

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL
SCHOOL COMMITTEE MEETING**

June 17, 2019

MEMBERS PRESENT:

ASHLAND

Ed Burman
Bill Gaine

FRAMINGHAM

Linda Fobes (Remote)
AJ Mulvey
James Comeau
Maria Martinez
Michele Burns
Larry Cooper
Mike Rossi

HOLLISTON

Barry Sims
Sarah Commerford

HOPKINTON

Ruth Knowles

NATICK

Ruth Mori

ALSO PRESENT:

Jonathan Evans, Superintendent-Director
Dolores Sharek, Director of Finance
Jack Keating, Treasurer
Karen Ward, Recording Secretary

Superintendent Evans called the meeting to order at 7:00 PM. and explained he would preside over the meeting for the purpose of electing a Chair for the 2019-2020 school year. Superintendent Evans stated Mrs. Fobes is participating in this meeting remotely from a different geographic location. Therefore, all votes will be by roll call vote.

Superintendent Evans asked for a nomination for Chair for the South Middlesex Regional Vocational Technical School Committee.

MRS. COMMERFORD NOMINATED MR. BURMAN AS CHAIRMAN OF THE SCHOOL COMMITTEE; MR. GAINES SECONDED THE NOMINATION. Superintendent Evans asked if there were any other nominations for Chair of the School Committee, there were none.

MR. GAINES MADE A MOTION TO CLOSE THE NOMINATIONS FOR CHAIR OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. BURMAN AS CHAIRMAN OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Mr. Gaines commended Chairman Burman for his work as Chair of the Committee. He said this being Mr. Burman's third year will make him the longest sitting Chair in quite some time.

CHAIRMAN BURMAN NOMINATED MRS. COMMFERFORD FOR VICE CHAIRMAN OF THE SCHOOL COMMITTEE; MR. MULVEY SECONDED THE NOMINATION. Chairman Burman asked if there were any other nominations for Vice Chairman of the School Committee, there were none.

MR. BURMAN MADE A MOTION TO CLOSE THE NOMINATION FOR VICE CHAIR OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MRS. COMMERFORD AS VICE CHAIRMAN OF THE SCHOOL COMMITTEE FOR 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS.

COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Chairman Burman asked for a nomination for Treasurer of the School Committee. This is a paid position. MR. MULVEY NOMINATED MR. KEATING AS TREASURER OF THE SCHOOL COMMITTEE; MR. BURMAN SECONDED THE NOMINATION. Superintendent Evans asked if there were any other nominations for Treasurer of the School Committee, there were none.

CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR TREASURER OF THE SCHOOL COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. KEATING AS TREASURER OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Chairman Burman asked for a nomination for Assistant Treasurer of the School Committee. MR. ROSSI NOMINATED MR. SIMS AS ASSISTANT TREASURER OF THE SCHOOL COMMITTEE; MR. MULVEY SECONDED THE NOMINATION. Chairman Burman asked if there were any other nominations for Assistant Treasurer of the School Committee, there were none.

CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR ASSISTANT TREASURER OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. SIMS AS ASSISTANT TREASURER OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Chairman Burman asked for a nomination for Secretary of the School Committee. MR. SIMS NOMINATED MR. MULVEY AS SECRETARY OF THE SCHOOL COMMITTEE; MRS. COMMERFORD SECONDED THE NOMINATION. Chairman Burman asked if there were any other nominations for Secretary of the School Committee, there were none.

CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR SECRETARY OF THE SCHOOL COMMITTEE, SECONDED BY MR. COOPER. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. MULVEY AS SECRETARY OF THE COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Chairman Burman asked for a nomination for Recording Secretary of the School Committee. This is a paid position. MR. SIMS NOMINATED MRS. WARD AS RECORDING SECRETARY OF THE SCHOOL COMMITTEE; MRS. COMMERFORD SECONDED THE NOMINATION.

Chairman Burman asked if there were any other nominations, there were none.

CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR RECORDING SECRETARY OF THE SCHOOL COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MRS. WARD AS RECORDING SECRETARY OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 13, 2019

Chairman Burman asked for a motion to approve the minutes of the regular meeting of May 13, 2019.

