

MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF SCHOOL DIRECTORS
MT. LEBANON SCHOOL DISTRICT

May 20, 2019

A Regular Meeting of the Board of School Directors was held at 7:33 p.m. on Monday, May 20, 2019, in Room D205, Mt. Lebanon High School.

Mr. Riemer called the meeting to order. The Pledge of Allegiance was led Jefferson Middle School students Emma Nagel and Trenton Wood; and Mellon Middle School students Emily Vella, Madisen Ausman, Danny Flynn and Will Sandoval.

ROLL CALL:

Present: Mr. Hugh Beal, Mrs. Elaine Cappucci, Mr. William Cooper, Dr. Aviva Diamond, Mr. Al Frioni, Mr. Lawrence Lebowitz, Ms. Sarah Olbrich, Dr. Stephen Strotmeyer, Mr. Michael Riemer

Absent: None

ATTENDING:

Dr. Timothy Steinhauer, Superintendent
Thomas Peterson, Solicitor
Administrative Staff: Ms. Cissy Bowman, Dr. Ronald Davis, Dr. Heather Doyle, Mr. Robert Geletko, Dr. Marybeth Irvin, Mr. Richard Marciniak, Mr. Christopher Stengel, Ms. Natasha Dirda; Ms. Nicole Giehl, Mr. Jason Ramsey, Mrs. Kelly Szeszterniak; and Mr. Chris Wolfson

MINUTES

It was moved by Frioni and seconded by Cooper that the Board approves the minutes of the Policy Committee Meeting held on April 8, 2019; the Discussion Meeting held on April 8, 2019; and the Regular Meeting held on April 15, 2019.

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

STUDENT COUNCIL REPORTS

Jefferson Middle School Student Council members Trenton Wood and Ema Nagel presented an update on the activities at JMS. Student Council collected \$198.25 in candygram donations to benefit the Pennsylvania Environmental Council to help protect the habitats, watersheds, and environment in our state.

On May 8, members attended Student Council Day at PNC Park, a reward for a year of hard work in helping to make this year's council a success.

In another effort to help the environment, a plastic recycling collection was held in an effort to help animals and their habits through the Save the Endangered Animals. Homerooms were given a mission to collect acceptable plastic caps and lids. The goal was two-fold: to collect plastic that may otherwise end up polluting animal habitats, and to amass enough plastic to have a Buddy Bench made for Jefferson Elementary. They did not reach their goal, but made a significant dent to continue the effort next year.

Student Council successfully sponsored, organized and hosted the first-ever JMS Talent Show. After months of planning and anticipation, the performance took place on May 10th. For the first attempt, there were 18 impressive acts of various talents, and the show was well-attended. After this year's success, they anticipate the possibility that a talent show may become an annual event from here on out at JMS.

Mellon Middle School Student Council members Emily Vella, William Sandoval, Lydia Volmrich, Danny Flynn, Aubree, and Madisen Ausman presented a report on being on the MMS Student Council and what it meant to them. Each student talked about the opportunities to help others in need, how to be a great leader, the interaction with students and teachers at Mellon, the fundraisers held throughout the year, and being a member of the Executive Board. Being on the Executive Board was a great honor for them and they will always cherish the moment.

Mt. Lebanon High School Student Body co-presidents, Kelly Donis and Phoebe Connell, reported on the activities at the High School. The Class of 2020 Student Body officers will be inducted at our General Student Council meeting this week. The new officers are Kyle Bloch and Madison Jones as Co-Presidents, Jack Casturo and Eva Dorr as Co-Vice Presidents, David Melean and Maria O'Matz as Co-Secretaries, and Maya Green and Joey Harrington as Co-Treasurers.

