

**Harrison Central School District
Minutes of the Board of Education
April 24, 2019
Louis M. Klein Middle School**

The Regular Business Meeting was called to order at 7:03 PM by Kelly Mulvoy Mangan.

Motion: Wolverton Second: Puccio Carried: 5 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Kelly Kozak, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ABSENT

Dennis Di Lorenzo, Rachel Estroff

ALSO PRESENT

Robert Salierno, Brian Ladewig, Ed.D.

BE IT RESOLVED that, the Board hereby recess into executive session at 7:04 PM for the following purposes: to discuss contractual, teacher and student matters.

Motion: Sullivan Second: Wolverton Carried: 5 to 0

The Regular Business Meeting was called to order at 8:21 PM by Kelly Mulvoy Mangan.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Dennis Di Lorenzo, Rachel Estroff, Kelly Kozak, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ALSO PRESENT

Robert Salierno, Brian Ladewig, Ed.D.

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

April 10, 2019

April 23, 2019

Motion: Di Lorenzo Second: Kozak Carried: 7 to 0

PUBLIC PARTICIPATION

None

PRESIDENT'S UPDATE

SUPERINTENDENT'S REPORT

Budget Presentation & Annual Budget Adoption

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA of the Personnel Report.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Item IB, Item IIA and Item IIIA of the Personnel Report.

Motion: Di Lorenzo Second: Puccio Carried: 7 to 0

ADMINISTRATIVE REPORT

ACCEPTANCE OF GIFT FROM THE HARRISON HIGH SCHOOL PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison High School PTA a check in the amount \$800.00 to provide simple snacks and water for the summer school program and extends deep appreciation to the Harrison High School PTA for their generosity.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

ACCEPTANCE OF GIFT FROM YOUR CAUSE, LLC TRUSTEE FOR NEW YORK LIFE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from Your Cause, LLC Trustee for New York Life a check in the amount \$1,138.00 for general educational purposes in the Louis M. Klein Middle School and extends deep appreciation to Your Cause, LLC Trustee for New York Life for their generosity.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers, 900220, 3700116, 3800029, 3300165, 3800032, 3500132, 3800066, 80027, 3600023, 3500010, 900025, 3300102, 80026, 3600074, 3500104.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers, 900231, 900229, 80046, 3800065, 900221.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

CSE/CPSE ANNUAL REVIEW

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 900200, 900097, 900191, 900074, 900028, 3600202, 3500144, 3400125, 900164, 3800012, 3400091, 3200102, 3400101, 3100116, 3300067, 80031.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

FINANCE REPORT

2018/19 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 appropriation transfers as submitted.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

TREASURER'S REPORT: MARCH 2019 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of March 2019.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

ADOPTION OF THE 2019-2020 SCHOOL BUDGET

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the 2019-2020 school budget for submission to the voters at the May 21, 2019 annual vote as follows:

Resolved, that the Annual School District Budget for the 2019-2020 school year as proposed by the Board of Education in accordance with Section 1716 of the Education Law, in the amount of \$119,409,331 be approved, and the necessary taxes levied therefore upon the taxable real property of the School District.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

APPROVAL OF THE 2019/20 PROPERTY TAX REPORT CARD

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 Property Tax Report Card as required pursuant to Section 1608 or 1716 of the Education Law.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

ESTABLISHMENT OF RETIREMENT CONTRIBUTION RESERVE SUB-FUND

WHEREAS, the Harrison Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on August 25, 2010, the Board of Education of the Harrison Central School District by resolution established a Retirement Contribution Reserve Fund known as the NYS Employee Pension Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Harrison Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the NYS Employee Pension Reserve Fund to be known as the Harrison Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. Authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or

- b. Expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

APPROVAL OF CONTRACTS TO PROVIDE PASS-THROUGH FUNDS FOR SPECIAL EDUCATION SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves district contracts with the following agencies to provide pass-through funds for special education services under the 2018-2019 Federal IDEA 611 and 619 grants:

- Alcott School
- AMIC/Clear View School
- Bilinguals Inc.
- Rising Ground Inc. formerly Carol & Frank Biondi Education Center @ Leake & Watts Services Inc.
- Center for Discovery
- Easter Seals/Project Explore
- Fred S. Keller School
- Green Chimneys School
- Greenburgh Central School District
- Hillcrest Educational Centers
- HTA of New York
- JCC of Mid-Westchester (Toward Tomorrow)
- John A. Coleman School
- Julia Dyckman/Andrus Memorial, Inc.
- Mid-Island Therapy Associates, LLC d/b/a All About Kids
- Mountain Lake Academy
- Summit School (Upper Nyack)
- Westchester County Department of Health

