

Supplemental Book Ordering Instructions

St. Xavier High School has partnered with Follett Virtual Campus for our school's online bookstore. **Beginning July 26th**, the online bookstore can be accessed via your schedule in PowerSchool.

Signing In to PowerSchool

1. Open a web browser (Chrome, Safari, Firefox, etc.) do NOT access via the Mobile App
2. In the browser address bar enter: <https://stxavier.powerschool.com/public>
3. Press Enter
4. On the Student and Parent Sign In page enter your St. Xavier username and password.

Username: Enter the first half of your St. Xavier email address (i.e. SmithE10934)


Password: Enter the password you use to access your St. Xavier email

5. Click Sign In

Note: If your password has expired or you do not remember your password, contact the helpdesk at helpdesk@stxavier.org

Ordering Books (Beginning July 26th)

When you sign in to PowerSchool the start page appears.

1. On the start page click the My Schedule icon 
2. The My Schedule page appears
3. Click on the Order Books tab



4. Click on the Follett Bookstore icon
5. The Follett Bookstore will open in a new browser tab and required supplemental course materials will be listed in the online bookstore based on your schedule
6. Please contact Follett Customer Service at 888-382-3383 for assistance using the online bookstore