MR. CAMEAU MADE A MOTION, SECONDED BY MR. MULVEY, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 13, 2019. MR. BURMAN, MRS. BURNS, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, AND MR. SIMS VOTED IN FAVOR OF THE MOTION; MR. GAINES, MR. ROSSI AND MR. CAMEAU ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

GUESTS AND VISITORS

There were no guests or visitors

CHAIRMAN'S REPORT

Information Only

- Report from Chair of the Superintendent Evaluation Sub-Committee

Mrs. Commerford reported to the full Committee that each of the sub-committee members reviewed an area of the evaluation rubric. Mrs. Commerford reported that Mr. Gaine reviewed Standard II-A-2 Operational Systems, Mrs. Shepard reviewed Standard IV-F-3 Consensus Building, Standard III-A-1, Family Engagement, was initially reviewed by Mrs. Bushell, but that after having to resign because of relocation, Mrs. Commerford took over the responsibility of reviewing this binder, and Mrs. Commerford reviewed Standard I-E-3 Improved Performance Effectiveness and Learning. In Standards II and IV the sub-committee members found the Superintendent to have demonstrated a rating of proficient approaching Exemplary; in Standard III the sub-committee member found the Superintendent to have demonstrated a rating of Proficient, and in Standard I the sub-committee member found the Superintendent to have demonstrated a rating of Exemplary. Mrs. Commerford also reported that she reviewed the District Improvement Plan and reports there is clear evidence of impressive and adequate progress toward stated goals. As such, it is the recommendation of the sub-committee to rate the Superintendent's overall rating as proficient. Mrs. Commerford said she enjoyed working with all of you and appreciate time you spent reviewing the binders. She said she thinks this process works very well. Superintendent Evans thanked Committee members and said the District will continue to get his best effort in the coming year.

Mrs. Fobes asked about the status of seniors. She was interested in how many graduated with MCAS proficiency, and how many dropped out. Superintendent Evans reported that the class of 2019 had just over 150 graduates. He was pleased to report that all seniors met the MCAS competency determination prior to the start of the 18-19 school year. With regard to dropouts, our number continues to be very low when compared to the state average. Unfortunately, there are still some students who discontinue, and some who report a transfer to another district and then fail to follow through.

Action Required

- Vote on Superintendent Evaluation

Chairman Burman asked for a vote on the recommendation of the sub-committee.

MR. MULVEY MADE A MOTION SECONDED BY MR. CAMEAU TO ACCEPT THE RECOMMENDATION OF THE SUPERINTENDENT EVALUATION SUB-COMMITTEE TO RATE SUPERINTENDENT EVANS AS “PROFICIENT APPROACHING EXEMPLARY” FOR STANDARD II OPERATIONAL SYSTEMS AND STANDARD IV CONSENSUS BUILDING; “PROFICIENT” IN STANDARD III FAMILY ENGAGEMENT AND “EXEMPLARY” IN STANDARD I IMPROVED PERFORMANCE, EFFECTIVENESS AND LEARNING, WITH AN OVERALL RATING OF “PROFICIENT”. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote Superintendent’s Compensation for FY20

Chairman Burman reported that Superintendent Evans has historically received a higher percentage than bargaining units. Chairman Burman reported, that after speaking with Superintendent Evans, he is asking to receive only the same 2% increase the bargaining units are receiving. Superintendent Evans feels that following negotiations it is the right and fair thing to do. Based on the FY20 Budget, Chairman Burman recommends a 2% increase in the Superintendent’s compensation for FY20. Mr. Gainé asked if Superintendent Evans would be accepting of this increase. Superintendent Evans said that he would be pleased with a 2% increase. Mr. Gainé asked Superintendent Evans to remind the Committee where his contract stands. Superintendent Evans stated that the Committee voted last year, unless action is taken, that his contract could go forward for 6 years.

MR. GAINÉ MADE A MOTION SECONDED BY MR. MULVEY TO APPROVE SUPERINTENDENT EVANS’ COMPENSATION IN FY20 WITH AN INCREASE OF 2%. THE VOTE IN FAVOR OF THE MOTION WAS

MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

EXECUTIVE SESSION

The Chair asked Mrs. Fobes, participating remotely, if she was by herself. She stated she was alone. The Chair asked for a motion that the Committee go into Executive Session for the purpose(s) described in G.L. c.30A, §21(a)2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct....contract negotiations with non-union personnel. The Chair declares before the executive session that:

1. The purpose(s) of the executive session is (as stated in the Agenda for the meeting Negotiations update on collective bargaining agreement with Keefe Tech Educators Association and Negotiations Update on Collective Bargaining Agreement with Secretarial Association).
2. That an open meeting would have detrimental effect upon the bargaining position(s) of the School Committee; and
3. The School Committee will reconvene in open session at the conclusion of the executive session.

