

MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF SCHOOL DIRECTORS
MT. LEBANON SCHOOL DISTRICT

October 20, 2014

A Regular Meeting of the Board of School Directors was held at 7:32 p.m. on Monday, October 20, 2014, in the Jefferson Middle School Library.

Mrs. Cappucci called the meeting to order. The Pledge of Allegiance was led by Jefferson Elementary School students Isabella Casagrande, Sara Laman, Jordan Nyisztor, Sylvia Roy, Emily Thomas, William Thomas, and Beckett Yost. The students presented a slide show and report on the Mobile AG Lab that visited Jefferson Elementary School.

ROLL CALL Present: Mr. William Cooper, Mr. Scott Goldman, Mr. Larry Lebowitz, Mr. William Moorhead, Mr. Daniel Remely, Mr. Michael Riemer, Mrs. Elaine Cappucci
Absent: Mrs. Mary Birks, Mr. Edward Kubit

ATTENDING: Dr. Timothy Steinhauer, Superintendent
Mr. Thomas Peterson, Solicitor
Administrative Staff: Ms. Cissy Bowman, Mr. Kenneth Cross, Dr. Ronald Davis, Dr. Marybeth Irvin, Ms. Janice Klein, Mr. Richard Marciniak, Mr. Stephen Scheurer, Mr. Christopher Stengel, Ms. Sarah Shaw

MINUTES

It was moved by Lebowitz and seconded by Moorhead that the Board approves the minutes of the Policy Committee Meeting held on September 8, 2014; the Discussion Meeting held on September 8, 2014, and the Regular Meeting held on September 15, 2014.

MOTION UNANIMOUSLY APPROVED BY VOICE VOTE

STUDENT COUNCIL REPORTS

Jefferson Middle School Student Council members, Noel Awad and Kendra Herrington, reported on activities at Jefferson Middle School. The year started out with 68 students involved in Student Council. With five student committees formed and a ton of enthusiasm, the year is expected to be a tremendous success. The first event of the year was Red Ribbon Week to stress to students the importance of remaining drug, alcohol, and tobacco free. In November, six eighth grade students will be attending the PASC Annual State Leadership Conference in Altoona. The students are looking forward to the event and returning with a wealth of ideas to share.

Student Body co-presidents, Nikola Ranick and Joey Stabile, reported on activities at the High School. The Link Crew program, comprised of juniors and seniors, welcomed the Class of 2018 and new students to Mt. Lebanon High School. The school year began with the annual Senior Boat Ride on September 14, followed by a competition sponsored by Allstate Insurance. The contest, "X the Txt," consisted of gathering fingerprints of students pledging not to text while driving. Mt. Lebanon High School was officially awarded \$4,500 for their efforts to promote safe driving.

On October 17, seven alumni were recognized for their important contributions in the following fields: improvement in the lives of others, involvement in community service or achievement in a professional field. This year's recipients are Dr. Betty Jo Hirschfield Louik for her highly ranked dental practice and community volunteer work, Commander James Offut for his expansive involvement in Navy relations, Colonel Clint Hodder for his vast services to our country's military, Dr. John MacDonald for developing a wound care program in Haiti, Mr. Dean Calland for environmental law work and developing a program that financially and emotionally supports Pittsburgh's disadvantaged children's access to Catholic high school education, Mrs. Ruby Lee Kang for her volunteer work performed on behalf of Mount Lebanon parents, students, and national charities, and Father Donald McIlvane, who passed away last February, after spending his life advocating for civil rights throughout the world.

Upcoming activities include Spirit Week, the Homecoming Dance, and the Halloween Door decorating contest.

BOARD PRESIDENT'S REPORT

Mrs. Cappucci reported that she attended the Great Alumni Award activities this past weekend, and thanked high school activities director, Judith Kolko and her assistant, Janet Ruprecht, and the student council representatives who planned the great alumni luncheon. The board president also thanked Communications Director, Cissy Bowman and the Capital Campaign Alumni co-chairs, Josephine Posti and Dale Cable for working on the tailgate and tours, and high school principal, Brian McFeeley, for graciously hosting all of the events. Mrs. Cappucci commented that the Great Alumni luncheon is always one of her favorite events of the year because our alumni have so many important words for our students about their education and success. The men and women who were honored this year travelled from all over the country to accept their awards.

The board president commented on the action item for the Independent Audit for fiscal year ending June 30, 2014. The auditors from Maher Duessel found no issues with the District's financial statements and that all financial records are in good order. Mrs. Cappucci thanked Jan Klein and her staff for their cooperation and good recordkeeping. The Board is pleased with the outcome on the audit and the overall financial health of the District.