Teacher and Staff Appreciation week was held at the beginning of May. All faculty, administrators and staff members enjoyed treats that were provided by the PTSA, Mt. Lebanon High School parents, and the Student Council showing that we greatly appreciate what our teachers, administrators, and staff members do for us each and every day. The Student Council also sponsored the 3rd annual Cafeteria Employees Appreciation Day last week. It was a big success as evidenced by the 31 students who served food, restocked the cold food shelves, or washed dishes during each of the lunch periods to recognize the efforts of the people who provide a vital service each school day. The Student Council also provided a corsage or a boutonniere for each cafeteria employee and a huge cake from Potomac bakery.

The high school production of "The Sound of Music" was held in early May. The cast, crew, and orchestra provided an evening filled with stunning performances each and every night and at the matinee too. Our extremely hard working teachers Mr. Vogel, Mrs. Kapron, Mr. Kuhar, Mr. LaPlaca, Ms. Majetic, and staff member, Mr. Stoklosa, provided a learning environment that taught the cast and tech crew many lessons about the beauty of live theatre. It was great to our classmates showcase their musical and comedic talents.

On behalf of the Class of 2019 Officers, thanks to Mr. Stengel for meeting with student leaders each month throughout this school year. He has been a strong mentor in many ways. On behalf of the student body, thanks to him for the generous gift of an Ipad and Chromebook cart that will be housed in the AO.

Two seniors, Emma Imbarlina and Noel Awad, did a fantastic job developing the 2019 Mt. Lebanon High School Lip Dub. In two and half months, Emma, Noel, and sophomore Lucy Rimmel, made sure to include all of the clubs, athletic teams, fine arts groups, and all other students in the school wide filming of students lip synching to a variety of songs. The lip dub is posted on the School District's multimedia server and on You Tube.

Upcoming senior class events are the Senior Reception on May 28, the Class of 2019 Prom on May 30, the Picnic in the Park on June 5, and the 105th Commencement on June 6.

BOARD PRESIDENT'S REPORT

Mr. Riemer presented Mrs. Crystal Hinton with the Extra Mile Award for May. Mrs. Hinton is a Foster Elementary School special education teacher who was nominated by her principal, Mr.

Jason Ramsey. In his nomination submission, Mr. Ramsey states, "Words cannot adequately describe Ms. Hinton's dedication to her students, their families and the staff at Foster that support them. Crystal works tirelessly to advocate for students with needs going above and beyond to ensure their success. Not only is she the backbone behind the success of our special education program at Foster, but she is also the co-director of the District's Summer Learning Center as well as the Elementary Special Education Department Facilitator." Congratulations to Mrs. Hinton on going above and beyond for the Foster community.

SUPERINTENDENT'S REPORT

Dr. Steinhauer presented certificates of achievement to the following High School Model UN team for their outstanding 2018-2019 season: Rebecca Schwartz, Abigail Duclos, Aoife Dunne, Flynn Befor, Owen Descalzi, Daniel Helmecci, Jeremy Malachow, Ian McNabb, Antonio Carapella, Daniel McNulty, Sein Lee, Daisy Walton, Gabriella Wilkins, Christian Fraasch, Andrew Gamba, Katherine Wilkison, Jack Horrigan, Jack Silverman, Ben Brown, Melanie Hendrick, Nora Kulzer, Liv Blair, Peter Swindal, Nathan Kerr, Ellie Hester, Ethan Glass, Jakob Schrieber, Ben Ash, Anna Mears, and Raafay Khan. The team coaches are George Savarese and Adam Lumish.

The Mt. Lebanon School District has been honored for the 11th consecutive year with the Best Communities for Music Education designation from The NAMM Foundation for its outstanding commitment to music education. Now in its 20th year, the Best Communities for Music Education designation is awarded to districts that demonstrate outstanding achievement in efforts to provide music access and education to all students. Certificates were presented to the elementary, middle school, and high school music staff for this outstanding honor.