Requires a roll call vote of the entire committee

MR. BURMAN MADE A MOTION, SECONDED BY MR. GAINÉ, TO GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS UPDATE ON THE COLLECTIVE BARGAINING AGREEMENT WITH KEEFE TECH EDUCATORS ASSOCIATION AND NEGOTATIONS UPDATE ON THE COLLECTIVE BARGAINING AGREEMENT WITH THE SECRETARIAL ASSOCIATION, RECONVENEING IN OPEN SESSION. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

SUPERINTENDENT-DIRECTOR'S REPORT

Information Only

- Report on Year End

Superintendent Evans reported the last day for students was Friday. There was a brief meeting of staff and faculty in the auditorium. Staff that had perfect or near perfect attendance received an incentive through their contract and staff that reached milestone in their service to the district were acknowledged. Superintendent Evans complimented his team on the end of the year events, which were well attended and turned out very well. He also acknowledged two faculty member, Mrs. Conti and Mrs. Clifford, for their efforts in organizing Top Shop Day this year and for the past five or six years. This is a day that students and staff enjoy.

In early June, Graduation and Senior Awards Night both went extremely well. Superintendent Evans complimented the Leadership Team and the Guidance Department for their success in coordinating these events. Mrs. Commerford commented that the Senior Awards Night was a wonderful event for the students and staff. Mrs. Martinez asked about a plan for accommodating a larger number of graduates in 2020. Superintendent Evans explained that this was going to be a challenge for the school to fit 200 graduates and their families into the gym. We will need to explore more firm limits of tickets, and other creative solutions.

- Review of Summer Programming (Appendix 2019-39)

As we look to the summer, we will be preparing for a successful Summer Discover Camp season, as well as summer school and Special Education summer programming. Superintendent Evans reported that Summer School started today, for kids in need of earning credits because of a non passing grade, or because of attendance issues. Superintendent Evans reported that we also have a summer MCAS Program that helps students, especially students on an education plan, to maintain knowledge during the gap between the end of the school year and the beginning of next year. He said they try to make this program a little more fun, having a pizza party and fun activities to encourage students to participate. Superintendent Evans also reported that Summer Discover filled up quickly this year with over 700 registrations over two, two week periods. Superintendent Evans reported that Ken Collins, who has been an assistant to Chris Kane over the past few years, and is now running the camp and has done a very nice job preparing for the upcoming camp season.

- Hiring Update (Appendix 2019-40)

Superintendent Evans updated the Committee on positions that have been filled. Superintendent Evans reported that we still have several positions vacant and we are actively interviewing. He has every confidence that the positions will be filled and that we will have a full team to start the school year. Superintendent Evans reported that as has been customary, the Committee members will be introduced to new staff at the August meeting.

- MASC/MASS Joint Conference November 6th-9th (Appendix 2019-41)

Superintendent Evans presented the Committee with information about the MASC/MASS Joint Conference held November 6th-9th in Hyannis. Superintendent Evans requested that members let him know if they are interested in attending and we will book rooms and take care of registrations. We have an opportunity for a discount if registrations are completed in July.

- Conflict of Interest Law (Appendix 2019-42)

Committee members received a copy of the Conflict of Interest Law. Members need to acknowledge receipt of the Conflict of Interest Law by submitting the acknowledgement form to the Superintendent's Office. Each Committee member also needs to make sure they have completed the online Conflict of Interest Survey that needs to be completed every two years. Superintendent Evans said if members are not sure when they need to take the online survey, to please contact Mrs. Ward.

Action Required

- Vote to Appoint a Board Member of ACCEPT Collaborative (Appendix 2019-43)

Superintendent Evans asked for a vote to appoint him as a Board Member of the ACCEPT Collaborative.

MR. BURMAN MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO APPOINT SUPERINTENDENT EVANS AS A BOARD MEMBER OF THE ACCEPT COLLABORATIVE. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote Handbook Changes (Appendix 2019-44)

Superintendent Evans reviewed some minor changes to the Student Handbook that were approved by the School Council on April 23, 2019. The changes are mainly updated dates, names and titles

throughout the document. There is also a paragraph added regarding cheating and plagiarism and the consequences for such violations. Business Technology has been deleted from the Student Handbook, and Graphic Communications will be noted for the Class of 2020, 2021 and 2022 only).

