

## **Instruction**

### **Applied Education**

The goal of Amity's Applied Education Program is to prepare its students for personal and occupational success in our rapidly changing technological society. To this end, this program will develop in each student:

1. The technological skills and knowledge necessary to make wise decisions about, and to achieve competence in, future occupational areas;
2. The communication skills and literacy required for them to speak out confidently on their own behalf, to ask for help when they need it, to negotiate their differences, to comprehend complex technical material, to communicate and effectively in writing and to solve complex mathematical problems.
3. The personal skills and attitudes which are important to success in both life and work.

In designing and implementing programs to achieve these goals, all personnel involved must meet the requirements of local State, and Federal laws, Students must also be taught their rights and responsibilities under the laws.

Legal Reference: Connecticut General Statutes

10-221 Board of education to prescribe rules

10-265a Definitions

10-265b State grants for vocational educational equipment

Policy adopted: August 13, 2007

AMITY REGIONAL SCHOOL DISTRICT NO. 5  
Woodbridge, Connecticut

## Instruction

### Applied Education

#### Graphic Arts Program

Following are guidelines for classroom educational experiences in the Graphic Arts Program:

1. To ensure consistent service responses, the following priority order has been established:
  - a. Central Office request;
  - b. Individual school request;
  - c. Outside community work. (This particular work may be done in order to permit instruction in different aspects of design, layout, and printing.)
2. All printing/graphic requests must be approved by the responsible Building Administrator and teacher.
3. All orders must have at least three weeks to be completed.
4. Items of a political nature will not be approved.
5. Accurate records of job requests, costs, and final production are to be kept by the Graphic Arts Teacher.

Following are guidelines for outside of school hours production:

1. Should the occasion arise for work to be done after school hours, approval must be obtained from the Superintendent's office, in addition to approval by responsible Building Administrator and teacher.
2. Prior to approval, the following items must be developed in writing for the job request:
  - a. Production and preparation time;
  - b. Material cost;
  - c. Labor hours needed; and
  - d. Agreement between all parties concerned.

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