Each year the Board recognizes members of our faculty and staff who are retiring. Through their diligent and skillful work, our retiring employees have enriched the lives of our students and their colleagues, and have directly contributed to the District's success. This year we have one administrator, four faculty members, and nine support staff retiring. Together they represent over 261 years of expertise and experience. The following retirees were presented with a certificate and a Mt. Lebanon pin as a small token of thanks and appreciation for their dedication: Janice Klein (37 years), William Coyne (26 years), Mark Kernion (33 years), Kathleen Konechny (26 years), Robert Vogel (38 years), James Chappel (10 years), Nancy Criswell (17 years), Barbara Delaney (13.5 years), Cindy Higgins (20 years), Robin Jacobs (14 years), Lennie Pollard (9 years), Teresa Spernak (16.5 years), Susan Wandless (18 years), and Suzanne Williams (20 years).

The Superintendent reported that Governor Tom Wolf announced the grant recipients for the School Safety and Security Grant Program. Mt. Lebanon will receive \$476,660.00 over two years—the second largest award in our region for a broad range of training, equipment, and infrastructure enhancements. The District's grant proposal was based on the Administration and School Board's emphasis and concern for student mental health and well-being, and the building level safety and security assessments that were completed in partnership with the Mt. Lebanon Police Department. Dr. Steinhauer thanked Dr. Marybeth Irwin and Dr. Ron Davis for writing such a successful grant, and to Mr. Rick Marciniak and the Mt. Lebanon Police Department for their contributions to this meaningful and important school safety grant.

On May 21, Jefferson Middle School will host the Anti-Defamation League's 2019 Spread the Light Celebration at the high school where all 10 Mt Lebanon schools and Pittsburgh area school achieved the No Place for Hate designation. Over 350 students, teachers and administrators will be in attendance and each school will be presented with a No Place for Hate banner to hang in their school. To achieve this designation, administrators, faculty and staff received extensive anti-bias, anti-discrimination training from ADL facilitators. Faculty and student teams were created

to develop and implement at least three activities to combat bias and promote inclusion in their school. Achieving the No Place for Hate designation was an important goal for our schools and reflects the District's extensive work to foster a culture of acceptance and understanding, and our work to cultivate a place where everyone is treated with kindness, respect, and dignity.

Dr. Steinhauer announced the Dr. Chris Willard will visit the District again to continue his fall presentation about mindfulness as he presents Making Mindfulness Stick on Saturday, June 8 in the Washington Elementary Auditorium. Dr. Willard will discuss how parents and teachers can help kids manage the stresses of the modern world through mindful practices. He will also present simple strategies for implementing mindfulness in everyday settings. The talk is free and open to the public

BOARD REPORTS

Policy Committee – Mr. Lebowitz reported that the Policy Committee met on May 13 to review revisions to Policy JLCD, Administering Medicines to Students. It was recommended to move the policy forward for approval by the Board.

Audit & Finance Committee – Mr. Beal reported that when the District receives the single audit from the auditors, he will have a report for the Board.

Parkway West Career and Technical Center – Mr. Riemer reported that the Parkway West Career and Technical Center senior recognition awards were held on May 15. Outstanding senior were honored for their hard work. A luncheon was held for all the Student of the Month awardees throughout the year.

Three Parkway students placed in the 2019 SkillsUSA competition. Nick Dreger of Montour placed first in Automotive Maintenance and will be competing in the National competition. Lucas Gillespie of Upper St. Clair placed second in Building Construction, and Kirk McHugh of Montour placed third in Commercial Baking.

Pathfinder School – Mr. Cooper reported that the Pathfinder Board held a meeting on May 15. He reported that the roof project has begun and graduation will be held on June 5.

PSBA/NSBA – Mrs. Cappucci reported that the House Education Committee past four bills related to charter school reform – HB 356, Facilities Regulations; HB 357, Application and Charter Process; HB 355, Ethics Requirements for Charter Trustees and Administrators; and HB 358, Dual Enrollment for Charter Schools. PSBA opposes bills 356 and 357, supports bill 355, and does not oppose bill 358 but has concerns.

