

MINUTES OF THE JOINT DISCUSSION/REGULAR BOARD MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS  
MT. LEBANON SCHOOL DISTRICT

July 21, 2014

A Joint Discussion/Regular Meeting of the Board of School Directors was held at 7:39 p.m. on Monday, July 21, 2014, in the Jefferson Middle School Library.

Mrs. Cappucci called the meeting to order and led the Pledge of Allegiance.

ROLL CALL

Present: Mrs. Mary Birks, Mrs. Elaine Cappucci, Mr. William Cooper, Mr. Edward Kubit, Mr. Lawrence Lebowitz, Mr. William Moorhead (by phone) Mr. Daniel Remely, Mr. Michael Riemer  
Absent: Mr. Scott Goldman

ATTENDING: Dr. Timothy Steinhauer, Superintendent  
Thomas Peterson, Solicitor  
Administrative Staff: Ms. Cissy Bowman; Dr. Ronald Davis; Dr. Marybeth Irvin; Ms. Janice Klein; Mr. Rick Marciniak; Mr. Carl Salemi; Mr. Stephen Scheurer; Mr. Christopher Stengel;

MINUTES

It was moved by Birks and seconded by Remely that the Board approves the minutes of the Policy Committee Meeting held on June 4, 2014; the Discussion Meeting held on June 9, 2014; and the Regular Meeting held on June 16, 2014..

MOTION UNANIMOUSLY APPROVED BY VOICE VOTE

BOARD REPORTS

PSBA/NSBA – Mrs. Birks report that the Governor signed the 2014-2015 State Budget on July 10, 2014. Line item cuts of \$72 million included funds for General Assembly and other designated spending. None of the cuts affect education spending. Mt. Lebanon’s Basic Education subsidy will not increase and the District will receive an extra \$198,339 from the Ready to Learn Block Grant distribution. Special Education funding has been increased by \$33,956.

The Budget provides an increase of \$10 million to PlanCon, and the moratorium on accepting new projects is eliminated. Mrs. Birks thanked Senator Smith and Representative Miller for their continued efforts to secure PlanCon reimbursement for the District and for their overall dedication to public education.

NSBA lobbying helped to prevent predatory amendments to the E-Rate program in HR 5016, the 2015 fiscal year appropriations bill for the Federal Communications Commission.

BOARD DISCUSSION

The Board discussed the following items: Monthly treasurer’s report; monthly list of bills; ratification of June 30 list of bills; list of District bank accounts; sale of unusable equipment; tax refunds; designation of fund balance; publication of listing of liened taxes; filing of liened taxes

on properties with assessments of \$4,000 or less; real estate tax office audit; affordable care act plan of action; monthly personnel report; designation of voting delegate to PSBA conference; Waterfront Learning Services contract; South Central Area Schools Budget for 2014-2015; copier contact extension with ComDoc; web hosting services agreement with Finalsity; duplicating paper bid award; Simplex Grinnell test and inspection agreements; high school complex trophy case bid award; Washington Elementary auditorium ceiling remediation bid; artificial turf maintenance agreement; and change orders for high school project.

COMMENTS FROM RESIDENTS

One resident spoke before the Board about the following:

Change orders are larger than percentage of completion

NEW BUSINESS

It was moved by Cooper and seconded by Birks that the Board approves, ratifies and accepts the following financial reports: (Copies in official minutes)

