

WISEBURN UNIFIED SCHOOL DISTRICT

SPEECH AND LANGUAGE PATHOLOGIST ASSISTANT

Classified Position

DEFINITION

Under the direction of the Director of Psychological & Child Services and the supervision of a credentialed Speech/Language Pathologist (SLP) the Speech/Language Pathology Assistant (SLPA) assists in providing speech and language communication instruction to students identified as having special needs.

This specialized classification is distinguished from other instructional assistant classifications in that the primary responsibility is to assist in providing student speech therapy services pursuant to Individual Education Program (IEP) goals and treatment plans. It is also distinguished by the job responsibilities performed under the immediate supervision of a properly credentialed SLP, the amount of independent judgment exercised, the special needs of the population served and the need for knowledge of specific methodologies. A specialized course of education is required for this position.

ESSENTIAL DUTIES

Under the supervision of a credentialed speech/language pathologist, the speech/language pathology assistant will:

- Assist in providing student speech and language therapy services according to Individual Education Program (IEP) goals and treatment plans developed by a supervising, credentialed speech/language pathologist; **(E)**
- Follow documented treatment plans or protocols developed by the supervising speech/language pathologist; **(E)**
- Document student performance/progress and confer with the supervising speech/language pathologist regarding student progress; **(E)**
- Assist the supervising speech/language pathologist in completing progress reports; **(E)**
- Collaborate/correspond with teachers, staff and parents under the supervision of speech/ language pathologist;
- Develop lesson/treatment plans and use appropriate materials to address student's individual goals; **(E)**
- Prepare classroom therapy materials such as picture cards and games, and equipment such as augmentative communication devices;
- Adapt or modify instructional materials as determined by student needs for teacher use in the classroom;
- Assists in inspecting, maintaining and operating augmentative communication devices and equipment; position students in orthopedic equipment, as determined by the student's therapy plan;
- Observe and control behavior and interaction of students according to approved procedures; **(E)**
- Attend a variety of meetings, workshops and in-service trainings to maintain current knowledge of developments in the field of Speech-Language Pathology;
- Document student progress toward IEP goals and objectives by preparing records, charts or other means of documentation;
- Maintain and file student records, attendance reports and files including confidential information;
- Perform a variety of regular clerical duties, such as filing, typing, word processing, or duplicating materials;
- Conduct oneself ethically within the scope of practice and responsibilities of a SLPA, and
- Perform related duties as assigned.
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(E)= Essential Function of the Job

DESIRABLE QUALIFICATIONS

Knowledge of:

Communication disorder techniques and treatment; basic computer skills.

Ability to:

Participate effectively as part of an interdisciplinary team under the supervision of the speech/language pathologist; prepare, revise and adhere to a therapy session schedule to meet student needs at assigned school(s); provide

therapeutic programming utilizing direct (pull out and collaboration) and indirect (consultation) service delivery models under the direction and supervision of the speech/language pathologist; communicate clearly and concisely, both orally and in writing, to students, staff, parents and others.

QUALIFICATIONS

Experience:

All required fieldwork/internship or full-time experience as a school speech language pathology assistant.

Education:

A speech language pathology assistant (SLPA) must complete an approved course of academic study, field work under the supervision of an ASHA-certified and/or licensed speech language pathologist, and on-the-job training specific to SLPA responsibilities and workplace behaviors. The academic course of study must include or be equivalent to:

- an associate's degree in an SLPA program or a bachelor's degree in a speech-language pathology or communication disorders program,
- successful completion of a minimum of one hundred (100) hours of supervised field work experience or its clinical experience equivalent, and
- demonstration of competency in the skills required of an SLPA.

Licenses/Credentials:

Valid California License authorizing service as a Speech Language Pathology Assistant. Must possess a valid California Driver's License. (Will be required to drive a vehicle to various sites to conduct work)

PREFERRED QUALIFICATIONS:

Preference will be given to individuals who possess specific skills that are of benefit to the program. These include, but are not limited to:

- Advanced training, degrees, licenses or certifications - especially in the specific areas of:
 - Social skills training, autism, reading intervention and acquisition, other evidence-based practices.

Working Conditions:

Office and school environment, subject to constant interruptions.

Physical Abilities

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions:

- Persons performing service in this position will exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work involves sitting most of the time, but may involve working or standing for brief periods.
- Accurately perceiving the sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work
- Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job.

Vision (which may be corrected)

to read small print and maintain records.

Hearing (which may be corrected)

to communicate with staff, to talk on phone.

Speech

to communicate with staff, to talk on phone.

Dexterity of hands and fingers

to operate office equipment.

Sitting and standing for extended periods of time

to perform required duties.

Bending at the waist

to pick up office materials / equipment

Strength

to lift, push, pull and/or carry objects which may weigh as much as 20 lbs. on an occasional basis.

Board Approved: June 14, 2016