

MINUTES OF THE REGULAR BOARD MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS  
MT. LEBANON SCHOOL DISTRICT

June 17, 2013

A Regular Meeting of the Board of School Directors was held at 7:32 p.m. on Monday, June 17, 2013, in the Jefferson Middle School Library.

Mrs. Cappucci called the meeting to order.

ROLL CALL Present: Mrs. Mary Birks, Mr. William Cooper, Mr. Scott Goldman, Mr. Edward Kubit, Mr. Larry Lebowitz, Mr. Dale Ostergaard, Mrs. Josephine Posti, Mr. Daniel Remely, Mrs. Elaine Cappucci  
Absent: None

ATTENDING: Dr. Timothy Steinhauer, Superintendent  
Thomas Peterson, Solicitor  
Administrative Staff: Dr. Deborah Allen, Ms. Cissy Bowman, Dr. Ronald Davis, Ms. Janice Klein, Mr. Richard Marciniak, Mr. Carl Salemi, Mr. Stephen Scheurer, Mr. Christopher Stengel

MINUTES

It was moved by Remely and seconded by Posti that the Board approves the minutes of the Policy Committee Meeting held on May 7, 2013; the Discussion Meeting held on May 13, 2013; and the Regular Meeting held on May 20, 2013.

MOTION UNANIMOUSLY APPROVED BY VOICE VOTE

BOARD PRESIDENT'S REPORT

Mrs. Cappucci reported that the year-round staff will be hard at work all summer keeping the District running and preparing for the next school year. The next meeting of the Board will be a combined discussion/regular meeting on July 15.

The school year wrapped up with many events, including the traditional senior reception for seniors, parents and teachers, and the commencement ceremony on June 5. At the elementary and middle schools the end of the year was filled with concerts, fairs, field days, middle and high school orientations, and plenty of learning.

On June 15 and 16, the District was host to the 4<sup>th</sup> Mt. Lebanon Relay For Life. The Board president commended the volunteers who chaired the event and made it a community day unlike any other. Mt. Lebanon school students and families formed most of the teams involved in the Relay. We speak often about how we want to educate the children of this District to work cooperatively and collaboratively and to show them the benefits and rewards of community service. The students demonstrated through their work on the Relay that they have learned these concepts.

SUPERINTENDENT'S REPORT

Dr. Steinhauer was pleased to welcome representatives of the Mt. Lebanon High School Boys Lacrosse team and their coach to recognize the team for winning the WPIAL Division I Lacrosse Championship. The superintendent congratulated the team and their coaches for this outstanding

accomplishment. The following student representatives from the team and their coach were presented a certificate of achievement: Tim Donoghue, Louis Lucerne, Brian McMullen, Matt Lee, Brendan White and Coach Mike Ermer.

The Board of Directors of Three Rivers Youth awarded Mt. Lebanon High School with the 2013 Nellie Leadership Award in Advocacy. The award recognizes the exemplary work of community leaders and organizations that are consistent with the mission and values of Three Rivers Youth. In May, the high school administration, led by Principal Brian McFeeley, was honored by Three Rivers Youth for their leadership in advocacy that benefits the quality of life for youth and families in the region. Dr. Steinhauer congratulated the high school administration for this outstanding recognition.

The superintendent reported that high school graduation took place on June 5, 2013, with 450 graduates in the Class of 2013. Congratulations and best of luck to our graduates on all of their future endeavors.

Starting June 18, the Central Office Departments will be relocating to other areas of the District during the summer months. Please check the website for a full listing of summer hours and locations. We look forward to welcoming our students back on September 3.

#### BOARD REPORTS

High School Renovation – Mr. Remely reported that summer work on the high school renovation project is moving forward beginning with the asbestos abatement in B building.

Parkway West Career and Technical School – Mr. Remely reported that there is a 4.5% increase in the enrollment at Parkway West Career and Technical School for 2013-14. The Board is reviewing the possibility of adult education programs for the future and will be discussing the CCAC credit program at the August board meeting. Dr. Darby Copeland was appointed director of Parkway CTC and Dr. Billie Rondinelli will be the superintendent of record for the next two years.

PSBA/NSBA – Mrs. Birks reported on pending legislation including the State Budget which is still be discussed by legislators.

Revenue Generation – Mr. Lebowitz reported that the search for a capital campaign manager continues.

Environmental Sustainability Board – Mr. Goldman reported that seven student representatives were appointed to the Environmental Sustainability Board. The Commission discussed a “pay as you throw” waste collection program to encourage the reduction of waste and cost. The ESB will discuss the finalization of a climate action plan.