- a. Treasurer's Report dated June 30, 2014
- b. List of Bills dated July 16, 2014
- c. June 30, 2014, List of Bills,
- d. List of District Bank Accounts dated July 10, 2014,
- e. Sale of Unusable Equipment List dated July 1, 2014, and
- f. List of Tax Refunds dated June 30, 2014.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely, Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves the transfer of \$2 million from the designated General Fund - Fund Balance to the Capital Projects Fund and \$1 million to the OPEB reserve.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely, Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Lebowitz that the Board approves for public display the list of lien taxes for the 2013 tax year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely, Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Riemer and seconded by Birks that the Board authorizes the Tax Collector to remove all delinquent properties with assessments of \$4,000 or less from the properties to be lien for the 2013 tax year and approves the filing of liens on all remaining properties.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely, Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Riemer and seconded by Remely that the Board accepts for filing the audit by Maher Duessel, Certified Public Accountants of the Real Estate Tax Office for the year ending December 31, 2013. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Riemer and seconded by Birks that beginning on March 1, 2015, the Board approves a plan of action to provide adequate healthcare to all District employees working six or more hours per day on average as identified by the Human Resources Department at no cost to the District unless contractual or employment agreements outline District payments towards this coverage. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Kubit that the Board approves the July 17, 2014, list of personnel changes. (Copy in official minutes)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Remely that the Board authorizes Mary Birks to be a voting delegate at the Legislative Policy Council meeting on October 21, 2014, at the Annual PSBA Conference in Hershey, PA.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Cooper that the Board approves a contract with the Allegheny Intermediate Unit for its Waterfront Learning Services to provide cyber educational program options for Mt. Lebanon students. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Cooper that the Board approves the South Central Area Special Schools (Pathfinder) Budget in the amount of \$224,500 for the 2014-2015 school year. (Copy in official minutes)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Remely that the Board approves an extension of the contract with ComDoc for copy services for a 60-month period at a cost of \$11,889 per month and no change in per copy charges as per the attached summary, contingent upon final contract approval by the solicitor and superintendent. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Lebowitz that the Board approves the 5.9 year contract with Finalsight in substantially the form presented, subject to final approval by superintendent and solicitor. (Copy in official minutes)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Birks that the Board awards Bid #2014-15-1, Duplicating Paper, to Bulldog Office Products, Inc. in the amount of \$85,383 as the lowest responsible bidder meeting specifications. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Remely that the Board approves one-year agreements with Simplex Grinnell for the testing of the fire alarm and sprinkler systems at the high school for a cost \$9,972. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Lebowitz that the Board awards the Athletic Complex Trophy Case Bid to Olan Wood Products in the amount of \$52,000 as the lowest responsible bidder meeting specifications contingent upon an acceptable design. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Riemer, Cappucci  
Against: Moorhead, Remely  
MOTION APPROVED

It was moved by Remely and seconded by Birks that the Board awards the Washington Elementary Auditorium Ceiling Remediation Bid to All Phase Construction Co. in the amount of \$45,000 as the lowest responsible bidder meeting specifications. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely,  
Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Cooper that the Board approves the agreement with the Municipality for maintenance of their turf field and authorizes the Superintendent to sign the agreement. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Riemer, Cappucci  
Against: Remely  
MOTION APPROVED

It was moved by Remely and seconded by Birks that the Board approves the following list of change orders for the High School Renovation Project:

- a. GC-103-235 to Nello for \$136,954 for masonry, doors, steel, beams, window blocking, fire rating, building dimensional discrepancy, stairs, handrails, cooling towers and slab changes,
- b. PL-32-236 to Vrabel for \$34,531 for storm and sanitary changes and credits for drains and piping,
- c. EL-63-237 to Farfield for \$42,132 for lighting modifications, cabling, sound system devices, speaker clusters in auditorium, heat detectors and power changes, and
- d. ME-25-238 to McKamish for \$11,086 for return grills and duct modifications.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Moorhead, Remely, Riemer, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

#### COMMENTS FROM RESIDENTS

Two residents spoke before the Board about the following:

Change orders by contractor  
Type of glass in trophy case  
Handrail height at pool  
Status on the rifle range  
Opposes artificial turf agreement with Municipality

#### ADJOURNMENT

Mrs. Cappucci announced that an Executive Session was held before this evening's meeting for the purpose of personnel matters.

There being no further business to come before the Board, the meeting was adjourned at 9:40 p.m.

Cecile D. Bowman, Secretary  
Board of School Directors

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