

**Barre Unified Union School District
Budget Development Schedule
DRAFT – 7/9/19**

August

Superintendent/Business Manager discuss schedule and determine meeting dates.

Share Budget Development Schedule with Board.

Sept.

Business Manager /Superintendent meet with Administrators/Directors to review previous budgets, provide data for current planning to extent available (e.g. negotiations, projected enrollments, projected health insurance, assumptions and considerations). Board encourage community involvement with guidance from Communication Specialist.

Oct.

On-going administrative budget development meetings.

Board continues discussion regarding goals, process, highlights, health ins., technology, facility and community involvement.

**Nov.
Board Mtg.**

Expenditure draft budget presentation to the board with review of “unknowns”. Board discusses recommendations for special articles.

**Dec.
Board Mtg.**

Updates as information becomes available from AOE. Communication Specialist prepares budget brochure.

**Jan.
Board Mtg.**

APPROVAL OF BARRE UNIFIED UNION SCHOOL DISTRICT BUDGET and CVCC BUDGET.

Board provides public forums/presentations to community.
