

MINUTES OF THE REGULAR BOARD MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS  
MT. LEBANON SCHOOL DISTRICT

June 18, 2018

A Regular Meeting of the Board of School Directors was held at 7:34 p.m. on Monday, June 18, 2018, in Room D205, Mt. Lebanon High School.

Mr. Riemer called the meeting to order and led the Pledge of Allegiance.

ROLL CALL:

Present: Mr. Hugh Beal, Mrs. Elaine, Cappucci, Mr. William Cooper, Dr. Aviva Diamond, Mr. Al Frioni, Mr. Lawrence Lebowitz (by phone at 7:59), Ms. Sarah Olbrich, Dr. Stephen Strotmeyer, Mr. Michael Riemer  
Absent: None

ATTENDING:

Dr. Timothy Steinhauer, Superintendent  
Thomas Peterson, Solicitor  
Administrative Staff: Ms. Cissy Bowman, Dr. Ronald Davis, Ms. Katie Devine, Dr. Marybeth Irvin, Ms. Janice Klein, Mr. Richard Marciniak, Mr. Christopher Stengel, Mr. Brian McFeeley

MINUTES

It was moved by Frioni and seconded by Diamond that the Board approves the minutes of the Policy Committee Meeting held on May 14, 2018; the Discussion Meeting held on May 14 2018; and the Regular Meeting held on May 21, 2018.

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

BOARD PRESIDENT'S REPORT

Mr. Riemer reported on the 104<sup>th</sup> Commencement Ceremony held on June 13. Despite the rain, there were 441 happy graduates and a stadium full of proud parents and families. The board president thanked the administration for all their hard work in organizing the beautiful ceremony. Will Buerger, the high school commencement speaker, gave a pitch perfect speech urging his fellow graduates to take a breath, enjoy the moment (even as it rained) and smile—good advice for all of us. On behalf of the School Board, Mr. Reimer wished the members of the Class of 2018 the best of luck in all their future endeavors.

Forty-one awards and scholarships were presented to our high school students at an awards ceremony on May 30. They ranged from a West Point appointment to scholarships given in memory of students, staff and high school alumni. Community organizations such as the Mt. Lebanon Policy Association, the Mt. Lebanon Retired School Employees Association, and the Mt. Lebanon Junior Women's Club continue to support the future academic success of our students. On behalf of the Board, Mr. Riemer congratulated the recipients on these outstanding achievements.

## SUPERINTENDENT’S REPORT

Dr. Steinhauer congratulated the Class of 2018 on their graduation from Mt. Lebanon High school, and wished them all well in their future endeavors.

For the 10<sup>th</sup> consecutive year, the Mt. Lebanon School District has been honored with the 2018 Best Communities for Music Education designation from The NAMM Foundation for its outstanding commitment to music education. We are proud of the long history the Mt. Lebanon School District has in supporting the fine and performing arts in our schools. The music program is exceptional in an important element in a well-rounded Mt. Lebanon education. The Best Communities for Music Education designation is a result of the dedication and hard work of our music faculty, and administrators, and recognizes their contributions to one of the finest music education programs in the country.

Dr. Steinhauer announced that as part of our ongoing partnership with our emergency responders—the Mt. Lebanon Police, Mt. Lebanon Fire, and Medical Rescue Team South—the District is facilitating a Large Scale Community Crisis Training: Active Shooter Training Exercise on July 17 at the High School. Emergency responders from Mt. Lebanon as well as neighboring communities, will be engaged in the training scenario. Mt. Lebanon administrators will be taking part or observing the drill as well. Approximately 100 adult volunteers will be needed to fill various roles in this simulated active shooter training event. Information about volunteering along with a waiver form will be posted on the District website on June 20.

The superintendent took the opportunity to highlight a few of the Board’s accomplishments this year:

- Pittsburgh Business Times—School District ranked #6 in the State
- Best Communities for Music Education—10<sup>th</sup> consecutive year
- ASBO International’s Certificate of Excellence in Financial Reporting
- Mt. Lebanon High School named a U.S Department of Education Green Ribbon School
- Mt. Lebanon School District was a partner in the Mt. Lebanon *Safe Communities America* designation from the National Safety Council
- Negotiated a five-year contract for Secretaries and Aides
- Completed the installation and operation of air conditioning for seven elementary school and two middle schools
- Created seven new Maker Spaces in our elementary schools
- Made student safety, security and well-being a priority

Dr. Steinhauer introduced Dr. Ron Davis, Assistant Superintendent for Secondary Instruction, and Mr. Brian McFeeley, High School Principal, who presented an overview of the Academic Sub Group Study as part of the superintendent’s goals.

