

Patron | HRH Duke of York, KG
Chairman | Trevor Rowell MA(Oxon) BPhil PGCE FIoD

COBIS Conference for Bursars, Business Managers and HR Staff

Amba Hotel Marble Arch, London | 30-31 January 2020

Exhibitor Information

The COBIS Conference for Bursars, Business Managers and HR Staff is a popular training and networking event for Finance, Business and HR Staff working in an international school context.

Location:

Amba Hotel, Marble Arch, London.

Dates:

30-31 January 2020

Target audience:

Bursars; Business Managers; HR Managers; Operations Managers; Finance Managers; Estate Managers; other senior administrative staff with responsibility for HR and Operations.

Exhibition:

The conference can accommodate up to 10 exhibitors; these spaces are prioritised for COBIS Supporting Members. Exhibitor spaces will be allocated on a first-come, first-served basis with some stands reserved as part of sponsorship packages. Subject to availability, non-Member exhibitor bookings will be accepted from 16 December 2019. Each exhibition space is 2m wide x 1m deep and includes a cloth-covered trestle table, two chairs, access to power and standard WIFI. The exhibition area adjoins the main conference room and will be regularly frequented by delegates as tea/coffee breaks and lunch will be served in the exhibition area.

Cost:

The exhibition fee is £499 plus VAT for COBIS Supporting Members, and £599 plus VAT for non-COBIS Supporting Members. This fee includes access to the conference for two representatives (who are welcome to attend the sessions), conference lunches and refreshments. Tickets for the conference dinner on 30 January are available for an additional cost (TBC). To book an exhibitor stand, please [click here](#).

Sponsorship:

Sponsorship opportunities for the conference are available, some of which will include an exhibition stand. For information about sponsorship, please contact cpd@cobis.org.uk.

Further information:

For further information about the event, please contact: events@cobis.org.uk

cobis.org.uk

CEO | Colin Bell

COBIS, 55-56 Russell Square, Bloomsbury, London, WC1B 4HP, UK
T: +44 (0)20 3826 7190 | E: ceo@cobis.org.uk

COBIS is an affiliate member of the Independent Schools Council (UK)
COBIS Ltd. is a company limited by guarantee registered in England and Wales. Company No: 7348782 Registered VAT No: 133706039