MR. ROSSI MADE A MOTION SECONDED BY MR. SIMS TO APPROVE CHANGES TO THE 2019-2020 STUDENT HANDBOOK AS APPROVED BY STUDENT COUNCIL. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINE, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote Collective Bargaining Agreement with Keefe Tech Educators Association (KTEA)

Following discussion in Executive Session, Superintendent Evans asked the Committee to Vote the Collective Bargaining Agreement with the Keefe Tech Educators Association (KTEA).

MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE KEEFE TECH EDUCATORS ASSOCIATION. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINE, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote Collective Bargaining Agreement with Keefe Tech Secretarial Association

Following discussion in Executive Session, Superintendent Evans asked the Committee to Vote the Collective Bargaining Agreement with the Keefe Tech Secretarial Association.

MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE KEEFE TECH SECRETARIAL ASSOCIATION. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINE, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

FINANCIAL MATTERS

Information Only

- Non-Salary Financial Expenditure Report (Appendix 2019-45)

Members received the Non-Salary Expenditure Report along with some highlights regarding our current status.

Action Required

- Vote to Approve Budget Transfer (Appendix 2019-46)

Mrs. Sharek requested authorization to transfer funds from areas of surplus to allow the District to meet financial obligations. MR. CAMEAU MADE A MOTION SECONDED BY MRS. KNOWLES TO APPROVE A BUDGET TRANSFER TO FACILITATE THE DISTRICT MEETING FINANCIAL OBLIGATIONS. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote to Approve Transfer to OPEB Trust (Appendix 2019-47)

Mrs. Sharek asked the Committee to approve transferring funds to the OPEB Trust similar to last year. Mrs. Sharek identified a need for a correction on Appendix 2019-47 to more accurately reflect the source of surplus for this transfer. MR. CAMEAU MADE A MOTION SECONDED BY MRS. KNOWLES TO APPROVE A TRANSFER OF \$50,000 TO THE OPEB TRUST ACCOUNT. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

COMMUNICATION

- Yearbook Distribution

Yearbooks were made available to Committee members.

- 27TH MERC Annual Conference

Superintendent Evans reported that he was asked to be on a panel at the 27th MERC Annual Conference. Also on the panel were Mark Parker, Owner, Chick-Fil-A, Framingham; Greg Bunn, Executive Director, MassHire Metro South/West Workforce Board; Javier Cevallos, President, Framingham State University. Superintendent Evans said this allowed for great exposure of our District and to strengthen partnerships.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

Mr. Burman asked for a motion to adjourn.

MR. COOPER MADE A MOTION, SECONDED BY MRS. COMMERFORD TO ADJOURN THE MEETING. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The next meeting is July 22, 2019
The meeting adjourned at 8:35 p.m.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – June 17, 2019

ACTION SHEET

1. MRS. COMMERFORD NOMINATED MR. BURMAN AS CHAIRMAN OF THE SCHOOL COMMITTEE; MR. GAINES SECONDED THE NOMINATION. MR. GAINES MADE A MOTION TO CLOSE THE NOMINATIONS FOR CHAIR OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. BURMAN AS CHAIRMAN OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

2. CHAIRMAN BURMAN NOMINATED MRS. COMMFERFORD FOR VICE CHAIRMAN OF THE SCHOOL COMMITTEE; MR. MULVEY SECONDED THE NOMINATION. MR. BURMAN MADE A MOTION TO CLOSE THE NOMINATION FOR VICE CHAIR OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MRS. COMMERFORD AS VICE CHAIRMAN OF THE SCHOOL COMMITTEE FOR 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

3. MR. MULVEY NOMINATED MR. KEATING AS TREASURER OF THE SCHOOL COMMITTEE; MR. BURMAN SECONDED THE NOMINATION. CHAIRMAN BURMAN

MADE A MOTION TO CLOSE THE NOMINATIONS FOR TREASURER OF THE SCHOOL COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. KEATING AS TREASURER OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

4. MR. ROSSI NOMINATED MR. SIMS AS ASSISTANT TREASURER OF THE SCHOOL COMMITTEE; MR. MULVEY SECONDED THE NOMINATION. CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR ASSISTANT TREASURER OF THE COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. SIMS AS ASSISTANT TREASURER OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WERE MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

5. MR. SIMS NOMINATED MR. MULVEY AS SECRETARY OF THE SCHOOL COMMITTEE; MRS. COMMERFORD SECONDED THE NOMINATION. CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR SECRETARY OF THE SCHOOL COMMITTEE, SECONDED BY MR. COOPER. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MR. MULVEY AS SECRETARY OF THE COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WAS MR. BURMAN, MRS. BURNS, MR.

CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

6. MR. SIMS NOMINATED MRS. WARD AS RECORDING SECRETARY OF THE SCHOOL COMMITTEE; MRS. COMMERFORD SECONDED THE NOMINATION. CHAIRMAN BURMAN MADE A MOTION TO CLOSE THE NOMINATIONS FOR RECORDING SECRETARY OF THE SCHOOL COMMITTEE, SECONDED BY MR. MULVEY. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. THE VOTE IN FAVOR OF THE NOMINATION OF MRS. WARD AS RECORDING SECRETARY OF THE SCHOOL COMMITTEE FOR THE 2019-2020 SCHOOL YEAR WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
7. MR. CAMEAU MADE A MOTION, SECONDED BY MR. MULVEY, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 13, 2019. MR. BURMAN, MRS. BURNS, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, AND MR. SIMS VOTED IN FAVOR OF THE MOTION; MR. GAINÉ, MR. ROSSI AND MR. CAMEAU ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
8. MR. MULVEY MADE A MOTION SECONDED BY MR. CAMEAU TO ACCEPT THE RECOMMENDATION OF THE SUPERINTENDENT EVALUATION SUB-COMMITTEE TO RATE SUPERINTENDENT EVANS AS “PROFICIENT APPROACHING EXEMPLARY” FOR STANDARD II OPERATIONAL SYSTEMS AND STANDARD IV CONSENSUS BUILDING; “PROFICIENT” IN STANDARD III FAMILY ENGAGEMENT AND “EXEMPLARY” IN STANDARD I IMPROVED PERFORMANCE, EFFECTIVENESS AND LEARNING, WITH AN OVERALL RATING OF “PROFICIENT”. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES,

MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

9. MR. GAINÉ MADE A MOTION SECONDED BY MR. MULVEY TO APPROVE SUPERINTENDENT EVANS' COMPENSATION IN FY20 WITH AN INCREASE OF 2%. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

10. MR. BURMAN MADE A MOTION, SECONDED BY MR. GAINÉ, TO GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS UPDATE ON THE COLLECTIVE BARGAINING AGREEMENT WITH KEEFE TECH EDUCATORS ASSOCIATION AND NEGOTIATIONS UPDATE ON THE COLLECTIVE BARGAINING AGREEMENT WITH THE SECRETARIAL ASSOCIATION, RECONVENEING IN OPEN SESSION. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

11. MR. BURMAN MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO APPOINT SUPERINTENDENT EVANS AS A BOARD MEMBER OF THE ACCEPT COLLABORATIVE. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

12. MR. ROSSI MADE A MOTION SECONDED BY MR. SIMS TO APPROVE CHANGES TO THE 2019-2020 STUDENT HANDBOOK AS APPROVED BY STUDENT COUNCIL. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

13. MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE KEEFE TECH EDUCATORS ASSOCIATION (KTEA). MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

14. MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE KEEFE TECH SECRETARIAL ASSOCIATION. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

15. MR. CAMEAU MADE A MOTION SECONDED BY MR.S KNOWLES TO APPROVE A BUDGET TRANSFER TO FACILITATE THE DISTRICT MEETING FINANCIAL OBLIGATIONS. MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

16. MR. CAMEAU MADE A MOTION SECONDED BY MRS. KNOWLES TO APPROVE A TRANSFER OF \$50,000 TO THE OPEB TRUST ACCOUNT. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

17. MR. COOPER MADE A MOTION, SECONDED BY MRS. COMMERFORD TO ADJOURN THE MEETING. THE VOTE IN FAVOR OF THE MOTION WAS MR. BURMAN, MRS. BURNS, MR. CAMEAU, MRS. COMMERFORD, MR. COOPER, MRS. FOBES, MR. GAINÉ, MRS. KNOWLES, MRS. MARTINEZ, MRS. MORI, MR. MULVEY, MR. ROSSI, AND MR. SIMS. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.