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

CONTRACT WITH AMERICAN CANCER SOCIETY, INC. FOR RELAY FOR LIFE EVENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with American Cancer Society, Inc. for the Relay for Life Event scheduled for June 8, 2019.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACT FOR MEDICAID BILLING SERVICES: SIVIC SOLUTIONS GROUP, LLC

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with Sivic Solutions Group, LLC for Medicaid billing services for the term of July 1, 2019 through June 30, 2020.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACTS FOR HEALTH SERVICES: WHITE PLAINS CITY SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 contracts with White Plains City School District for health services provided to 77 resident students at a cost of \$82,912.06.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACT FOR HEALTH SERVICES: MAMARONECK UNION FREE SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 contract with the Mamaroneck Union Free School District for health services provided to 33 resident students at a cost of \$37,909.41.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACT FOR HEALTH SERVICES: CLARKSTOWN CENTRAL SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 contract with Clarkstown Central School District for health services provided to 1 resident student at a cost of \$998.26.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACT EXTENSION – RFB #15/16-02: COACH BUS SERVICE FOR SCHOOL FIELD AND ATHLETIC TRIPS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that the contract, RFB #15/16-02: Coach Bus Services for School Field and Athletic Trips with Coach Tours be extended for one year, July 1, 2019 through June 30, 2020, with the rates increased by the maximum C.P.I. or whatever measure of index is in place and recognized by the New York State Commissioner of Education for annual transportation contract increases. All other terms and conditions will remain unchanged.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

CONTRACT AWARD RFB #18/19-26: HOSTED SERVER (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for a Hosted Server to the lowest responsive and responsible bidder, Dell Marketing, L.P., Round Rock, TX.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

APPROVAL OF CONTRACT WITH BEST WEB CORPORATION (Attachment #4)

WHEREAS, it is the intention of the District to upgrade the bandwidth for its WAN Links and internet service; and

WHEREAS, bids were solicited using the Form 470 bidding process in compliance with USAC regulations; and

WHEREAS, four proposals were received and evaluated, and it was determined that the proposal submitted by Best Web Corporation presented the best value to the district.

NOW THEREFORE, BE IT RESOLVED, that the Assistant Superintendent for Business, as advised by district counsel, is authorized to finalize and enter into a five (5) year contract agreement with Best Web Corp., Croton-on Hudson, NY, for the services as described in the proposal attached herein, at a total cost of \$5,375 per month.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items located in Special Ed office.

HCS D Tag # 009092 – Rifton Portable Toilet for Sped Ed student NF

Kurzweil Educational System

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items located at Harrison High School:

3 - Corning stirrers

3 - Corning hot plates serial # 410305004976, 032705353769

1 - Ohaus balance serial # 7130250741

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

The business meeting was adjourned at 8:58 PM.

