



**Mascotte Charter School Governing Board**

**Meeting MINUTES**

**Date and Time:** April 22, 2019 5:30pm

**1. Opening Items**

- a. Call to Order by Board Co-Chairman @ \_\_5:30\_\_pm.
- b. Public Input Card: If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

**2. Changes, Amendments, Additions or Deletions to Agenda –**

**3. Quorum= YES**

| Voting Members       | Role              | Present       | Absent |
|----------------------|-------------------|---------------|--------|
| Richard Backus       | Board Member      | X             |        |
| Joann Jones          | Board Chairman    | X             |        |
| Diana Leist          | Board Member      | X             |        |
| Stacy Gaines         | Board Member      | X (conf line) |        |
| Elizabeth Villanueva | Board Co-Chairman | X             |        |

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Tarsha Jacobs (CPA) Mary Salter (CPA), Robin Harris (Technology), Yvonne McEwen (Board Scribe)

**4. Approval of Minutes**

- a. February 11, 2019 General Board Meeting

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | x   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

- b. March 2, 2019 Board Workshop

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | 2nd    | x   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | MM     | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

c. March 25, 2019 Board Workshop

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | x   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      | 2nd    | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             |        | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

- 5. **Public Comment:** None
- 6. **Reports-** Tarsha Jacobs
  - a. At A Glance
- 7. **Old Business-** None
- 8. **New Business-Consent Agenda New Business Consent Agenda-Business and Support Items**

a. **Richard Chapman-ACH Beginning Contract Date**

*Recommendation-Approve Contract for July 1, 2019*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | x   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

b. **Richard Chapman-Insurance Benefit Policy with ACH**

Board will allow up to \$750 allocation/month for employee benefit package (health, dental, vision, short-term disability, life).

*Recommendation-Approval for up to \$750 allocation/month for employee benefit package.*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | x   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**c. CPA Contracts 2019-2020**

*Recommendation-Approval of Tarsha Jacobs CPA Contract for 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**d. Administrator Contracts and Resolutions**

*Recommendation-Approval of Resolution #1-Tiffany Mayhugh-Rego, Principal, 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

*Recommendation-Approval of Resolution #2-Tiffany Mayhugh-Rego, Principal 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

*Recommendation-Approval of Resolution #3-Radean Johnson, Assistant Principal, 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**e. Bus Driver Contract 2019-2020**

*Recommendation of Bus Driver Contract language for 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | 2nd    | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | MM     | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**f. Guardian Contract 2019-2020**

*Recommendation of School Safety Guardian Contract language for 2019-2020SY*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   |        | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     | 2nd    | x   |    |         |        |
| Elizabeth Villanueva             | MM     | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**g. Bonus**

*Recommendation to approve Bonus of \$500 each for 3 STEAM Teachers: Rebecca Gomez, Joanna Hus and Jennifer Purvis and \$500 for Parent Academy Facilitator: Marisol Montero*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     | 2nd    | x   |    |         |        |
| Elizabeth Villanueva             |        | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**h. Professional Development-Spark Conference for Counselors**

*Recommendation to approve registration and travel cost for Spark Conference for 2 guidance counselors: Cynthia Ortiz and Jodi Cousins*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | 2nd    | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | MM     | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**i. Florida Consortium of Public Charters Renewal**

*Recommendation to approve renewal of Florida Consortium of Public Charters membership for the next three school years (2019-2020, 2020-2021, and 2021-2022)*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**9. New Business-Consent Agenda-School Items**

**a. Purchase new slide for playground**

*Recommendation-Approve \$1000 for purchase of new slide for playground area.*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | MM     | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | 2nd    | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**b. Funds for Greenhouse**

*Recommendation-Approval \$1266.50 for Greenhouse for science/ gardening elective students.*

| Voting Members                   | Motion | Yes | No | Abstain | Absent |
|----------------------------------|--------|-----|----|---------|--------|
| Richard Backus                   | 2nd    | X   |    |         |        |
| Joanne Jones                     |        | x   |    |         |        |
| Diana Leist                      |        | x   |    |         |        |
| Stacy Gaines                     |        | x   |    |         |        |
| Elizabeth Villanueva             | MM     | x   |    |         |        |
| <b>Vote Count Total: 5-0 Yes</b> |        |     |    |         |        |

**c. Title I and Parent Engagement Input**

Discussion-Villanueva suggested mandatory Parent Academy. How do we get them here? Consider offering various times, child care, food, and incentives. Villanueva verified that compact does go home at the beginning of the school. Make sure that it goes home in Spanish and is posted on website in both languages. Parent activities suggested from all board members: Eagle Family Picnic, Mascotte Showcase, Conference nights, book fairs.

10. **Principal Report** – Mrs. Mayhugh discussed important dates coming up. May 1<sup>st</sup>-May 10<sup>th</sup> is FSA Testing and Café will be closed to families. EOY Retirement luncheon will be Tuesday, May 28<sup>th</sup> at 11:00am. 5<sup>th</sup> Grade Soaring to Middle School Ceremony will be Monday, May 20<sup>th</sup> at 5:30 and 7:00pm (2 sessions)
11. **Board Member Comments/Discussion-**
12. **Time and Date of Next Regular Meeting-** Monday, June 10th at 5:30pm.
13. **Adjournment** – 6:36pm