Municipal Liaison – Mrs. Posti reported that Drug Task Force will be meeting later this month. The Municipality’s Comprehensive Plan is available on their website.

Economic Development – Mr. Remely reported on two items of interest on the agenda for the last Economic Development Board meeting, a bike corral proposal and a traffic calming study.

#### COMMENTS FROM RESIDENTS

Two residents spoke before the Board about the following:

Change order for winterization costs

NEW BUSINESS

It was moved by Lebowitz and seconded by Birks that the Board approves, ratifies and accepts the following financial reports: (Copies of official minutes.)

- a. Treasurer's Report dated May 31, 2013,
- b. List of Bills dated May 31, 2013, and June 11, 2013,
- c. Budgetary Transfers dated June 4, 2013,
- d. June 30, 2013 List of Bills,
- e. Budgetary Transfers to close the 2012-2013 fiscal year,
- f. List of Donations for 2012-2013 dated June 4, 2013, and
- g. Sale of Unusable Equipment dated June 1, 2013.

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Cooper that the Board approves continuation of insurance policies for the District effective July 1, 2013 through June 30, 2014 as listed on the 2013 Renewal Pricing sheet dated June 12, 2013. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
Against: None  
Abstained: Goldman  
MOTION APPROVED

It was moved by Posti and seconded by Remely that That the Board approves the June 6, 2013, list of personnel changes, as revised June 13, 2013. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Posti and seconded by Lebowitz that the Board approves the 2013-2014 list of contracted salaries for 12-month secretaries as listed effective July 1, 2013, reflecting an average increase as negotiated of 2.89% over the duration of the contract. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
Against: Goldman  
MOTION APPROVED

It was moved by Posti and seconded by Birks that the Board approves the 2013-2014 list of contracted salaries for custodial/maintenance employees effective July 1, 2013, reflecting an average increase as negotiated of 3.0% over the duration of the contract. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
Against: Goldman  
MOTION APPROVED

It was moved Posti and seconded by Kubit that the Board approves the 2013-2014 list of salary adjustments for administrative assistants/supervisors effective July 1, 2013, reflecting an average increase of 2.8%. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Posti that the Board approves the 2013-2014 list of salary adjustments for specialists effective July 1, 2013, reflecting an average increase of 2.8%. (copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Cooper that the Board approves the 2013-2014 list of salary adjustments for head custodians effective July 1, 2013, reflecting an average increase of 2.8%. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Birks and seconded by Posti that the Board approves the 2013-2014 list of annual salaries for administrators effective July 1, 2013, reflecting an increase in accordance with the Act 93 agreement of 1.7% plus merit for an average increase of 3.0%. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Remely that the Board approves the 2013 List of Graduates. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Kubit and seconded by Remely that the Board approves entering into a contract with EQT Energy, LLC for commodity purchase of natural gas for the High School and Markham, Washington, Jefferson and Hoover elementary schools in the form presented. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Kubit that the Board approves the Educational Services Agreement with the Allegheny Intermediate Unit for special education services for the 2013-14 school year in the form presented. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Ostergaard and seconded by Lebowitz that the Board approves the Ski Club trip to Stowe, Vermont from January 24 to January 28, 2014.

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti,  
Remely, Cappucci  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Posti that the Board approves the following list of change orders for the High School Renovation Project:

- a. PL-14-103 to Vrabel for \$3,850 to install Heat Trace on vertical sanitary stacks in G Building,
- b. PL-15-104 to Vrabel for \$4,267 to provide plumbing to rooms described in RFIs 7 and 29,
- c. PL-16-105 to Vrabel for \$2,511 for added rain water conductor piping based on a louver conflict,
- d. PL-17-106 to Vrabel for \$2,970 to add master shower control valve in Athletic Building restroom,
- e. PL-18-107 to Vrabel for \$6,525 to tie the existing rain water conductors in D Building to storm sewer,
- f. EL-29-108 to Farfield for \$1,699 to add power to F Building hydronic unit heaters,
- g. EL-30-109 to Farfield for \$5,203 to add 120V power and low voltage control to window shades in D Building,
- h. EL-31-110 to Farfield for \$23,395 to add low voltage wire to all scoreboard equipment and to add power to three time clocks and four pace clocks in Athletic Building,
- i. EL-32-111 to Farfield for \$5,986 to add disconnect switch for VAV box transformers as required by electrical inspector,
- j. EL-33-112 to Farfield for \$11,084 for electrical grounding grid and service changes required by Duquesne Light,
- k. EL-34-113 to Farfield for \$861 to relocate dumbwaiter enclosed circuit breaker from third to fourth floor,
- l. EL-35-114 to Farfield for \$3,570 to extend power feed for boiler induction fan from 2<sup>nd</sup> floor of G Building to roof,
- m. GC-50-115 to Nello for \$10,099 to pave full depth of south parking lot which was only intended to be milled,
- n. GC-51-116 to Nello CREDIT of (\$1,047) to eliminate masonry as requested in Bulletin 9,
- o. GC-52-117 to Nello for \$3,500 to construct parapet on G Building roof at column line EEE,
- p. GC-53-118 to Nello for \$5,862 to add beam for roof support between Buildings F and G,
- q. GC-54-119 to Nello for \$2,244 to re-fabricate beam that was dimensioned improperly during submittal review,
- r. GC-55-120 to Nello for \$4,197 for B Building 6<sup>th</sup> floor infill changes,
- s. GC-56-121 to Nello for \$1,594 to provide masonry patching at existing wall in elevator shaft in F Building,

