FREE AND REDUCED MEAL APPLICATION TIPS

My children qualified for free/reduced meals last year; do I need to complete a new application for this year?

- Yes. All households must complete an application each year.
- **October 11th, 2019 is the last day applications will carry over from the 2018-2019 school year.** You must complete the 2019-2020 application by then or your student will pay full price for breakfast and lunch meals.

I received a letter saying my children are approved for free/reduced meals for this school year. Should I fill out an application?

- Please carefully read the letter you received and follow the instructions. Call the Food & Nutrition Department at 248-684-8054 or 248-684-8033 if you have questions.
- Approval letters for free/reduced meals will be mailed out in August prior to the start of school.
- **If you do not receive an approval letter in August you will need to fill out a new application.**

Application Completion Tips

- **YOUR SIGNATURE IS REQUIRED TO PROCESS THE APPLICATION.**
- Read all of the letter to household and the application instruction pages.
- You do not have to fill out an application for each child; all household members are listed on one application.
- If your household receives SNAP benefits, please remember to put the case number on the application – it helps to qualify your students for free/reduced meals.
- List all house members; your total should match the number of names you list.
- Fill in the last 4 digits of your social security number or check *none.*
- Fill out your address and a phone number contact number.

Remember to fill out both sides of the Sharing Information section.

- This allows us to share your approval with other programs your children may qualify for, such as Athletic Pay to Play, College Application Fees, Testing Fees and Blessings in a Back Pack.
- Your household may also qualify for reduced rates through Comcast. Please go to https://www.cheapinternet.com/low-income-internet/internet-essentials for more information.