Motion: Di Lorenzo

Second: Puccio

Carried: 7 to 0

Respectfully submitted,



Barbara L. Teevan

2018-19 BUDGET TRANSFERS

APRIL 24, 2019

REVISED

ACCOUNT		TO	DESCRIPTION		
FROM					
A1680.412.09.0000			Software Support	(18,000.00)	To transfer funds for Semantic
A1910.424.09.0000			Insurance	(8,000.00)	
	A1680.460.09.0000		Software	26,000.00	
	A1010.400.08.0000		Contractual Svcs.	(500.00)	
	A1040.160.08.0000		Clerk sal.	500.00	
A9020.800.09.0000			Teachers Retirement	(3,800.00)	
	A1310.150.08.0000		Business Office Sal.	2,500.00	
	A1325.160.08.0000		Sal Treasurer	1,300.00	
A2020.160.02.0000			Sect'y. Sal. LMK	(2,000.00)	
	A2020.160.02.0009		Sect'y. Sal.LMK OT	2,000.00	
A2110.165.02.0000			Aides Sal. LMK	(4,700.00)	To transfer funds between Aides lines as needed
	A2110.165.04.0000		Aides Sal. PAR	1,800.00	
	A2110.165.05.0009		Aides Sal. PUR Addit'l. Hrs.	2,900.00	
A2850.150.05.0000			Extracurricular PUR	(500.00)	
	A2850.150.06.0000		Extracurricular PRES	500.00	
A2110.403.09.0004			Teacher Conf. PAR	(450.00)	J.M.; Joint Conf. SLS
	A2070.490.09.0000		Boces Scvs	450.00	
A2110.200.09.0009			Equip. Writing Center	(1,500.00)	
	A2630.200.09.0000		Equip Elem.	1,500.00	
A1620.200.08.0000			CAL- Equipment Elem.	(1,050.00)	
	A2630.200.09.0000			1,050.00	
CAPITAL BOND					
HHS Music Space					
H1752.200.01.1620			Equipment	(4,302.00)	To transfer remaining funds upon completion of HS
H1752.201.01.1620			CM	(1,693.00)	Music space bond renovation to Harrison Avenue addition
H1752.240.01.1620			Contractual Svcs.	(3,393.00)	as needed
H1752.243.01.1620			Insurance	(2,892.00)	
H1752.244.01.1620			Legal	(446.00)	
H1752.245.01.1620			Architects	(437.00)	
H1752.293.01.1620			GC	(16,514.00)	
H1752.294.01.1620			HVAC	(7,277.00)	
H1752.295.01.1620			Plumbing	(21,628.00)	
H1752.296.01.1620			Electrical	(114,562.00)	
HHS Music Abatement					
H1753.201.01.1620			CM	(9.00)	To transfer remaining funds upon completion of HS
H1753.240.01.1620			Contractual Svcs.	(362.00)	Music space bond renovation to Harrison Avenue addition
H1753.245.01.1620			Architects	(2.00)	as needed
H1753.293.01.1620			GC	(100.00)	

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
MARCH 2019**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 3/01/19			\$2,795,306.57
Receipts:	Interest Earnings	\$392.59	
	Misc. Revenues	\$732,381.10	
	State/Federal Aid	\$1,124,892.15	
	Transfer from Other Funds/Accounts	\$20,387,009.27	\$22,244,675.11
Disbursements:	Transfer to Other Funds/Accounts	(\$17,984,274.35)	
	Transfer to SWSCHP	(\$2,240,585.11)	
	Transfer to Debt Service	(\$1,083,734.24)	
	Transfer - NY Power Authority	(\$33,812.58)	(\$21,342,406.28)
Closing Balance 3/31/19			<u>\$3,697,575.40</u>

PEOPLE'S UNITED BANK - CHECKING

Opening Balance 3/01/19			\$2,190,859.32
Receipts:	Interest Earnings		\$2,176.90
Closing Balance 3/31/19			<u>\$2,193,036.22</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 3/01/19			\$8,678,244.12
Receipts:	Interest Earnings	\$537.72	
	Real Property Tax Revenues	\$7,862,215.07	\$7,862,752.79
Disbursements:	Transfer to Other Funds/Accounts		(\$14,807,864.44)
Closing Balance 3/31/19			<u>\$1,733,132.47</u>

CUSTOMERS BANK - MONEY MARKET

Opening Balance 3/01/19			\$31,015,022.83
Receipts:	Interest Earnings	\$52,006.31	
	Transfer from Other Funds/Accounts	\$4,000,000.00	\$4,052,006.31
Disbursements:	Transfer to Other Funds/Accounts		(\$4,500,000.00)
Closing Balance 3/31/19			<u>\$30,567,029.14</u>

WEBSTER BANK - MONEY MARKET

Opening Balance 3/01/19			\$27,372,997.49
Receipts:	Interest Earnings	\$52,679.68	
	Transfer from Other Funds/Accounts	\$3,000,000.00	\$3,052,679.68
Disbursements:	Transfer to Other Funds/Accounts		(\$2,734,974.74)
Closing Balance 3/31/19			<u>\$27,690,702.43</u>

WEBSTER BANK - CAPITAL BOND MONEY MARKET

Opening Balance 3/01/19			\$28,635,319.47
Receipts:	Interest Earnings - Restricted		\$49,893.19
Disbursements:	Transfer to Other Funds/Accounts		(\$1,079,144.83)
Closing Balance 3/31/19			<u>\$27,606,067.83</u>

SIGNATURE BANK

Opening Balance 3/01/19			\$637,643.81
Receipts:	Interest Earnings	\$2,899.62	
	Transfer from Other Funds/Accounts	\$1,800,000.00	\$1,802,899.62
Closing Balance 3/31/19			<u>\$2,440,543.43</u>

