

July 12, 2019

Dear Families,

Welcome to Xavier Catholic Schools Child Care Programs located at Marquette St Elementary, McDonald St Elementary, and Xavier Middle School (XMS).

We are looking forward to the start of the 2019-2020 school year. We continue to improve the Care Programs to offer you and your children a fun, exciting, safe, and high quality care and learning environment. We offer Before Care, After Care, and Extended Care at each elementary campus and After Care at Xavier Middle School. Before and After Care are for all students before and after school hours and Extended Care is offered as an extension to 3K and 4K students when not in their preschool classroom. We offer a wrap-around Care service in house for convenience, safety, and continued learning in a faith based setting.

All programs begin the first day of school, Wednesday August 28<sup>th</sup>; please refer to the Parent Handbook for days we are closed or offering full and early dismissal days of care. Before Care begins 7:00 a.m. – 8:15 am; Extended Care is available 8:15 am – 3:15 pm (to Preschool children); and After Care is 3:15 pm - 6:00 p.m. Monday through Friday at each elementary; and After Care at XMS is 3:30 pm – 6:00 pm. Fees are applied to the families Smart Tuition account. Please see the handbook for details on this information, fees, and policies.

Once again we will offer full day of Care at the Marquette St campus for the following dates school is not in session **Friday October 25<sup>th</sup>, Friday January 17<sup>th</sup>, Thursday February 6<sup>th</sup>, and Friday March 20<sup>th</sup>**. All students can attend but must be pre-registered for the Care Programs and signed up for the day of care needed in advance. Please see the handbook for policies, fees, times, and more details.

We had a blessed 2018-2019 school year and look forward to wonderful 2019-2020 year. We continue to improve policies, procedures, and programming; you are strongly encouraged to read the Parent Handbook.

The handbook of policies and procedures is updated and available online or can be sent via email by Theresa Gouin, Child Care Coordinator. There are several updates to policies and procedures, please read the handbook and ask questions. Registration forms, parent handbook, scheduling calendars and other information is also available on the *St. Francis Xavier Home Page* [www.xaviercatholicschools.org](http://www.xaviercatholicschools.org). Please contact me, Theresa Gouin, with questions or other thoughts.

Thank you for your choosing Xavier Catholic Schools and our Child Care Programs.

God Bless,

Theresa Gouin  
Child Care Coordinator  
(c) 920-427-0787  
(e) [careprograms@xaviercatholicschools.org](mailto:careprograms@xaviercatholicschools.org)