## BOARD REPORTS

Policy Committee – Mrs. Olbrich reported that the Policy Committee met on June 11 to review policies JJH/IJOA, Travel by School Groups, and KC Parent Involvement. Revisions were made to both policies and will be brought forward for Board approval this evening. The Board will also be rescinding policy IJOA.

Board Development – Dr. Strotmeyer reported that the Board will hold a PSBA led retreat on July 28.

Parkway West Career and Technical Center – Mr. Riemer reported that the Parkway graduation ceremony was held on June 4 at West Allegheny High School. Nineteen students from Mt. Lebanon were in the graduating class. On behalf of the Board, Mr. Reimer wished the students

the very best in their future endeavors. PWCTC Executive Director, Dr. Darby Copeland visited several legislators in Harrisburg to discuss issues related to career-technical education, and he has been invited to a Perkins Round Table meeting with Senator Robert Casey. Parkway had an outstanding year. Ninety-four percent of the students passed the NOCTI and received 722 industry certifications.

Pathfinder School – Mr. Cooper reported that Pathfinder School held their graduation on June 6. A total of seven students, including one from Mt. Lebanon, graduated this year. All the students will be placed in workshops or employment.

PSBA/NSBA – Mrs. Cappucci reported that a bill is sitting on the Governor’s desk requiring that all students take a civics test. This test will not be a requirement for graduation, and there is no funding to create the test. Senator Resenthaler introduced a bill regarding mental health screening. HB 2327 passed the house and has passed on to the Senate. This bill will allow School Boards to discuss school safety issues in Executive Session. Representative Dan Miller hopes the state budget will pass by June 30 with funding for school safety.

Municipal Liaison – Mr. Frioni met with Municipal Manager Keith McGill to discuss the cost and funding for a school resource officer.

Negotiations – Mr. Lebowitz reported that negotiations are ongoing and progressing.

#### COMMENTS FROM RESIDENTS

Four residents spoke before the Board about the following:

- Upper practice field
- Remarks by Board member stating “kids need this field”
- Consider all athletic needs when preparing budget
- Lebo Gives proposed budget; public hasn’t heard answers to questions asked at previous meeting
- Doesn’t see how the Board could vote yes tonight
- Lebo Gives
- Bid for upper practice field should be rebid to get a lower cost
- Lebo gives
- Asked Board to vote no
- No feasibility study on Lebo Gives
- School resource officer
- Security at Butler Area School District; metal detectors, the hiring of retired state troopers as guards, carry firearms

#### NEW BUSINESS

It was moved by Beal and seconded by Cappucci that the Board approves, ratifies, and accepts the following financial reports: (Copy in official minutes)

- a. Treasurer’s Report dated May 31, 2018,
- b. List of Bills dated May 31, 2018, and June 12, 2018,
- c. June 30, 2018 List of Bills,
- d. Budgetary Transfers to close the 2017-2018 fiscal year,
- e. List of Donations to the Schools dated June 11, 2018, and
- f. List of Unusable Equipment dated June 1, 2018.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Beal and seconded by Cappucci that the Board approves UTICA as the District's Insurance Company for Property, Liability Coverage at the quoted rate of \$252,447, Brickstreet/HM for Workers' Compensation at the quoted rate of \$310,690, and AIG for Student Athletic Accident Insurance at the quoted rate of \$11,853, pending final payroll amounts as per the attached list of Insurance Quotes. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Lebowitz, Olbrich,  
Strotmeyer, Riemer  
Abstain: Frioni  
Against: None  
MOTION APPROVED