SHASDA – Mr. Cooper reported that the annual SHASDA breakfast to honor students who overcame adversities was held on April 27. Mt. Lebanon High School students Charles Meriman and Madeline Kelly were recognized at the breakfast.

Mt. Lebanon Foundation for Education – Dr. Diamond reported that the Taste of Lebo was held on April 27, with \$5,000 raised to support grants for teacher projects. Restaurants offered appetizers for participants and there were student performances at Clearview Commons. Totopo was the fan favorite at the event. MLFE received four grant applications for the fall of 2019 and two grants were awarded. Dr. Diamond reminded everyone that stadium blankets are still available and will make a lovely graduation gift.

Community/District Task Force on Safety, Security & Mental Well-Being - Dr. Strotmeyer reported that the final meeting of the Task Force was held on May 8. Dr. Steinhauer reviewed the purpose of the task force to consider the best ways to keep Mt. Lebanon students and staff safe.

An update on safety infrastructure and the school safety and security assessment criteria was reviewed. Dr. Irvin spoke on the \$476,000 PCCD Competitive Grant Award Mt. Lebanon revived, and the student assistance program.

NEW BUSINESS

It was moved by Frioni and seconded by Cappucci that the Board approves a final budget for the 2019-2020 school year in the amount of \$102,625,872 setting the millage rate at 24.79, a .47 mill increase over the 2018-2019 millage rate, utilizing \$1,000,000 of the Fund Balance revenues with expenditures and continuing in force all other taxes levied for school purposes as per the formal budget resolution. (Copies in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Frioni, Lebowitz, Olbrich, Strotmeyer, Riemer
Against: Cooper
MOTION APPROVED

It was moved by Beal and seconded by Lebowitz that the Board approves, ratifies, and accepts the following financial reports: (Copies in official minutes)

- a. Treasurer's Report dated April 30, 2019,
- b. List of Bills dated April 30, 2019, and May 15, 2019, and
- c. List of Tax Refunds dated April 30, 2019.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz, Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Diamond and seconded by Strotmeyer that the Board appoints Joseph T. Senko as the Real Estate Tax Collector for the 2019-2020 school year at a salary of \$10,000.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz, Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Diamond and seconded by Olbrich that the Board appoints Joseph T. Senko as the Delinquent Real Estate Tax Collector for the 2019-2020 school year at no remuneration.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz, Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Olbrich that That the Board appoints Robert F. Geletko as the School District Treasurer for the 2019-2020 school year at no remuneration.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz, Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded Cappucci that the Board exonerates the Real Estate Tax Collector from collecting taxes on the list of properties dated May 1, 2019. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Cooper that the Board accepts the audit of the Municipal Real Estate Tax Office for the year ending December 31, 2018. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cappucci and seconded by Cooper that the Mt. Lebanon School Board of Directors hereby approves Robert Geletko and Bonnie Lackner as authorized signers and grants them authority to execute documents for Voya Financial as representatives of the District.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded Olbrich that the Board approves the bids for the supplies and equipment for the 2019-2020 school year at the lowest responsible bidders meeting specifications as per the Vendor Name Summary dated May 9, 2019. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Diamond that the Board approves the May 9, 2019, list of personnel changes, as revised May 16, 2019. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Lebowitz that the Board approves the Act 93 Administrative Agreement as presented effective July 1, 2019 to June 30, 2024 substantially in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Lebowitz and seconded by Olbrich that the Board approves revisions to Policy JLCD, Administering Medicines to Students; Sun Protection Measures for Students, in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Diamond and seconded by Olbrich that the Board approves the following recommendations for Act 80 use for the modifications of the student day:

