



### Magnus Health information for returning families

Once again, DCDS will be using the Magnus Health program as our electronic medical record system. This system provides a confidential means for the school health personnel to have access to your child's health information. One of the benefits of this system is that the information will be retained from year to year. This means that you will only need to update your child's health appraisal (physical) annually. Of course, if any other information has changed (you moved or have a new phone number, your child has new allergies or new health information, or your child received additional immunizations), you will need to update that as well. The rest of the information can be "electronically signed" within the Magnus system.

In order to verify/update your Magnus Health account, here are the steps you need to take:

- 1) Sign into your parent page in Finals site. In the Back to School section, there is a link to your Magnus account via the Magnus Health icon. Click on the link and you should be taken to the homepage where your child(ren) is listed. **OR** You may sign into Magnus Health directly. [www.magnushealth.com](http://www.magnushealth.com) Click on the login link at the top right of the page. Your username is the same as your Finals site username. If you have forgotten your password, you can click on the link and have the system send you a reminder. If you have problems logging in, please contact Magnus Health at 1-877-461-6831.
- 2) You will see a list of the items needed to complete your child's health record. Please make sure these are all completed. Most sections have an "expiration date" where your child's form or information in that section will expire. Click on that section to update or electronically re-sign the form. For the health appraisal form and prescription medications sections, you will need to print off the forms, take them to your provider where they will complete them, and then fax or upload them to the system. If any other forms (such as immunizations) are updated, you can do the same with these forms.
- 3) All information must be completed in the system by August 1 of each school year. The nurses at each school will be reviewing the forms for accuracy and completeness prior to the beginning of school. Your child will not be allowed to attend school or participate in PE/sports until all requirements are completed.

If you have any questions, please contact Kristin Ahrens at 248-430-3143 or [kahrens@dcds.edu](mailto:kahrens@dcds.edu).