SUPERINTENDENT'S REPORT

Dr. Steinhauer publicly acknowledged and thanked the ten PTA presidents who do significant work to help support our schools. On behalf of the students, teachers, staff and Board of School Directors, he thanked the PTA members who volunteer thousands of hours each year to make our schools a better place for students. Certificates of Appreciation were presented to the following PTA presidents: Julie Maselko, PTA Council and Mellon Middle School; Kelly McKinney, Foster Elementary; Kristen Collins, Hoover Elementary; Nikki Bovino, Howe Elementary; Colleen Frank, Jefferson Elementary; Aimee Girod, Lincoln Elementary; Amy Spikula, Markham Elementary; Julie Toussaint, Washington Elementary; Jodi Kubit, Jefferson Middle School, and Sara Dougherty, Mt. Lebanon High School.

The superintendent announced that the Association of School Business Officials International awarded the Mt. Lebanon School District its Meritorious Budget Award for excellence in budget presentation for 2014-2015. This is the 20th consecutive year the District has been recognized. Earning this award continues to represent a significant achievement by Mt. Lebanon School District Business Director, Jan Klein, and the entire business office staff. Congratulations to Jan Klein and her entire team.

Dr. Steinhauer reported that over the past two months, the District has hosted school tours from the classes of 1954, 1964, 1974, and 1979 as part of their reunion weekend activities. 375 alumni have returned to their alma mater for a tour. The first ever Alumni Tailgate was held on the back patio of the athletic building before the homecoming game on October 17 with over 100 alumni, board members, administrators, and friends attending the event.

The superintendent introduced Adam Vlcek, a Life Skills teacher in the high school, who presented a video and shared information about the Practical Assessment Exploration System (PAES) lab. Also attending were Mike Houck, inclusion support specialist, and Ken Cross, Director of Special Education.

BOARD REPORTS

Policy Committee – Mr. Cooper reported that a Policy Committee meeting was held on October 13, 2014, and that the Committee is recommending that Policy FF, Naming Rights, go before the Board in November for discussion.

High School Renovation – Mr. Remely reported that the administrative offices have moved from C building to 4th floor B building on October 11 and 12. Construction of the 3rd floor B building is anticipated to be completed by November 7 and the main auditorium and lobby by November 10. The contractor is working to enclose the building before winter, and site work continues on the Cochran Road driveway, loading dock and the courtyard between buildings D and C.

Parkway West CTC – Mr. Remely reported that there are 654 students enrolled at Parkway West Career and Technical Center. This is an 18% increase over last year. Six Mt. Lebanon students are dual enrolled in either CCAC or Rosedale Technical College. The culinary kitchen and program are up and running.

Revenue Generation/MLFE – Mr. Lebowitz reported that the Capital Campaign Committee has established a relationship with the Pittsburgh Foundation to handle the investing and record keeping requirements associated with long term gifts.

The MLFE Board meet in October and are working to increase awareness that the MLFE is open for business.

COMMENTS FROM RESIDENTS

Two residents spoke before the Board about the following:

Change orders for the high school project

NEW BUSINESS

It was moved by Lebowitz and seconded by Remely that the Board approves, ratifies, and accepts the following financial reports: (Copy in official minutes.)

- a. Treasurer's Report dated September 30, 2014,
- b. List of Bills dated September 30, 2014 and October 14, 2014,
- c. List of Tax Refunds dated September 30, 2014,
- d. Budgetary Transfers dated October 8, 2014,
- e. June 30, 2014 Year End Budgetary Transfers, and
- f. List of Unusable Equipment dated October 1, 2014.

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Cooper that the Board approves opening a bank account with RBC Wealth Management for the purpose of receipt and sale of donated stock on an as needed basis.

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Remely that the Board accepts and approves the Single Audit for the year ended June 30, 2014 as audited by Maher Duessel, CPAs. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Moorhead and seconded by Lebowitz that the Board approves the October 13, 2014 list of personnel changes as revised October 20, 2014. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Moorhead and seconded by Lebowitz that as required by the Pennsylvania Department of Education, the following members of the Student Assistance Team are memorialized by the Board of School Directors for the 2014-2015 school year:

