## **ADLAI E. STEVENSON HIGH SCHOOL**

PLEASE CHECK APPROPRIATE BOXES

PURCHASE REQUEST	PAYMENT REQUEST	ISSUE REQUEST		DECLUCITION	
BUDGET APPROPRIATION	ACTIVITY FUND	OTHER		REQUISITION	
DATE OF REQUEST		DATE NEEDED			
QUANTITY	DESCRIPTION/NAME		ESTIMATED UNIT COST	ESTIMATED TOTAL COST	
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	7.7				
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				2	
			***************************************		
ORDER FROM					
PAY TO		VENDOR NUMBER	······································		
1					
1		CHARGE TO			
REQUESTED BY		APPROVED BY	* *		
APPROVED BY		APPROVED	(PRINCIPAL)	T	
(PRO	GRAM DIRECTOR)	BY(	BUSINESS MANAGE	ER)	