

BOARD COMMITTEES

Background

The Mt. Lebanon School Board believes that the work of the Board is facilitated by the use of committees to handle specific areas of interest. Some Board areas of continuing importance will require the appointment of standing committees. Other problems will best be handled by the appointment of special committees. Over and beyond the operation of committees, however, it is recognized that any board member may present any matter directly to the Board. No official action is authorized to be taken by any committee. Committees are to report their recommendations to the Board at a public meeting.

Objectives

The objectives of this policy are to:

1. Establish regulations for the appointment and operation of committees of the Mt. Lebanon School Board.
2. Assure that the entire Board of the Mt. Lebanon School District is at all times aware of the full range of Board activity.

Policy

It is the policy of the Board that:

1. The president of the Board shall designate all committees and appoint the members.
2. The person first named on any committee shall be considered the chairman thereof with the duty of convening the committee. In case of absence or inability to act, the second named member shall take the chairman's place and perform the duties.
3. The chairman of each committee shall report on the status of committee assignments at each business meeting of the Board.
4. Each committee chairman shall arrange the necessary meetings for the conduct of the committee's work and provide notice of the meetings in advance to all board members and others who should be in attendance.

5. Committee meetings called for the purpose of deliberation shall be open to the public. All relevant provisions of Policies BEB, BED and BEDH shall be applicable to committee meetings in the same manner as applicable to Board meetings.
6. All members of the Board are encouraged to attend any committee meeting, whether or not a member of the committee.
7. Committees may, at their discretion, request the attendance of the solicitor at their meetings.
8. The president of the Board shall be an ex-officio member of all committees.
9. The Superintendent of Schools, or a representative, shall be an ex-officio member of all committees unless otherwise specified by the president of the Board.

Administration Responsibility

1. The Superintendent of Schools or a representative shall attend all meetings of School Board committees on which the Superintendent is an ex-officio member, unless considered by the chairman of the committee to be unnecessary.
2. The Administration shall, on request of committee chairmen, arrange for timely notification of all committee meetings.

Communication

This Policy shall be communicated to:

1. District Staff
2. The Mt. Lebanon Community

Adopted February 22, 1965
Revised September 26, 1977
Revised February 16, 1987
Revised October 17, 1994
Revised March 20, 2006