Central Office Representative, Dr. Ronald Davis, Assistant Superintendent of Secondary Education; **Mellon Middle School Student Assistance Program Team**, Christopher Wolfson, Principal; Melissa Nelson, Assistant Principal; Kara Gillespie/Marisa Panzer, Counselor; Amy Whealdon, Counselor; Do Sabol, School Nurse; Cindy Bronen, Teacher; Kelly Tanner, Teacher; Richard Hines, Teacher; and Heather Rehrig, School Psychologist; **Jefferson Middle School Student Assistance Program Team**, Dr. James Walsh, Principal; Jeffrey Zeiders, Dean of Students; Allison Levison, Counselor; Colleen Pasquale, Counselor; Barbara Austin, School Nurse; Susan Anstandig, Teacher; Ashlee Beckett, Teacher; Janice Cherry, Teacher; Kristin Hertzog, Teacher; Ed Petsko, Teacher; Stephanie Ross, Teacher; Nicole Welsh, Teacher; Molly Wetmore, Teacher; John Young, Teacher; and Erika Vasquez, School Psychologist; **High School Student Assistance Program Team**, Brian McFeeley, Principal; Pete Berg, Dean of Students; Erin Crimone, Unit Principal; Doug Szokoly, Unit Principal; Chad Johnston, Counselor/Team Coordinator; Shelly Saba, Counselor; Diana Becker, Counselor; Tara Leja, Counselor; Beth Schneider, Counselor; Joy Rullo, Counselor; John Ambrose, Counselor; Teri Joseph, School Nurse; Lia Christulides, Teacher; Beverly Jones, Teacher; Joe Tighe, Teacher; Elizabeth Tighe; Todd Forsyth, Teacher; Julianne Slogick, Teacher; Darren McGregor, Teacher; Jodi Dunlap, Teacher; Stu Snodgrass, Teacher;

April McCracken, Teacher; Tim Kirsch, Teacher; Heather Rehrig, School Psychologist; Erika Vasquez, School Psychologist; Janet Carroll, D/A Liaison; and Amy Kochrika, M/H Liaison.

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves an agreement with Continuum Pediatric Nursing Services for the 2014-2015 school year to provide skilled nursing services for a special needs student including providing services on the bus at a cost of \$40 per hour, not to exceed \$60,000 for the school year. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves an agreement with The Watson Institute for the 2014-2015 school year for the placement of special education students at a cost not to exceed \$42,858 per student per year for no more than two students. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Lebowitz that the Board approves an agreement with Wesley Spectrum Services for the 2014-2015 school year informing the District of services and costs of services provided by Wesley Spectrum Services. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Lebowitz that the Board approves an agreement with Wesley Spectrum Approved Private K-9 School for the 2014-2015 school year to provide special education services for Mt. Lebanon exceptional students in substantially the form presented subject to final approval by the superintendent and solicitor. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Cooper that the Board approves an agreement with Wesley Spectrum High School for the 2014-2015 school year to provide special education services for Mt. Lebanon exceptional students in substantially the form presented subject to final approval by the superintendent and solicitor. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Cooper that the Board approves an agreement with Wesley Spectrum Services for an Intervention Specialist to provide specialized support for students with Individualized Education Programs (IEPs) in grades K through 12 in substantially the form presented subject to final approval by the superintendent and solicitor. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Lebowitz that the Board approves entering into a License agreement and a Grant Funding agreement to provide the Art Expression program on an extra-curricular basis essentially in the form provided upon approval of the superintendent and solicitor. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Cooper that the Board approves entering into a user agreement with RefPay for payment of referees for District sporting events essentially in the form presented and authorizes the superintendent or designee to complete all documents necessary to implement this action. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Goldman and seconded by Lebowitz that the Board approves an agreement with Allegheny Pest Control to provide Integrated Pest Management services for all District cafeterias and food service areas at a cost of \$3,480 for the 2014-2015 school year. (Copy in official minutes.)

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Goldman and seconded by Remely that That the Board approves the following student trips:

- a. High School Journalism Class to Washington DC from November 6 to November 9, 2014,
- b. Jefferson and Mellon Middle Schools 8th Grade Social Studies Classes to Washington DC from April 1 to April 2, 2015, and
- c. Academic Games Team to Orlando, FL from April 23 to April 29, 2015.

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Riemer and seconded by Remely that the Board approves the following list of change orders for the High School Renovation Project:

- a. GC-106-247 to Nello for \$35,008 for walls, fencing, bulkheads and sidewalk excavation,
- b. EL-67-248 to Farfield for \$20,239 for power, data, lighting, fire alarms and safety work,
- c. PL-34-249 to Vrabel for \$14,449 for piping and hydrant work,
- d. IN-07-09 to Nello for \$727 to repair glazing,
- e. IN-08-10 to Vrabel for \$595 for pipe repairs,
- f. EL-68-250 to Farfield for \$2,232 for PA repairs, and
- g. EL-69-251 to Farfield for \$11,581 for technology changes.

ROLL CALL: For: Cooper, Goldman, Lebowitz, Moorhead, Remely, Riemer,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

COMMENTS FROM RESIDENTS

Two residents spoke before the Board about the following:

Handrail at the high school pool
Cost of living increases and future contract negotiations
Upcoming budget process
Property Assessments

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:59 p.m.

Cecile D. Bowman, Secretary
Board of School Directors