order at 3:30 p.m.: Student, Junior Rep- Maria Navarro was introduced to the Board.

C. Approval of Minutes: *The board reviewed and approved the minutes from the August 15, 2018 meeting. Correction to Board member's name was made to read, "Kwok Yin Cheng". T. Barajas moved to approve minutes with noted correction. J. De la Torre seconded; motion passed unanimously.*

D. Governance: *No items*

E. Curriculum & Instruction

Information/Discussion Items:

- 1. 2018-2019 School Success Plan and Instructional Focus -** *The Board received a report from Vaughn's Chief Academic Officer regarding academic goals & instructional focus for the year.*

- Graduation rate for Fall 2017 = 95.86 (target goal is above 90%)
 - Continued credit recovery classes to be offered during ESY for high school
 - Enhance support for credit recovery by leveraging GEAR UP partners
 - College Career Pathway now a focus from TK-12th: Engineering, Biomedical Science, and the Arts. Grade 9-12 CTE pathways started in 2014 with 35 students, and current numbers at 365 enrolled.
 - Chromebooks have been distributed to students in grades 3-12, and the number of devices has risen to more than 2,500 school-wide.
 - Vaughn increased the number of teachers trained by Ed Tech Team on Google Education/Google Suite from 0 in 2015 to over 100 in 2018.
 - CTEIG grant money was spent on durable and consumable instructional materials and technology that will guarantee program sustainability for at least 5-7 years.
 - Critical areas for growth school-wide: 1) A-G completion rate (classes passed with a C or better). We will be evaluating grading practices within classrooms and implementing more formative assessments within the classrooms (aligned by department with timely feedback and categories) Vaughn's focus is to intervene strategically to remediate students trending toward a potential D or F in an A-G course of study. In addition, funding to support targeted tutoring efforts has been deployed.
 - Math assessment scores were shared. The following will be deployed for math support: Coaching math instruction for teachers, blended learning programs (on-site supported coaching), more lab opportunities with trained teachers, more tutors, 5 additional paraprofessionals were hired.
 - EL assessment scores were shared. Our focus is continued efforts in increasing EL achievement in both Language Arts and Mathematics and alignment of designated ELD program school-wide (grades 4-12)
2. **SBAC Scores** - *The Board received a report of Vaughn's 2017-18 SBAC scores.*
- Vaughn experienced overall modest gains in ELA and Math. Vaughn will have access to the state Dashboard in December, more comprehensive data will be available at later date.

Action Items:

1. **Provisional Internship Permit for Elementary Resource Teacher Candidate** - *The Board discussed and moved to approve the submission of a Provisional Internship Permit for Jenny Sanchez-Aranda. This was recommended to fill a currently open position in a hard to staff, shortage field requiring an Education Specialist Instruction Credential,*
- Open Resource Specialist Teacher position is for Pandaland. Ms. Sanchez-Aranda has a teaching permit and is enrolled in an intern program for Special Education. Ms. Sanchez-Aranda has been working for more than 10 years at Vaughn, as a paraprofessional, SPED assistant and co-teaching in the classrooms. Ms. Sanchez-Aranda has a good working relationship with the teachers and has demonstrated leadership qualities.
 - A.Kheyfets motioned to approve the Provisional Internship Permit for Ms. Sanchez-Aranda, J.Dela Torre seconded; 7 members motioned to approve with Board member T. Barajas abstaining.

F. Business

Information/Discussion Items:

1. **Enrollment Update** - *The Board received an update on Vaughn's current student enrollment.*
- Vaughn's enrollment overall numbers are looking good. TK and K enrollment started low however, have increased. Waitlist numbers are a bit lower than in other years.
 - Student advisory members, Maria Navarro and Brenda Campus suggested that attendance incentives be considered with VISA's student body helping with efforts.

2. **Vaughn-Owned Work Vehicle** - *The Board discussed recommendation from staff to purchase a work vehicle to support the growing demands of Vaughn's facilities and maintenance needs.*
 - There is a need to support our team of M & O/IT staff members who have been using their personal vehicles to run school functions. Board members suggested an electric vehicle that is street legal, but no freeway access. These vehicles have low maintenance and insurance costs. Parking at night and during vacation time would be a concern. The vehicle will need to be able to haul heavy equipment. Two needs identified: Cargo van for large hauls and the other is transportation between campuses for IT staff.
 - Question was asked, how often will it be needed? Suggestion was to possibly rent as needed.
 - Board requested that a needs assessment be conducted to identify needs and frequency of need.
3. **New Facilities Update (VISA Performing Arts Center and MIT Performing Arts Center)**- *Vaughn's Project Director provided an update including timeline, budget, and construction logistics that may impact school routine.*
 - VISA-2 story, 15,000sq feet, 1st floor gym, music room, 2nd floor 2 large pods (added capacity 200 students)
 - Department of state architect will need to get permit to build negotiations: 2nd floor will not have partitions
 - VISA students will be considered for internships from engineering programs to help engage in construction development.
 - Major deliveries of materials may impact sidewalk traffic at VISA
 - Budget: adding sprinklers outside, sound proofing music room, steel is getting more expensive= Estimated cost: \$5,564,494.83 (specific allocations provided)
 - MIT: 3 story, 36, 277 sq. feet: gym, MPR, 21 rooms (added capacity 627 students) Estimated cost \$12,448,801.38

Action Items:

1. **2018-19 Food Service Bid Authorizing Vaughn to Piggyback on Rio School District Sysco Food Service of Ventura** - *The Board discussed and approved the piggyback option to the Rio School District Bid Number 17-CNS-001 Sysco Food Service of Ventura for the 2018-19 Fiscal Year*
 - T. Barajas motioned to approve, J. Guerrero seconded; motion passed unanimously.
2. **Temporary Athletic Team Coach Certification (Title 5, California Code of Regulations, Section 5594)** -*The Board reviewed the provisions set forth in Section 5593 and requirement of 5594 and certified that they have been met by Vaughn Next Learning Center.*
 - Board member S. Holle motioned to approve certification, J. Guerrero seconded; motion passed unanimously.

G. Partnership/School Site Council

Information/Discussion Items:

1. **Parent Forum - Hillview, What is Anxiety? September 19, 2018, 6:00 p.m. at VISA**

Action Items:

1. **Immigrant Protection Policy.** *The Board reviewed and adopted Vaughn's Immigrant Protection Policy which promotes a safe and secure learning environment for all.*
 - Recommendation was made to place signs at all campuses indicating that they are protected spaces/safe havens.
 - S. Holle motioned to adopt policy as read, T. Barajas seconded; motion passed unanimously.

G. Board Member Comments/Future Agenda Items:

Comments:

Board Member K.Y. Cheng shared information and concerns related to Vaughn's Vanguard portfolio. Although doing well, concerns call for recommended re-examination of portfolio: 1) Federal government deficit is at its highest 2) trade war in China; if interest rates climb higher then stock market goes down. 3) looking at unemployment rates and work force gaps.

- Recommendation made to add Vanguard portfolio as future agenda item.

Future Agenda Items:

ESY program-discussion

Vanguard Portfolio

H. Adjournment- T. Barajas motioned to adjourn meeting at 6:20pm, X. Castro seconded; motion unanimously approved.

Next scheduled meeting: **October 17, 2018**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*