

## **Cathedral Mother's Club**

**2019-2020 CMC Kickoff Meeting, July 19, 2019 9:00am-1:00pm**

**Cathedral High School - Baker Board Room**

Minutes prepared by Buffy Johnson

*If you can't attend the meetings, join on Facebook live (on the Mothers Club Facebook page) or you can call in at 1-888-296-6828 and then press 678172.*

**Meeting Facilitators:** Co-Presidents Erica Edwards, Beth Hunter; President –elect Ashley Vukovits

**Sponsor:** Dennis Thomas-Vice Principal for Academic Affairs

**Principal:** Dave Worland; **President:** Dr. Rob Bridges

- I. **Erica Edwards, Co-President**, opened the meeting by leading us in the Cathedral Parents' Prayer then started with a joke to lighten the mood!
- II. Most of the Mother's Club Executive Committee was in attendance. We all introduced ourselves and our children and what they are involved in at Cathedral.
  - *Mother's Club Executive Committee Members: Ann Bagwell, Shelly Cadwell, Joy Cripps, Erica Edwards, Beth Hunter, Buffy Johnson, Charisse Pierce, Angie Piper, Tracy Sanders, Lorraine Vavul, Ashley Vukovits.*
- III. Erica and Beth went over the objectives and expectations for the upcoming school year and handed out the school calendar with key dates for events taking place this year.
- IV. A School Update was given by:

**Principal, Dave Worland**

**Vice Principal for Student Affairs, Jere Kubuske**

**Vice Principal for Student Conduct & Attendance Issues, Kathy Saum**

**Math Department Chair, Lisa Ford.**

- **Teacher Grants:** It was determined that March is still good timing for distribution of the Teacher Grants by the Mother's Club. It was recommended that we prioritize grant amounts based on available department funding. There is an Academic Innovation Team, led by teachers that work within each department to distribute available funds. We were advised to contact each department lead when determining grant amounts to be distributed and where the money would best be utilized. It was also recommend that a clause be added to receiving the grant, that any item given to the teacher is a gift to the school and if the teacher should leave for any given reason that the items would remain the sole property of Cathedral High School.
- **Freshman Orientation, Saturday, August 3, 2019, 2:30pm-Midnight: Beth Hunter – Lead.** The agenda is posted on the Freshman Transition website. **Howard Fogel**, Student Philanthropy Coordinator, Chemistry Teacher, Co-Director of Freshman Experience, is the contact person. Parent Ambassadors will be present during registration from 2:30-3:00pm. Parent sessions will run from 3:00pm -5:pm. Volunteer help will especially be needed with the festival portion which should run approximately from 6:00pm-10:00pm

(No parents of Freshman are allowed to volunteer). It was approved for The Mother's Club to set up an information table in the WAC Lobby during this timeframe. A pop-up Used Uniform Sale was discussed. Shelly Cadwell will be contacted to check her availability.

- Point of contact for CMC for all activities taking place on campus is **Jere Kubuske**.
- **Day of Service, Friday, September 13, 2019: Ashley Vukovits-Lead.** Celebrating Cathedral's Birthday! Will coordinate with Lisa Ford for cupcake distribution from the Honor Society. Cupcakes will be distributed by class year instead of counties this year.
- **Mrs. Saum** wanted to let the students know that if for some reason they have the situation where they do not have the proper uniform for the day, that they can borrow a uniform shirt or pants for the day from the school office.
- **Student Service Hours:** Service Hour criteria was discussed. Half of the students service hours can be obtained by volunteering through their Parish, Church, or at Cathedral. The other half or all can be done at any of the pre-approved agencies. You do not need to wait for approval. The list is on the CHS website. If they want to volunteer at an agency NOT listed, then a form has to be submitted for approval before they acquire any hours from that agency. Seniors who have not met their service hours will not be given their diploma or have any transcripts sent to prospective colleges until those hours are met. They will be allowed to walk with their class at graduation.

**Freshman-15**

**Sophomore-20**

**Junior-25**

**Senior-25**

- V. **VP Finance and Club Treasurer Ann Bagwell**, discussed that when moms purchase items for fundraisers, to remember to say we are tax exempt. Use tax exempt form or number when purchasing items. You can get the form from Ann or Ashley Vukovits if you need documentation to show retailers. It was advised that we record names of vendors or persons that make In-kind Donations. There is a form linked on the CMC homepage that needs to be filled out and submitted to the Business Office or Ann Bagwell within 1-2 weeks of receiving. Fundraisers-Box Tops, Tyson, and Pura Vida bracelets were discussed. Beth Hunter is lead for Pura Vida bracelets. We brainstormed ideas to increase CMC participation and dues submission. We are going to revamp the CMC Handout for better marketing. We unanimously decided to increase the Mothers Club dues to \$25.00 and give a Pura Vida bracelet as incentive to pay dues. The money received from dues goes towards operating costs, Teachers grants, Teacher Appreciation Luncheon, and other fundraiser needs throughout the school year.

- VI. **Event Planning/Committee Updates:** Calendars handed out.

**Semester 1 Events-Event Leads**

- **Bowling League- Tracy Sanders, President of CMC Bowling League.** Redoing Bowling Club form. The league will take place on Tuesdays @12:00pm from September 3, 2019 to April 4, 2020. See the school website for more

information. <https://www.gocathedral.com/parent-student-alumni-facultystaff-portals/parent-portal/mothersclub/mothers-bowling-league>

- **Member Socials-Joy Cripps.** Dates will be posted when set.
- **Uniform Sales-Shelly Cadwell.** Dates to be determined.
- **Freshman Orientation, August 3<sup>rd</sup>-Beth Hunter.**
- **Day of Service/Birthday, September 13<sup>th</sup>-Ashley Vukovits**
- **Open House, November 14<sup>th</sup>-Information table and packets to handout.**  
Volunteer Opportunity.
- **Holiday Decorations-Nativity and Tree.** Looking for lead.
- **Holiday Faculty/Staff Appreciation Lunch, December 4<sup>th</sup>.** Looking for lead.

#### **Semester 2 Events-Event Leads**

- **Prom, April 25<sup>th</sup>-Gift Cards-Ashley Vukovits**
- **Spring Faculty/Staff Appreciation Week-Diana Gantz + Marilyn Mathioudakis**
- **Baccalaureate Reception Chair-Looking for Lead.**

**Succession Planning-Beth, Erica, Ashley.** There was a discussion on succession planning for the Executive Committee. Some members are in their last year due to their children graduating this school year. The Co-Presidents will assign a new Treasurer, divide tasks for communication needs, and also administrative needs.

**The next Mother's Club Meeting will be Friday, August 16<sup>th</sup>, 2019 from 8:00am-9:30am in the Baker Board Room. Please join us! It is a great way to obtain up-to-date, valuable information from the leaders of our school. <https://www.gocathedral.com/parent-student-alumni-facultystaff-portals/parent-portal/mothersclub>**