CAPITAL FUND**WEBSTER BANK - ENERGY PERFORMANCE ESCROW**

Opening Balance 3/01/19			\$780,110.21
Receipts:	Interest Earnings - Restricted		\$129.73
Disbursements:	Payment from escrow		(\$327,058.59)
Closing Balance 3/31/19			<u>\$453,181.35</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 3/01/19			\$331,811.36
Receipts:	Interest Earnings	\$50.55	
	Misc. Revenues	\$148,505.10	\$148,555.65
Disbursements:	NYS Sales Tax		(\$934.77)
Closing Balance 3/31/19			<u>\$479,432.24</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 3/01/19			\$290,258.37
Receipts:	Interest Earnings	\$38.74	
	Misc. Revenues	\$25,000.00	\$25,038.74
Closing Balance 3/31/19			<u>\$315,297.11</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 3/01/19			\$11,374.55
Receipts:	Interest Earnings	\$25.52	
	Transfer from Other Funds/Accounts	\$8,875,746.78	\$8,875,772.30
Disbursements:	Payroll expenditures		(\$8,875,746.78)
Closing Balance 3/31/19			<u>\$11,400.07</u>

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 3/01/19			\$263,528.74
Receipts:	Interest Earnings	\$34.48	
	Misc. Revenues	\$18,954.38	\$18,988.86
Disbursements:	NSF checks		(\$54.00)
Closing Balance 3/31/19			<u>\$282,463.60</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 2/28/19	\$1,419,526.84
CHECKS ISSUED MARCH 2019	\$2,613,959.85
PAID (CASHED) CHECKS MARCH 2019	(\$3,043,502.31)
OUTSTANDING CHECKS AT 3/31/2019	<u>\$989,984.38</u>

RECAP OF CASH BALANCES AT 3/31/19:

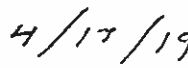
General Fund	\$68,322,019.09
General Fund - RESTRICTED	\$27,606,067.83
Capital Fund - RESTRICTED	\$453,181.35
School Lunch Fund	\$479,432.24
Trust & Agency Fund	\$293,863.67
Expendable Trust Fund	\$315,297.11
TOTAL CASH	<u>\$97,469,861.29</u>
Less: Multifund outstanding checks	(\$989,984.38)
Book Balance Cash	<u>\$96,479,876.91</u>

MARCH INTEREST EARNINGS - ALL ACCOUNTS \$160,865.03

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending March 31, 2019.



Treasurer's Signature



Date

RFB #18/19-26: Hosted Server

Term: Date of Award through Jun 30, 2019

Bids for Hosted Server were advertised and solicited. Five (5) proposals were received:

	Total Amount of <u>Proposal</u>	<u>Award</u>
ABRZ International Ltd. Lawrence, NY	\$33,780.00	-
PS Business Solutions Floral Park, NY	\$31,250.00	
Hypertec USA, Inc. Tempe, AZ	\$30,927.95	-
Dell Marketing, L.P. Round Rock, TX	\$23,575.00	\$23,575.00
Howard Technology Solutions Laurel, MS	\$33,249.00	-

Recommendation: Award contract to the lowest responsive and responsible bidder, Dell Marketing, L.P., Round Rock, TX.

BestWeb

BestWeb Corporation

E-RATE Bid

to

Harrison CSD

April 12, 2019

April 12, 2019

Mr. Gene George
Deputy District Clerk
Harrison Central School District
50 Union Avenue
Harrison, NY 10528

Regarding the RFP Extension to Form 470 # 190001565

Dear Mr. George:

Please find attached BestWeb's bid for services as specified in the RFP. I have read the RFP and our bid is 100% compliant with the requirements, terms, and conditions.

The attached bid is BestWeb's Lowest Corresponding Price as required by USAC rules. BestWeb's SPIN number is 143005118.

BestWeb is fully qualified to provide these services. Information about BestWeb's understanding of your needs and BestWeb's qualifications, financial stability, and some references are attached. BestWeb is registered and approved by the New York State Public Service Commission to provide this service.

Thank you for the opportunity to bid for your services.

Sincerely yours,



Andrew Dickey
Vice President

P.S. BestWeb had bid for the District's services in FY 2018. We did not win, but came in second place to Lightpath. Having reviewed the District's FY 2018 E-Rate Bid Assessment Worksheet (which we requested a copy of), I have added a commentary on each assessment category in the below bid.

Last year, our score suffered because of some the non-price evaluations. By including the commentary, I hope to address these issues and, perhaps, have a higher score on the non-price categories.

