

MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF SCHOOL DIRECTORS
MT. LEBANON SCHOOL DISTRICT

September 16, 2013

A Regular Meeting of the Board of School Directors was held at 7:38 p.m. on Monday, September 16, 2013, in the Jefferson Middle School Library.

Mrs. Cappucci called the meeting to order.

ROLL CALL Present: Mrs. Mary Birks, Mr. William Cooper, Mr. Edward Kubit, Mr. Larry Lebowitz, Mr. Dale Ostergaard, Mrs. Josephine Posti, Mr. Daniel Remely, Mrs. Elaine Cappucci
Absent: Mr. Scott Goldman

ATTENDING: Dr. Timothy Steinhauer, Superintendent
Thomas Peterson, Solicitor
Administrative Staff: Dr. Deborah Allen, Dr. Ronald Davis, Ms. Janice Klein, Mr. Richard Marciniak, Mr. Carl Salemi, Mr. Stephen Scheurer, Mr. Christopher Stengel, Ms. Alyssa DeLuca

MINUTES

It was moved by Birks and seconded by Cooper that the Board approves the minutes of the Discussion Meeting held on August 12, 2013, and the Regular Meeting held on August 19, 2013.

MOTION UNANIMOUSLY APPROVED BY VOICE VOTE

BOARD PRESIDENT'S REPORT

Mrs. Cappucci reported on an action on the agenda regarding a new five year contract for the superintendent, Dr. Timothy Steinhauer. The Board is extremely pleased to offer this contract to Dr. Steinhauer so that they can together and continue to serve the students of Mt. Lebanon. The board president indicated that Dr. Steinhauer has been a steady leader for the District and entering into a new contract with a superintendent who has done an exemplary job will ensure that we have long-term administrative leadership. The contract will run from July 1, 2014 to June 30, 2019.

SUPERINTENDENT'S REPORT

Dr. Steinhauer began his report with an update on a parent complaint to the WPIAL concerning the girls' volleyball team. The WPIAL unanimously voted that there were no violations of the rules.

The superintendent introduced Dr. Ron Davis and Dr. Deb Allen who presented an overview of the 2014-2018 Strategic Plan and the Balanced Scorecard, a system to manage Strategic Plan goals and monitor performance against the goals. Dr. Davis reported on the process for the Strategic Plan and noted that the Mission, Vision and Core Values of the previous Strategic Plan were reaffirmed. Dr. Allen spoke of the four goals of the Strategic Plan: 1. Student Mastery of Academic Standards; 2. Student Mastery of 21st Century Competencies; 3. Increased Opportunities for Collaboration; and 4. Fiscal Responsibility. The Balanced Scorecard is expected to be launched publicly by the end of September.

Dr. Steinhauer introduced Elementary Art Facilitator, Garrett Hain, and Secondary Fine Arts Department Chair, Jen Rodriguez who presented an overview of the K-12 art program.

BOARD REPORTS

Policy Committee – Mrs. Birks reported that the Policy Committee met on September 4, 2013, to continue discussion revisions to Policy JICFA, Hazing; and Policy JFABD, Homeless Students. The Committee expects to bring the policies forward for Board approval in October.

Mrs. Birks reported that reviewing polices that are listed as mandated, legal liability or recommended by PSBA, the District is in compliance with all of the mandated polices, as well as the legal liability policies. The Committee is going to check on the Concussion Management information and consider whether that might end up being a stand-alone policy or if our procedures on the subject are sufficient. The Committee is also looking at a few out of date policies which will need to be reviewed. Mrs. Birks noted that the Policy Committee continues its commitment to keeping our School District's policies up to date and in compliance with all Federal and State statues.

Parkway West Career and Technical Center – Mr. Remely reported that enrollment at the Parkway West Career and Technical Center is up by 30 students with one less class offering. The Parkway Board has reached a contractual agreement with their teachers until 2017 with increases under 2.5% per year for four years and with medical contributions enhanced. An energy audit will be conducted on the remaining buildings. An audit was done on one building and the results were very beneficial in cutting costs to the school. Mr. Remely reported that the school will start the CCAC credit course cooperative with 14 students enrolled in the program.

