

MINUTES OF THE REGULAR BOARD MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS  
MT. LEBANON SCHOOL DISTRICT

June 15, 2015

A Regular Meeting of the Board of School Directors was held at 7:32 p.m. on Monday, June 15, 2015, in Room D205, Mt. Lebanon High School.

Mrs. Birks called the meeting to order and led the Pledge of Allegiance.

ROLL CALL Present: Mrs. Elaine Cappucci, Mr. William Cooper, Mr. William Moorhead,  
Mr. Dale Ostergaard, Mr. Daniel Remely, Mrs. Mary Birks  
Absent: Mr. Edward Kubit, Mr. Michael Riemer, Mr. Lawrence Lebowitz

ATTENDING: Dr. Timothy Steinhauer, Superintendent  
Mr. Thomas Peterson, Solicitor  
Administrative Staff: Ms. Cissy Bowman, Dr. Ronald Davis, Dr.  
Marybeth Irvin, Ms. Janice Klein, Mr. Richard Marciniak, Mr.  
Christopher Stengel

MINUTES

It was moved by Remely and seconded by Cappucci that the Board approves the minutes of the Discussion Meeting held on May 11, 2015, the Regular Meeting held on May 18, 2015, and the Special Board Meeting held on May 29, 2015.

MOTION UNANIMOUSLY APPROVED BY VOICE VOTE

BOARD VICE PRESIDENT'S REPORT

Mrs. Birks reported that Board member Mike Riemer had a successful kidney transplant and is doing well.

The Mt. Lebanon School Board instituted the Extra Mile Award as a way to recognize District staff members who demonstrate exceptional service to our students while exhibiting behavior that encourages others to follow their lead. Mrs. Birks presented Extra Mile Award certificates and pins to three Mt. Lebanon High School teachers deserving of this award.

Michelle Kramer, a high school English/Media Arts teacher, helped introduce the school safety program ALICE in our schools. Michelle worked with the Mt. Lebanon Police Department to develop a video and then involved students in the storyboarding and filming of the training video. The video provides students with a clear understating of each component of ALICE and was shown during the training session with grades 6 through 12.

Earlier this year a committee of Mt. Lebanon High School teachers, support staff, and community members came together to discuss issues related to underage drinking and the problem of "Safe Parties"— that is when adults allow alcohol in homes as long as students stay and don't drive. High school faculty members Mrs. Christy Smith and Mrs. Laura Erdeljac suggested filming a

public service announcement. They worked together and wrote the script and filmed the short PSA that included clips of high school teachers and administrators sharing heartfelt messages with our students asking them to make good choices now and throughout their lives. The message: "Be Smart, Be Safe, Don't make drugs and alcohol part of your plan" has definitely made an impact. Since the video was released on May 15, it has over 7,000 hits. We want to express our appreciation to Mrs. Smith and Mrs. Erdeljac for going above and beyond in leading the creation of this very impactful PSA.

The Board vice president reported that the 101<sup>st</sup> Commencement of Mt. Lebanon High School took place on June 11. Over 426 students received diplomas for their hard work. Mr. Lebowitz noted in his speech that the night had particularly meaning for him because 35 years ago he delivered the commencement speech during his graduation from Mt. Lebanon High School in 1980.

This evening the Board will be accepting the 2014-2015 list of donations to the school that totals over \$67,000. The list contains generous donations from individuals for scholarships, library books, classroom equipment, school events such as the prom, and class gifts from the Class of 2015 through the Class of 2018. We are very fortunate to have such involved, caring and generous parents and students in the District.

#### SUPERINTENDENT'S REPORT

Dr. Steinhauer reported that Mt. Lebanon High School student Nancy Lu won the American Chemical Society's Chemistry Contest (Pittsburgh Section) for the second year in a row and qualified to take the U.S. National Chemistry Olympiad test. Nancy took the seven hour test and due to her outstanding results, she made the 2015 UNSCO High Honors list. The superintendent presented Nancy with a certificate of achievement for this outstanding accomplishment.

The superintendent presented certificates of achievement to the WPIAL champions representing two spring sports. Members of the Mt. Lebanon High School girls' track team won gold medals in the WPIAL individual track championships. Their hard work and determination to achieve excellence is evident in the results of the gold medal races. Gold medalists in the 4x 800 Relay were Sadie Saxton, Claire Dougherty, Leah Graf and Kelsey. Claire Dougherty was the gold medal winner in the 800 meter race, and Sarah Rolfsen, Corinne Repcheck, Claire Dougherty and Kelsey Potts were the gold medal winners in the 4x 400 relay. Congratulations to the team members and their coach Oscar Shutt.

For the fourth time in seven years, the Mt. Lebanon boys' lacrosse team are the WPIAL Division I champions. Blue Devils junior Dan Lee scored the winning goal with six seconds remaining in the second overtime to beat North Allegheny 9-8. Dr. Steinhauer congratulated the team and their coach, Mike Ermer, on this spectacular championship. Certificates of Achievement were presented to Charlie Cappucci, Dan Lee, Matt Lee, Nick Tommasi, Sam White, Jake Zoffer, and Coach Mike Ermer.

#### BOARD REPORTS

High School Renovation – Mr. Remely reported that all new and renovated spaces are complete with final finishes and punch-list items remaining. The contractor is continuing to work on landscaping items. The abatement is complete on the 6<sup>th</sup> and 5<sup>th</sup> floors inside of "C" building. General demolition continues on the 4<sup>th</sup> and 3<sup>rd</sup> floors. Mr. Remely met with the contractors and administration to review the change orders for this evening's meeting.