Bid for Services

April 12, 2019

1. BestWeb will provide a 10 gigabit per second (GB) diversely routed Ring, to connect the District's five remote sites to the main site, as listed below:
 - Louis M Klein Middle School (main site)
 - Harrison High School (remote site)
 - Harrison Avenue Elementary School (remote site)
 - Parsons Memorial School (remote site)
 - Purchase Elementary School (remote site)
 - Samuel J Preston School (remote site)
2. BestWeb will provide 2 GB of Internet Access to the main site. The 2 GB of Internet Access would not utilize any of the 10 GB Ring capacity.
3. The diverse routing of the Ring is illustrated on the attached map labeled "BestWeb Ring for Harrison CSD". The diverse routing means that no single fiber cut will interrupt the Ring as the traffic would automatically reroute so as to avoid the fiber cut.
4. Each building will have a single entrance facility. The single entrance facility means that if there is a fiber cut between the Ring on the outside public pole and the wiring closet in the building, then that one building would lose connectivity, but all of the other buildings would remain up.
5. At the main site there will be two fiber handoffs, one for the 2 GB Internet Access and one for the 10 GB Ring. Note that the 2 GB Internet Access and the 10 GB Ring do not share bandwidth. At each remote site there will be one fiber handoff for the 10 GB Ring. The handoffs at all locations will be at a BestWeb supplied patch panel with single mode SC UPC connectors.
6. All of the Services supplied by BestWeb will be Quality of Service (QoS) enabled, meaning from the public Internet to the District and among the various sites of the District on the Ring. The District may run third party voice data over these Services.
7. BestWeb requires 12 "u" of rack space, or equivalent wall space, and 110 volt power at the main site. BestWeb requires 10 "u" of rack space, or equivalent wall space, and 110 volt power at each of the remote sites.
8. BestWeb will install and maintain a battery backup for BestWeb's equipment at the main site and at all the remote sites.
9. The status of the 2 GB Internet Connection, the 10 GB Ring, all of BestWeb's equipment, and the battery backups will be continuously monitored through BestWeb's Network Operations Center (NOC). Should any faults be detected, BestWeb will immediately contact Harrison CSD and also initiate remedial action. Harrison CSD may also contact the NOC anytime, 24 by 7, for service issues or technical support. BestWeb guarantees 2 hour response time for service issues.
10. In order to provide the Service, BestWeb will install a new fiber optic cable from BestWeb's existing installation on the street into each building. In addition, BestWeb will be installing a short length of new fiber optic cable in the Rye area to complete the Ring for Parsons Elementary School.

11. The price will be \$5,385.00 per month. There would be no installation fee.
12. The term would be five years, starting on July 1, 2019. Should installation be delayed by factors outside of BestWeb's control then the term would start upon installation.
13. In addition to the above, BestWeb's service also includes the following:
 - 24 by 7 Technical Support
 - DNS Services
 - Block of 16 public IP addresses, with more available
14. BestWeb is registered and approved by the New York State Public Service Commission to provide this service.

E-Rate Bid Assessment Worksheet

BestWeb bid for the District's services in FY 2018. We did not win but came in second place. Here are some comments on each of the assessment categories, which may assist in the evaluation.

Prices/Charges

At \$5,385.00 per month we believe we are offering the requested service at a very competitive price. For scoring, price will have to speak for itself.

Understanding of Needs

We believe we have a 100% understanding of the District's needs. We have gained this through:

- a careful review of the RFP,
- through e-mailed questions to make sure we understood correctly,
- through meetings with the District in previous years, and
- through our knowledge of how your current vendor delivers its' service.

In consideration of the above, BestWeb should receive a score of 5 in this category.

Prior Experience

Although we have not provided service to the Harrison CSD before, we have been providing Internet and network services for more than 20 years, and have been a major provider to public school Districts for more than 10 years now.

Within the lower Hudson Valley, consisting of Westchester, Rockland, and Putnam Counties, we have more experience than any other vendor. We provide the requested service to 27 of the roughly 60 Districts. In addition we are one of the two vendors to the LHRIC for Internet Access. I have included a list of these Districts with our bid.

We believe we deserve a score of 4 or 5 in this category, depending on the importance of having prior experience with the Harrison CSD.

Personnel Qualifications

Not only do our people have excellent technical skills, comparable to or better than any other vendor, we shine at customer service. We do not take customers for granted and I can only urge you to call the attached references, who are all existing customers. Ask them about our technical skills, about our customer relationships, and about our response time to their calls.