- t. GC-57-122 to Nello for \$1,336 to add a drainage basin ,
- u. GC-58-123 to Nello for \$85,495 to add storm piping at west end of Athletic Building on a time and material not to exceed basis,
- v. GC-59-124 to Nello for \$662 to add two football lockers based on room measurement,
- w. GC-60-125 to Nello for \$3,171 to furnish double tiered 24”lockers in lieu of specified 18” units,
- x. GC-61-126 to Nello for \$4,621 to provide modifications required to steel in electrical room stairwell shaft,
- y. ME-05-127 to McKamish for \$3,740 to add fire dampers in existing ductwork in Little Theatre as required by code,
- z. ME-06-128 to McKamish for \$3,156 to relocate piping to allow the spray on sound attenuation in mechanical equipment room,
- aa. ME-07-129 to McKamish for \$1,254 to remove chilled water piping in the 6<sup>th</sup> floor of B Building,
- bb. GC-62-130 to Nello for \$3,129 for time and materials worked in F Building invoiced through May, 2013, and
- cc. GC-63-131 to Nello for \$150,000 for winterization.

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
 Against: None  
 MOTION UNANIMOUSLY APPROVED

It was moved by Goldman and seconded by Birks that the Board approves the list of textbooks for the 2013-2014 school year as follows:

SENIOR HIGH SCHOOL

**Subject: BIT**

Title	Grade	Publisher	Copyright Date	Author
<i>Principles of Business</i>	9-12	Cengage Learning	2012	Dlabay/Burrow/ Klein
<i>Principles of Finance with Excel</i>	9-12	Oxford University Press	Sept. 2010	Simon Benninga
<i>Personal Financial Literacy</i>	9-12	Cengage Learning	2012	Ryan
<i>Business Math</i>	9-12	Cengage Learning	2010	Hanson

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
 Against: None  
 MOTION UNANIMOUSLY APPROVED

It was moved by Goldman and seconded by Lebowitz that the District enter into Schedule 24 to the Master Lease Agreement with Dell Financial Services LLC dated February 26, 2004, providing for the leasing of server hardware and software to provide virtual desktop infrastructure for elementary computers throughout the District at a total lease cost not to exceed \$262,776, payable in installments over 5 years, subject to approval by the superintendent and the solicitor of the final Schedule terms. (Copy in official minutes.)

ROLL CALL: For: Birks, Cooper, Goldman, Kubit, Lebowitz, Ostergaard, Posti, Remely, Cappucci  
 Against: None  
 MOTION UNANIMOUSLY APPROVED

## TOPICS FOR FUTURE DISCUSSION

Mrs. Birks suggested that video guided tours of the project be made for residents. Mrs. Birks also suggested the Board bring back the coffees with residents.

Mr. Goldman suggested continuing departmental presentations to the Board at the monthly meetings.

## COMMENTS FROM RESIDENTS

Three residents spoke before the Board about the following:

- Asked for an explanation of the winterization costs
- Opposes the change order for winterization costs and scoreboard changes
- Commented that there is lack of trust of the Board from the community; Board is out of touch with the community
- Questioned what happened to the budget report
- Questioned what was going on with the strategic plan
- Questioned if the Master Design Team was still meeting; should have kept members of the Dejong committee involved throughout the project

## ADJOURNMENT

Mrs. Cappucci announced that an Executive Session was held this evening for the purpose of litigation and personnel matters.

There being no further business to come before the Board, the meeting was adjourned at 9:02 p.m.

Cecile D. Bowman, Secretary  
Board of School Directors

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