

*Rule 3333-1-65.13 went into effect starting summer term of the 2018-19 academic year, providing a definition of underperforming students and regulations for probation and dismissal from the College Credit Plus program.*

**PLEASE NOTE:** This rule does not alter, supersede, or affect any college or university policy/procedure on satisfactory academic progress.

### CCP PROBATION

A student is placed on CCP Probation when he or she either:

- Has earned lower than a cumulative 2.0 GPA in College Credit Plus courses.  
*or*
- Withdraws from, or receives no credit\* for, two or more courses in same term.

**While on CCP Probation, the student:**

- May *only* enroll in one College Credit Plus course for one college term (semester or quarter).
- May not enroll in the college course in the same subject in which student previously earned D or F or received no credit.\*

### CCP DISMISSAL

A student is placed on CCP Dismissal when the student has failed to increase his or her GPA to above a 2.0 in College Credit Plus courses during the CCP Probation term.

- While on CCP Dismissal, the student may not enroll in any College Credit Plus courses for the following college term.
- After one college term on CCP Dismissal, the student may submit an appeal to request the secondary school to allow student to participate in College Credit Plus.

### APPEALS

**Probation Appeals:**

- A student on CCP Probation may *only* appeal the ability to take a course in the same subject in which he or she previously earned a D, F, or received no credit.\*

**Dismissal Appeals:**

- After one college term on CCP Dismissal, the student may submit an appeal to the secondary school to allow the student to participate.
- The secondary school shall determine whether the student may continue on CCP Dismissal, move to CCP Probation, or participate without restrictions per the school's adopted policy.

**For both types of appeals:**

- Each secondary school is required create a policy to direct the school's appeal process, as described in [Ohio Administrative Code section 3333-1-65.13](#).
- Extenuating circumstances must be considered, separate from academic performance.

\*"No credit" under this rule has been interpreted to mean a transcript entry of W, NC, or equivalent.

## ROLES & RESPONSIBILITIES

### Students, parents, secondary schools, colleges, & universities:

- Review the complete rule ([Ohio Administrative Code 3333-1-65.13](http://codes.ohio.gov) available at <http://codes.ohio.gov>) for details regarding course restrictions, dis-enrollments, policy development, counseling sessions, advising, etc.

### Secondary schools:

- Are responsible for placing students on CCP Probation and/or CCP Dismissal, creating an appeals policy, and managing the appeals process.
- Must review the college grades and cumulative GPA's of students.
- Must notify the student and parents of a student's CCP Probation or CCP Dismissal status.
- Verify correct enrollment while on CCP probation.

### Colleges & Universities:

- Must send pre-term notices of student enrollment to secondary schools.
- Send student grades to secondary schools *as soon as possible* after the term ends.

### Homeschooled students:

- Review entire rule for details on compliance, funding, and payment responsibilities. Actions required by secondary schools must be taken by the parent of the homeschooled student.

## IMPLEMENTATION RESOURCES

Visit the *"Underperforming Students Rule"* section of [www.ohiohighered.org/ccp/resources](http://www.ohiohighered.org/ccp/resources) for:

- [Guidance for Creating an Underperforming Student Policy & Sample Template](#).
- [CCP Probation and Dismissal form](#) for use with students and families.
- [Probation Scenarios GPA Calculator](#) spreadsheet to assist in calculating student GPA's.