Finally, ask them how they feel about their relationship with our company.

Certainly we should receive a 5 in this category.

Financial Stability

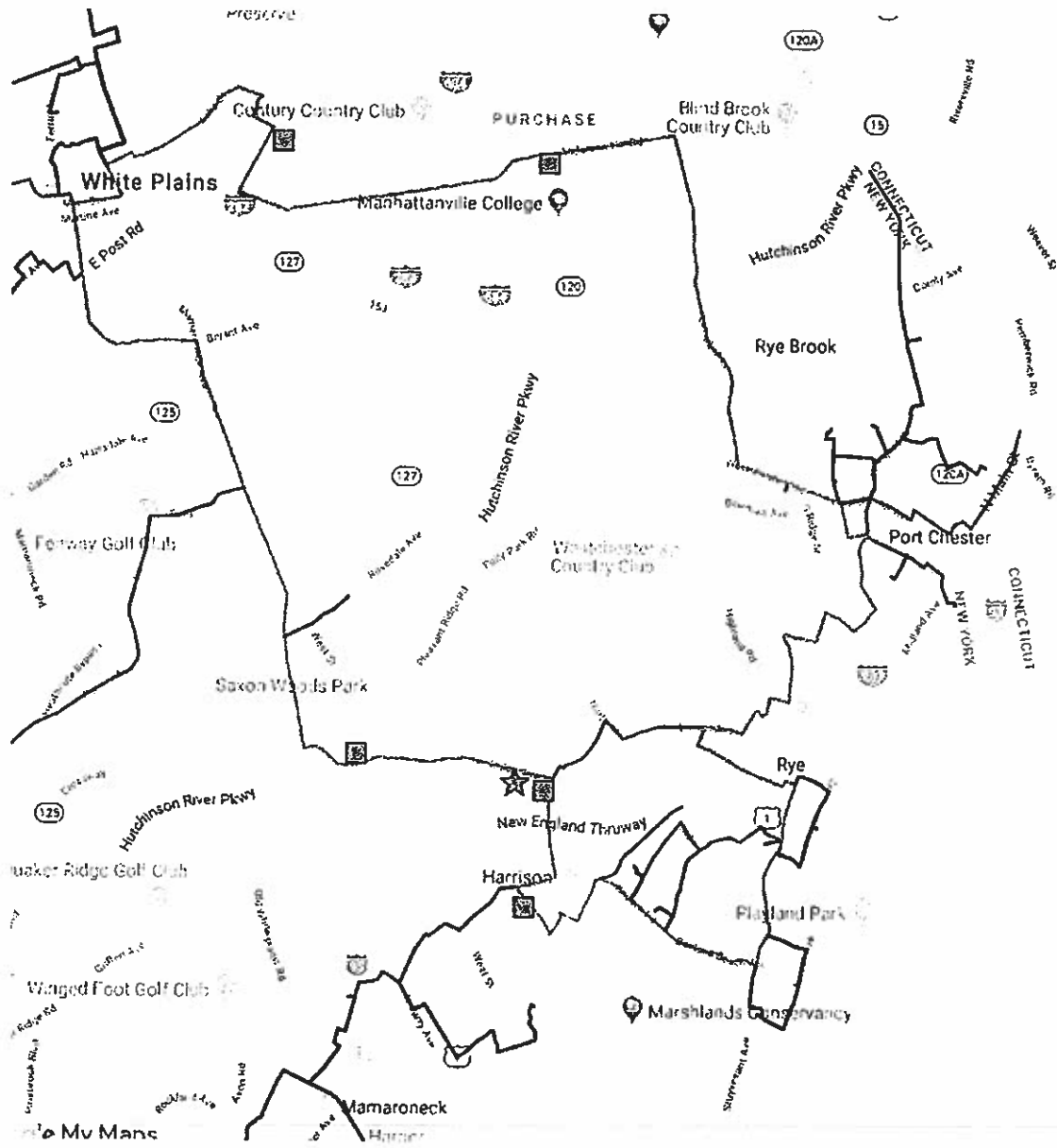
BestWeb is a privately held New York State corporation. Although we are smaller than some of our competitors, we are still a sizable organization with substantial assets. In addition, we are backed by financial organizations with deep pockets. We have been in business for 23 years and have not ever faced financial difficulty. Specifically,

- BestWeb has been reviewed and accepted by the New York State Office of General Services as a provider of these services to any State, Municipal, Public School, or public organization within the State of New York. Our NYS OGS Contract is # PS63069. We had to pass a very detailed financial review to win this contract.
- BestWeb has been reviewed, both technically and financially, by BOCES as a fully qualified vendor to provide these services. We have maintained that distinction for ten years now.
- BestWeb has been reviewed and accepted by the New York State Public Service Commission as a Competitive Local Exchange Carrier. This means we are approved by the PSC to install our fiber optic cabling along any public right of way within New York State for the purpose of providing data circuits to our customers.

