

Steps to Get Started

- 1. Turn in “College Credit Plus Intent Contract” to your Unit Counselor’s Office or submit it electronically by: (by **March 31st**) *This intent form must be completed annually for those students wishing to continue in the CC+ program.*
- 2. Student will need to complete the Sinclair CC+ Application and submit all documents by May 1st.
<http://www.sinclair.edu/academics/k12/college-credit-plus/>

Application Link:

https://sinclair.hobsonsradius.com/ssc/aform/I67a4GI0Ez3m0x670c28.ssc?_ga=2.104736896.126610798.1505496975-1169256109.1505496975

Prospective Student Information:

<http://www.sinclair.edu/academics/k12/college-credit-plus/prospective-students/>

Authorization Form:

<http://www.sinclair.edu/www/assets/File/Hom-Aca-HigSchPro/Authorization-Form-3%2020%2017%20New%20ACT%20info.pdf>

- Application and Authorization Form are online;
- ask your Unit Counselor to forward a copy of the student’s transcript; and
- students will need to submit their test scores or sign up for placement tests.

*Please complete this step prior to **April 20th**, if you need other supporting documents, test scores, etc. please do so prior to April 20th.*

- 3. Sinclair will assess all applications and notify the student regarding admission status and the need for placement testing. (Required placement testing must be complete prior to June 1st)
 - 4. Student will receive acceptance letter from Sinclair with instructions for attending CC+ Advising and completing the registration process.
 - 5. The last requirement by CHS is that students **MUST** bring in a copy of their college schedule to their CHS Unit Counselor. If any changes are made, please communicate that information as well to your Unit Counselor.
- If you are a current CC+ student at Sinclair, you do **NOT** submit a new application and an Authorization Form.
 - If you applied last year BUT did not attend college courses then, you will have to reapply.

Contact Information:

- Eligibility Questions:
 - <http://www.sinclair.edu/academics/k12/college-credit-plus/prospective-students/>
- Advising questions:
 - 937-512-4188
 - todd.schilling@sinclair.edu
 - <http://www.sinclair.edu/academics/k12/college-credit-plus/prospective-students/>

Textbooks:

- Please see Mr. Gearhart at the start of your class to see if CHS has books for your course(s). Please bring your schedule and syllabus.
- If the high school does not have that book: then go to the bookstore, show your CHS ID, and explain you are a CC+ student.
 - Books will then be purchased by the district.
 - All Sinclair books need to be returned to Mr. Gearhart upon completion of the course(s), or the student will be charged for the book(s).



Sinclair CC+ Eligibility Requirements

General admission requirements:

- Satisfaction of the Ohio Remediation Free Standards for the appropriate area of study.
- Recommendation of the high school principal or counselor.
- College-level placement scores as established by the University.
- Satisfaction of all prerequisites for the selected course(s).

College Credit Plus applicants must submit the following:

- College Credit Plus Intent to Participate Contract must be turned into the school district counselor by March 31st.
 - <http://www.centerville.k12.oh.us/schools/chs/guidance/college-credit-plus>
- Submit a Sinclair Application, deadline is May 1st.
- ACT/SAT submit to the college.
- Official transcripts need to be sent from CHS to the College.

Area Requirements:

<http://www.sinclair.edu/academics/k12/college-credit-plus/prospective-students/>

Students who have sufficient scores on the placement tests will be notified to proceed with course advising and registration from the university.