PSBA/NSBA – Mrs. Birks reported that the State Board of Education approved revisions to its proposed Chapter 4 regulations for academic standards and assessments that are intended to address concerns over the national Common Core Standards, related assessments, the collection of student data and other concerns. Mrs. Birks spoke with State Senator Matt Smith about the Common Core and he did explain that there are still quite a few questions remaining aboat the cost of this implementation and it will be discussed further in the Senate. Senator Smith said he is on a bill being presented by Senator Dinniman addressing unfunded mandates, and he is having ongoing conversations with PDE regarding the PlanCon process. State Representative Dan Miller continues to keep school board PSBA liaisons informed via monthly informational newsletters regarding proposed education legislation. Representative Keller plans to re-introduce legislation which will amend the Public School Code of 1949 to require school boards to provide two weeks' notice prior to voting upon any proposed collective bargaining agreement.

Mrs. Birks reported that the budget was a large part of her conversation with Congressman Tim Murphy, with whom she had the privilege of meeting on August 22. Congressman Murphy teleconferenced in one of his DC staff in order to discuss any specifics in education legislation and funding. We discussed: 1) Reauthorization of the ESEA; 2) HR1386, Local School Board Governance & Flexibility Act; 3) Fiscal Year 2014 Funding; and touched briefly on 4) E-Rate Modernization. He also discussed the federal mandates of IDEA and Title I and the governments' continued under-funding of mandates. Congressman Murphy has offered to discuss these and other issues at a SHASDA meeting if members so choose.

Municipal Liaison – Mrs. Posti reported that the Mt. Lebanon Commission approved reducing the financial security posted by the District for the high school renovation project by approximately \$1 million. This brings the total sequestered amount to \$6.4 million.

Dr. Steinhauer and Mrs. Posti will be participating in several policy panels hosted by State Representative Dan Miller along with other area superintendents and local school and community leaders. Mrs. Posti is on a panel with other members of the Mt. Lebanon Drug Task Force where they will be discussing what has been accomplished by the Task Force. There will be a press conference next week regarding a public education campaign and the availability of the a public pharmaceutical disposal drop-off box at the public safety building.

Economic Development – Mr. Remely announced that the Commissioners are under contract with Delta Development who will be preparing a market study and request for proposals for a developer for the Transit Development (TOD) sometime in the spring/summer of 2014. In addition, there will be several committees set up and a School Board member or school administrator will be selected for a committee because one of the avenues of financing is a TIF.

COMMENTS FROM RESIDENTS

Two residents spoke before the Board about the following:

- Change orders for high school renovation project
- Questions regarding software contract for fundraising
- Questioned how much has been raised to date for the capital campaign

NEW BUSINESS

It was moved by Birks and seconded by Posti that the Board approves, ratifies and accepts the following financial reports: (Copies in official minutes.)

- a. Treasurer’s Report dated August 31, 2013,
- b. List of Bills dated August 30, 2013 and, and September 11, 2013,
- c. List of Tax Refunds dated August 31, 2013, and
- d. List of Unusable Equipment dated September 1, 2013.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Lebowitz that the Board approves opening a bank account for deposit of the proceeds of the 2013 General Obligation Bonds with the Pennsylvania Local Government Investment Trust (PLGIT) and authorizes the administration to complete the paperwork necessary to implement this action.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Posti and seconded by Kubit that the Board approves the September 6, 2013, list of personnel changes, as revised September 12, 2013 and September 16, 2013. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Posti and seconded by Remely that the Board hereby re-elects Dr. Timothy J. Steinhauer to the position of Superintendent for a term commencing July 1, 2014 and expiring June 30, 2019, and does approve an employment contract with Dr. Steinhauer for said term and does authorize the President and Secretary or Assistant Secretary to execute said contract with Dr. Steinhauer substantially in the form presented. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Kubit that the Board approves an agreement with Western Psychiatric Institute and Clinic's Licensed Academic School to provide educational programming for Mt. Lebanon special education students beginning August 1, 2013 and ending June 12, 2014, at a cost of \$75 per day for no more than six students. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Birks that the Board approves an agreement with The Watson Institute to provide educational services for a Mt. Lebanon special education for the 2013-2014 school year at a cost not to exceed \$42,599 for the school year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Remely and seconded by Birks that the Board approves an agreement with the Allegheny Intermediate Unit to provide remedial reading and math services to students at St. Bernard's School in the amount of \$7,532 to fulfill the District's responsibility for nonpublic participation in IASA Title I for the 2013-2014 school year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Posti that That the Board approves an agreement with Continuum Pediatric Nursing Services to provide skilled nursing services for a special needs students, including services on the bus, for the 2013-2014 school year at a cost of \$40 per hour, not to exceed \$60,000 for the school year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Remely that the Board approves an agreement with Wesley Spectrum Services for an Intervention Specialist to provide specialized support for students with Individualized Education Programs at the middle schools and high school at a cost not to exceed \$70,000 for the school year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Kubit that the Board approves an agreement with Maxim Staffing Solutions to provide a personal care assistant for a special needs student for the 2013-2014 school year at a cost of \$16.25 per hour, not to exceed \$22,000 for the school year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Remely that the Board approves purchase from Simplex Grinnell upgrades to the door security and camera software systems at all elementary and middle schools at their quoted State bid price of \$41,829. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Birks that the Board approves purchase of a Patrol Sim V from L-3 DPA at the General Services Administration (GSA) pricing of \$131,593 which includes shipping, an extended warranty and custom scenario builder. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Lebowitz that the Board approves the following list of change orders for the High School Renovation Project: (Copies in official minutes.)