BestWeb deserves a 4 or 5 in this category, depending on whether 5 is reserved for publically traded companies.

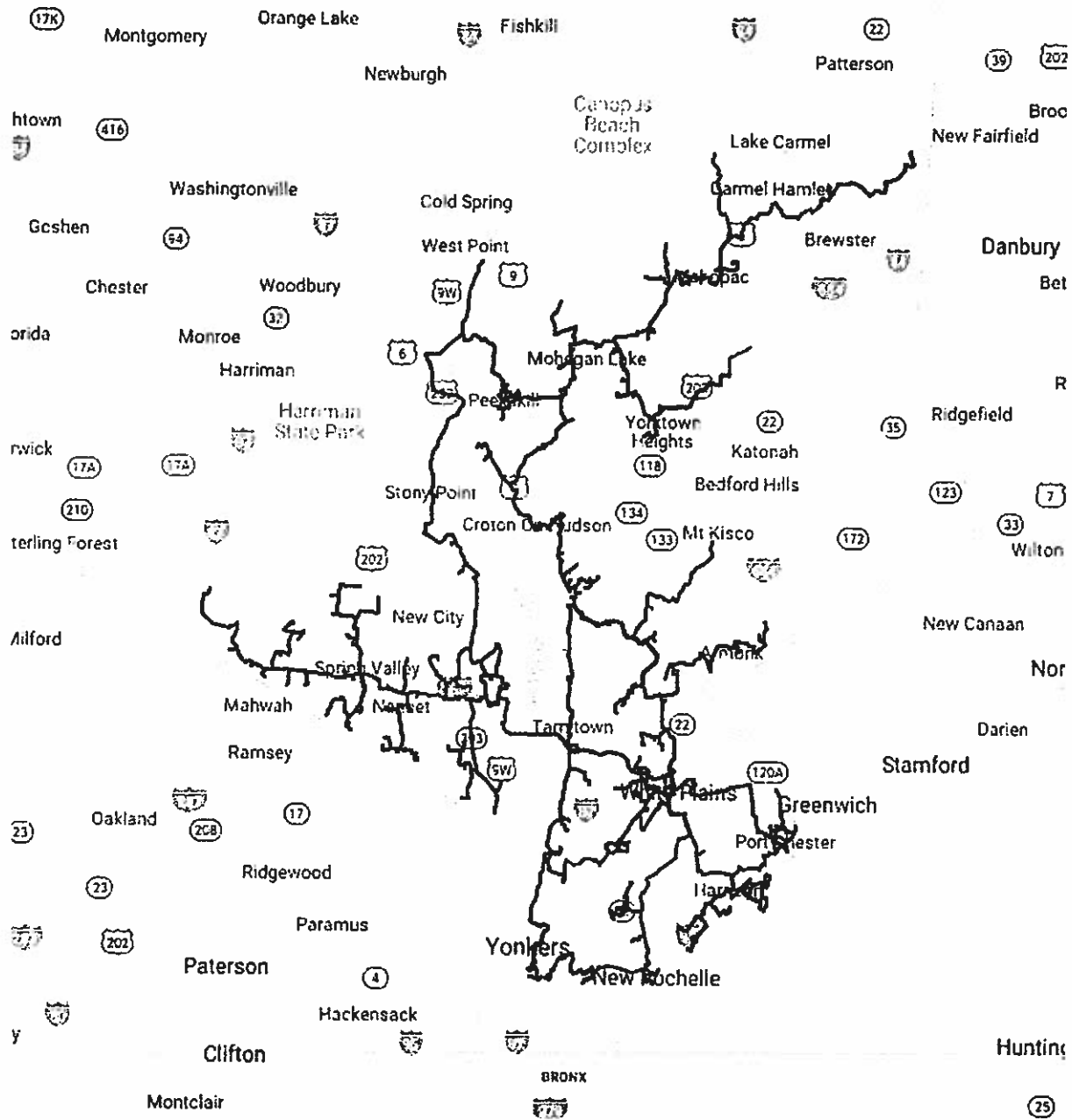
BestWeb Ring for Harrison CSD

Red squares and stars are Harrison CSD sites
Red lines are BestWeb fiber optic cables that would be used for the 10 GB Ring
Black lines are other BestWeb fiber optic cables