It was moved by Beal and seconded by Cooper that the Board approves a food service budget for 2018-2019 in the amount of \$1,915,153 with lunch prices set at \$2.45 for elementary schools and the secondary school prices are to be \$2.60 for Tier One lunches, \$2.95 for Tier Two lunches, \$3.50 for Tier Three lunches and \$1.60 for breakfast. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Strotmeyer that the Board approves the June 7, 2018, list of personnel changes, as revised June 14, 2018 and June 18, 2018. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Cappucci that the Board approves the 2018-2019 list of contracted salaries for 12-month secretaries effective July 1, 2018, reflecting an average increase as negotiated of 3.35% over the duration of the contract. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Frioni that the Board approves the 2018-2019 list of contracted salaries for custodian/maintenance employees effective July 1, 2018, reflecting an average increase as negotiated of 2.9% over the duration of the contract. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Frioni that the Board approves the 2018-2019 list of salary adjustments for administrative assistants/supervisors effective July 1, 2018, reflecting an average increase of 2.9%. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Diamond that the Board approves the 2018-2019 list of salary adjustments for specialists effective July 1, 2018, reflecting an average increase of 2.9%. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Strotmeyer that the Board approves the 2018-2019 list of salary adjustments for head custodians effective July 1, 2018, reflecting an average increase of 2.9%. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Olbrich that the Board approves the list of salary adjustments for administrators effective July 1, 2018, reflecting an average increase of 2.9%. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Olbrich that the Board rates the performance of the Assistant Superintendents as satisfactory and approves the salary of \$155,005 for Dr. Ronald Davis and \$142,005 for Dr. Marybeth Irvin effective July 1, 2018.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Olbrich that the Board approves revisions to Policy JJH/IJOA, Travel by School Groups, in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Olbrich that the Board rescinds Policy IJOA, Field Trips.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Olbrich that the Board approves revisions to Policy KC, Title I, Parental Involvement in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Strotmeyer that the Board approves the 2018 List of Graduates as presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Frioni and seconded by Strotmeyer that the Board approves the lease fee schedule for 2018-2019 effective July 1, 2018. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Frioni and seconded by Olbrich that the Board approves the lease agreements with Mt. Lebanon Extended Day Program per the 2018-2019 list of leases dated July 1, 2018. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Frioni and seconded by Cappucci that the Board approves the agreement with the Mt. Lebanon Aqua Club in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Strotmeyer, Riemer  
Abstain: Olbrich  
Against: None  
MOTION APPROVED

It was moved by Frioni and seconded by Cooper that the Board approves the Document Management Agreement and Managed Print Services and Maintenance Agreement with ComDoc in substantially the form presented, subject to approval of a final agreement by the Superintendent and Solicitor. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Diamond and seconded by Cooper that the administration is authorized to enter into an contract with AstroTurf Corporation through the Pennsylvania CoStars cooperative bidding program, based on a pricing bid of \$1,570,531 for the resurfacing of the upper practice field, subject to approval by the Superintendent and Solicitor of an acceptable final agreement. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Diamond and seconded by Cooper that the Board awards Project No. 18-004, District Wide Asphalt Sealing and Paving Bid, to T.A. Robinson at their bid price of \$102,870 as the lowest responsible bidder meeting specifications. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Frioni that the Board awards Project No. 18-3, District Wide Asphalt Sealing and Paving Bid, to Mariani-Richards at their bid price of \$49,400 as the lowest responsible bidder meeting specifications. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Frioni that the Board authorizes Elaine Cappucci and Sarah Olbrich to be voting delegates to the Annual PSBA Delegate Assembly Meeting held during the PSBA School Leadership Conference in Hershey, PA, October 17-19, 2018.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Frioni that the Board directs the Superintendent to conduct discussions with the Municipality in an effort to arrange for a full time School Resource Officer to be available to the District for the 2018-2019 school year.

ROLL CALL: For: Beal, Cappucci, Diamond, Frioni, Lebowitz, Olbrich,  
Strotmeyer, Riemer  
Abstain: Cooper  
Against: None  
MOTION APPROVED

It was moved by Strotmeyer and seconded by Lebowitz that the Board approves and supports the revisions to the Century of Excellence Capital Campaign as outlined in the Lebo Gives Proposal submitted to the Board on June 11, 2018 with details to be determined later this summer.

It was moved by Beal and seconded by Frioni that the pending motion be tabled until further discussion by the Board.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Olbrich that the Board approves the furlough agreement with Employee AB in the form presented.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,  
Olbrich, Strotmeyer, Riemer  
Against: None  
MOTION UNANIMOUSLY APPROVED

#### COMMENTS FROM RESIDENTS

Three residents spoke before the Board about the following:

- Abstaining from action items
- Lebo Gives will fail
- Questioned if MLFE will oversee Lebo Gives
- Use retired state troopers as SRO
- Questioned if academic events are being discontinued next year

#### ADJOURNMENT

There being no further business to come before the Board, it was moved by Cooper and seconded by Olbrich to adjourn the meeting at 9:25 p.m. The motion was unanimously approved by voice vote.

Cecile D. Bowman, Secretary  
Board of School Directors

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