

# WISEBURN UNIFIED SCHOOL DISTRICT

## FOOD SERVICE WORKER

### DEFINITION

Under general supervision, to manage and operate a food serving facility in a school, and to perform related duties as required.

### EXAMPLES OF DUTIES

- Sets up facility for daily meals. **E**
- Serves students and faculty. **E**
- Follows scheduled monthly menu. **E**
- Heats food to appropriate temperature, when applicable. **E**
- Changes daily order as necessary. **E**
- Organizes and supervises student helpers. **E**
- Serves food quickly and correctly. **E**
- Voids lunch tickets. **E**
- Works cooperatively with teachers in providing tickets daily at the elementary level. **E**
- Cleans equipment and serving area. **E**
- Reports malfunctioning equipment to administration. **E**
- Prepares daily participation and inventory report. **E**
- Performs other related duties as required.

### DESIRABLE QUALIFICATIONS

#### **Knowledge of:**

Kitchen equipment and care of kitchen equipment.

Proper methods of handling, preparing, and serving perishable food. Types of lunch.

Simple record keeping.

A second language.

#### **Ability to:**

Serve planned meals at appropriate temperature to large number of students quickly and efficiently.

Prepare the correct number of meals in order to eliminate waste.

Establish and maintain cooperative working relationships with students and teachers. Order sufficient number of meals and use excess as appropriate.

Follow oral and written instructions.

Communicate with parents, as necessary.

**Note** - Task statements coded with the letter 'E' are essential elements of positions in this class pursuant to the Americans with Disabilities Act. 1990.

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**DESIRABLE QUALIFICATIONS** - (Cont'd.)

**Ability to:**

- Practice good health habits.
- Perform moderately heavy manual tasks.
- Operate equipment found in food service facility.
- Understand and speak Spanish.

**LICENSES REQUIRED**

California Food Handler's Card (highly desired)  
Possess a valid California Driver's License

Experience - Prior food service work desirable but not necessary.

Education - Equivalent to completion of eighth grade or some equivalent combination of education and similar experience.

**WORKING CONDITIONS**

Environment

School cafeteria environment.

Physical Abilities

Vision (which may be corrected)	to read small print and maintain records.
Hearing (which may be corrected)	to communicate with students, staff and parents.
Speech	to communicate with students, staff, parents and vendors.
Dexterity of hands and fingers	to operate kitchen equipment to carry, push, or pull food trays and carts.
Standing for prolonged periods of time	to perform required duties preparing and serving food.
Bending at the waist	to pick up food and related objects. to put food away.
Strength	to lift, push, pull and/or carry objects which may weigh as much as 50 lbs. on a regular basis.