BestWeb Fiber Optic Network as of March, 2019

Black lines are existing BestWeb fiber optic cables



BestWeb's Fiber Network

- 365 route-miles of fiber optic cable
Constructed with:
 - Primarily 96 strand cable
 - Single mode fiber optic strands throughout
 - Uses Corning SMF-28e+ glass
 - All strands suitable for 10 gigabit

- 185 buildings lit
All are BestWeb customers using one or more of:
 - Dark fiber
 - Managed Ethernet
 - Internet bandwidth
 - Telephone services

- Data Center in Croton-on-Hudson
Provided with:
 - Hot and cold aisle construction
 - 300 amp 3 phase power
 - Dual battery backup
 - Dual standby natural gas generators
 - A and B power feeds
 - Dual air conditioning systems

- Network Centers in:
 - Croton-on-Hudson
 - Nyack
 - White Plains
 - BestWeb's core network is completely redundant and fail-safe.
 - Each network center has a 10 gbps connection to the rest of the Internet through separate and geographically diverse circuits for a total of 30 gbps of Internet connectivity.
 - Each network center is connected to the other network centers through multiple separate and geographically diverse 10 gbps circuits so that each network center backs up the others.

BestWeb's Services

- **Internet Bandwidth:**
 - 100 megabit to 10 gigabit Internet bandwidth available
 - 24x7 monitoring and support
 - BGP support
 - 100% fiber optic to you
 - Low latency means better connections

- **Dark Fiber Connections:**
 - Point to point dark fiber connections between your buildings
 - Interconnection to other carriers for dark fiber, where neither carrier hits both buildings

- **Managed Ethernet Connections:**
 - Provide a managed Wide Area Network to connect your locations
 - BestWeb can install and manage all the equipment if desired
 - Fiber or copper handoff to your Local Area Network
 - gives you a flat Ethernet network across all your locations
 - simplifies your server and backup requirements
 - ideal for VOIP telephone systems

- **Telephone Services:**
 - PRI, T1, or RJ11 handoff to your traditional PBX
 - SIP trunk handoff to your IP based PBX
 - Virtual PBX – replace your legacy PBX or Centrex system
 - Managed IP based PBX system
 - Telephone services supported including
 - Local and long distance calling
 - DID or dedicated trunks
 - Enhanced 911 services
 - Caller id services
 - Does not support fax or alarm systems

- **Contract fiber optic installation and support:**
 - Installation and support of fiber optic Networks
 - In your building
 - On your campus

School Districts Served by BestWeb Corporation

BestWeb provides service to both public and private schools, along with commercial and government customers. The below is a list of the public school districts where we provide service (either directly or through a contract with BOCES).

Westchester County

Croton-Harmon
Dobbs Ferry
Eastchester
Edgemont
Greenburgh Seven
Hastings
Hendrick Hudson
Mamaroneck
Mount Pleasant
Ossining
Peekskill
Pleasantville
Port Chester Rye
Rye City
Rye Neck
Somers
Valhalla
Yorktown

Rockland County

East Ramapo
Nanuet
Nyack
Pearl River
Ramapo Central
South Orangetown

Putnam County

Garrison
Mahopac
Putnam Valley

BOCES

LHRIC
SW BOCES

References

Yorktown Central School District

Patrice Hatjygeorge
Director of Technology
2725 Crompond Road
Yorktown Heights, NY 10598

patriceh@yorktown.org
914-243-8054

Rye City School District

Kaitlyn Sassone
Director of Technology / CIO
555 Theodore Fremd Avenue
Suite B-101
Rye, NY 10580

sassone.kaitlyn@ryeschools.org
914-967-6100 x6211

Croton Harmon School District

Deborah August
Director of Technology
10 Gerstein Street
Croton-on-Hudson, NY 10520

deborah.august@chufsd.org
914-271-4713 x4213

BOCES Lower Hudson Regional Information Center

Ceesay Malleh
Coordinator of Network Support
450 Mamaroneck Ave
Harrison, NY 10528

mceesay@lhric.org
914-922-3265