Parkway West CTC – Mr. Remely reported that the college credit program for Parkway West CTC students continues through California University of Pennsylvania and Community College of Beaver County. Enrollment for the coming school year is over 650 students. Mr. Remely congratulated Dr. Copeland, Parkway Executive Director, of a very successful school year.

PSBA/NSBA – Mrs. Birks reported that she met with Senator Matt Smith after the announcement of his retirement from the State Senate. She wished him well in his new position as president of the Greater Pittsburgh Chamber of Commerce, which is the advocacy arm of the Allegheny Conference on Community Development. He has been a staunch ally and advocate for our community and its citizens, a level-headed voice for fairness and we will miss him in that role.

Budget talks in Harrisburg continue with not much hope that a budget will be passed by the end of the month.

The Basic Education Funding Commission has extended the original June 10 deadline for the release of the commission’s final report on a new formula for distributing basic education funding to Pennsylvania schools. The recommendations of the commission will not go into effect, however, without legislation approved by the General Assembly and signed by the governor.

The Senate Education Committee approved Senate Bill 880, legislation that amends the School Code to delay the implementation of the Keystone Exams as a graduation requirement or a benchmark for the need to participation in a project-based assessment until the 2018-19 school year.

Gov. Wolf announced that fees for child abuse clearances and criminal background checks required by the Child Protective Services Law (CPSL) will be waived for volunteers working with children. These changes will take effect July 25, 2015.

The 1974 Federal Educational Rights & Privacy Act (FERPA) is under bipartisan review by the House Education & the Workforce Committee, and NSBA recommendations call for preventing undue burden on school districts. NSBA calls for an update that minimizes undue burden on school districts and remains relevant and applicable to ever-evolving technology tools, school practices, and societal norms.

NEW BUSINESS

It was moved by Cooper and seconded by Cappucci that the Board approves, ratifies, and accepts the following financial reports: (Copy in official minutes)

- a. Treasurer’s Report dated May 31, 2015,
- b. List of Bills dated May 29, 2015, and June 10, 2015,
- c. List of Tax Refunds dated May 31, 2015,
- d. June 30, 2015 List of Bills,
- e. Budgetary Transfers to close the 2014-2015 fiscal year,
- f. List of Donations to the Schools for 2014-2015, and
- g. List of Unusable Equipment dated June 1, 2015.

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves entering into an agreement for insurance coverage for Property, Liability and Directors & Officers coverage with Liberty Mutual Insurance at their quoted price of \$244,383, Student Accident Insurance with Goodwin Insurance at their quoted price of \$12,111 and Worker's Compensation Insurance with Highmark (HMI) Insurance at their quoted price of \$342,639. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves the Budget for the Food Service Department for the 2015-16 School Year in the amount of \$1,592,459. Meal prices will rise by 10 cents for breakfasts, elementary lunches, Tier one and Tier two lunches at the secondary level and 25 cents for Tier three lunches at the secondary level. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Cappucci that the Board approves the June 8, 2015, list of personnel changes as revised June 15, 2015.

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Cooper that the Board approves the contract with Margaret M. Schmidt in the form presented. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Cooper that the Board approves the 2015-2016 list of contracted salaries for 12-month secretaries as listed effective July 1, 2015, reflecting an average increase as negotiated of 2.89% over the duration of the contract. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Moorhead and seconded by Cooper that the Board approves the 2015-2016 list of contracted salaries for custodial/maintenance employees effective July 1, 2015, reflecting an average increase as negotiated of 3.0% over the duration of the contract. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Moorhead and seconded by Remely that the Board approves the 2015-2016 list of salary adjustments for administrative assistants/supervisors effective July 1, 2015, reflecting an average increase of 2.8%. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Moorhead and seconded by Cooper that the Board approves the 2015-2016 list of salary adjustments for specialists effective July 1, 2015, reflecting an average increase of 2.8% (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Remely that the Board approves the 2015-2016 list of salary adjustments for head custodians effective Jul 1, 2015, reflecting an average increase of 2.8%. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Remely that the Board approves the annual negotiated salary adjustments for administrators effective July 1, 2015, reflecting an increase in accordance with the Act 93 agreement of 1.9 % plus merit for an average increase of 2.8%. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Cappucci that the Board approves an extension to the Act 93 Administrative Pay for Performance Plan as presented effective to June 30, 2019. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Cooper that the Board approves revisions to Policy JLJ, School Wellness, in the form presented. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Ostergaard that the Board approves the 2015 List of Graduates. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Cooper that the Board approves submission of PlanCon Part I in the forms presented. (Copy in official minutes)

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Cooper that the Board approves the Mt. Lebanon High School Ski Club trip to Jay Peak Ski Resort, Vermont, January 22-26, 2016.

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Cooper that the Board approves the following list of change orders for the High School Renovation Project:

- a. GC-115-281 to Nello for \$56,405 for site work and basketball hoops,
- b. EL-82-282 to Farfield for \$3,231 for power changes
- c. CW-04-283 to Reed for \$2,840 for additional walls and cabinets, and
- d. Change in number GC-113-279 to GC-114-279 to Nello with no change in amount.

ROLL CALL: For: Cappucci, Cooper, Moorhead, Ostergaard, Remely, Birks  
Against: None  
MOTION UNANIMOUSLY APPROVED

#### ADJOURNMENT

There being no further business to come before the Board, it was moved by Remely and seconded by Ostergaard to adjourn the meeting at 8:13 p.m. The motion was unanimously approved by voice vote.

Cecile D. Bowman, Secretary  
Board of School Directors