- a. GC-72-151 to Nello for \$10,603 to upgrade adhesive and primer,
- b. GC-73-152 to Nello for \$5,038 for extra masonry work for rain water conductors and fire extinguisher cabinets,
- c. GC-74-153 to Nello for \$8,275 to cut two openings in concrete walls,

- d. GC-75-154 to Nello for \$8,435 to modify pool edge,
- e. GC-76-155 to Nello for \$17,504 for soffit framing of breezeway,
- f. GC-77-156 to Nello for \$16,882 for door and hardware changes,
- g. GC-78-157 to Nello for \$15,757 to laminate corridor side of classroom walls,
- h. GC-79-158 to Nello for \$1,123 to add window in athletic facility,
- i. GC-80-159 to Nello for \$22,734 to reconstruct stairwells,
- j. GC-81-160 to Nello for \$8,509 for fire enclosure,
- k. ME-11-161 to McKamish for \$10,499 for cooling tower steel bracing and fire damper,
- l. ME-12-162 to McKamish for \$41,508 to utilize existing hot and cold water lines,
- m. ME-13-163 to McKamish for \$11,890 to add isolation valves,
- n. PL-21-164 to Vrabel for \$8,925 to modify existing floor drains, cooling towers and hot water heater pads,
- o. PL-22-165 to Vrabel for \$14,369 to maintain existing water feeds,
- p. EL-41-166 to Farfield for \$11,603 to change power feeds and add electric heater,
- q. EL-42-167 to Farfield for \$20,437 to modify power in athletic facility and relocate variable frequency drives,
- r. EL-43-168 to Farfield for \$23,954 to expedite permanent power to new buildings,
- s. EL-44-169 to Farfield for \$20,842 for miscellaneous electrical changes,
- t. EL-45-170 to Farfield for \$8,164 for new electrical rooms, and
- u. EL-46-171 to Farfield for \$17,458 for support for cord reels.

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
 Against: None
 MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Birks that the Board authorizes the Board Secretary to vote for the following PSBA Officers:

President Elect	William S. LaCoff
Vice President	Charles H. Ballard
Treasurer	Otto Voit
Member at Large	Daniel O'Keefe

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
 Against: None
 MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Lebowitz that the Board approves entering into a contract with TowerCare Technologies, Inc. for DonorPro software for donor information management for the capital campaign at their stated price of \$6,550 plus monthly fees based on usage. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci
 Against: None
 MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Posti that the Board approves an annual subscription to FindWealth software for donor qualification for the capital campaign at their discounted price of \$8,999 for the first year. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely,
Cappucci
Against: None
MOTION UNANIMOUSLY APPROVED

COMMENTS FROM RESIDENTS

One resident spoke before the Board about the following:

3rd Day Enrollment
Questioned location of weight room

ADJOURNMENT

Mrs. Cappucci announced that an Executive Sessions were held before this evening's meeting for the purpose of personnel matters.

There being no further business to come before the Board, the meeting was adjourned at 9:21 p.m.

Cecile D. Bowman, Secretary
Board of School Directors

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