



GRADES 6-12 APPLICATION PROCESS CHECKLIST

7301 Sardis Road • Charlotte, NC 28270 • (704) 366-5657 • www.charlottechristian.com

- ___ Submit application for each child with a \$90 non-refundable fee on or before Jan. 15, 2020.*
Detailed instructions for completing the application can be found at www.charlottechristian.com/admissions.

- ___ Student complete the applicant questionnaire.

- ___ Send English, Math, and Principal/School Counselor recommendation forms to current school.
Send signed transcript release form to current school to request official records be mailed to Charlotte Christian School no later than March 1, 2020.* (Transcripts should include report cards, standardized tests, and other educational assessments important to the application process.)

- ___ Register for testing:
Register for the Independent School Entrance Exam (ISEE) at www.iseetest.org or with ISEE (1-800-989-3721).

- ___ File materials (applicant questionnaire, teacher recommendation forms, transcript, results of ISEE testing) should be completed and returned by March 1, 2020.* Application progress can be tracked via the admissions portal.

- ___ Once an applicant's file materials (teacher recommendaton, transcripts, testing) are complete, the admissions committee will review the documents prior to scheduling an on campus visit and family interview. Timely receipt of these materials supports an efficient process for both the student and Charlotte Christian School. (Visits occur November through March.)

- ___ Decision letters will be sent on March 27, 2020.*
Decision letters for siblings of JK/K applicants will be sent on February 21, 2020.

*All dates represent those observed by Charlotte Area Independent Schools (CAIS) for priority consideration. After these dates, Charlotte Christian School maintains rolling admissions where grade level space permits. Please note that application processes remain consistent throughout the year.