<u>DATE</u>	<u>SCHOOL</u>	<u>GRADE</u>	<u>TIME</u>	<u>ACTIVITY</u>
August 27, 2019	All Elementary	Kindergarten	AM & PM	Kindergarten Interviews
August 28, 2019	All Elementary	Kindergarten	AM & PM	Kindergarten Interviews
October 10, 2018	All Elementary All Middle High School	K-12	PM	Teacher In-Service
November 15, 2018	All Elementary	Kindergarten	AM & PM	Parent Conferences
November 16, 2018	All Elementary	K-5	AM & PM	Parent Conferences
January 21, 2019	All Elementary All Middle High School	K-12	AM & PM	Teacher In-Service
February 15, 2019	All Elementary	1-5	PM	Teacher In-Service
April 2, 2019	All Elementary All Middle High School	1-5	PM	Teacher In-Service
May 21, 2019	All Elementary All Middle High School	K-12	AM & PM	Teacher In-Service
May 24, 2019	All Elementary	1-5	PM	Teacher In-Service

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Frioni and seconded by Olbrich that for the purpose of providing appropriate educational programs and services for all District children, the Board approves the proposed standardized testing schedule for the 2019-2020 school year:

<u>DATES</u>	<u>GRADES(s)</u>	<u>ASSESSMENT INSTRUMENT</u>
August 26 - September 30, 2019	1-5	Measures of Academic Progress Reading and Math
	K-3	AIMSweb Reading and Math
August 26 - December 20, 2019	6-11	Classroom Diagnostic Tool (CDT- English, Math, Science)
October 16, 2019	10-11	PSAT
December 2-13, 2019	8 -11	Keystone – Algebra 1
	11	Keystone – Biology
	10 -11	Keystone - English Literature

January 2 – February 3, 2020	K -5 K-3	Measures of Academic Progress- Reading and Math AIMSweb Reading and Math
January 2 – March 31, 2020	6 -11	Classroom Diagnostic Tool (CDT) – English, Math, Science
April 20 -24, 2020	3 - 8	Achievement Test – English Language Arts (Pennsylvania System of School Assessment)
April 27- May 8, 2020	3 - 8	Achievement Test – Math (Pennsylvania System of School Assessment)
April 27- May 8, 2020	4 and 8	Achievement Test – Science (Pennsylvania System of School Assessment)
April 27- May 8, 2020	3-8	Achievement Test - Make Up (Pennsylvania System of School Assessment)
April 27-May 29, 2020	K-5 K-3	Measures of Academic Progress Reading and Math AIMSweb Reading and Math
April 1 - June 9, 2020	6-11	Classroom Diagnostic Tool (CDT) - English, Math, Science
May 11-22, 2020	8-11 10-11 10-11	Keystone - Algebra 1 Keystone - Biology Keystone - English Literature
May 2020	1	Speech and Language Screening

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Strotmeyer and seconded by Cooper that the Board approves an agreement with the Keystone Oaks Project Succeed Program as an alternative education option for Mt. Lebanon Students for the 2019-2020 school year at a cost of \$17,500 for no more than 15 students. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Beal and seconded by Frioni that the Board approves the High School Boys Lacrosse trip to the University of Pennsylvania April 19-20, 2019.

ROLL CALL: For: Beal, Cappucci, Cooper, Diamond, Frioni, Lebowitz,
Olbrich, Strotmeyer, Riemer
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Cooper and seconded by Cappucci that in accordance with Section 803 Pennsylvania School Laws, the Board approves the list of textbooks for the 2019-2020 school year as follows:

HIGH SCHOOL

Subject: Science

Course: Advanced Placement Physics 1

Title	Grade	Publisher	Copyright Date	Author(s)
College Physics for the AP Physics 1 Course	9-12	Bedford, Freeman, & Worth Publishers	2019	Stewart, Freedman, Ruskell, & Kesten

Subject: Social Studies

Course: Advanced Placement Human Geography

Title	Grade	Publisher	Copyright Date	Author(s)
Human Geography: Landscapes of Human Activities	10	McGraw Hill	2020	Bjelland, Montello, & Getis

MIDDLE SCHOOL:

Subject: World Languages

Course: Middle School German

Title	Grade	Publisher	Copyright Date	Author(s)
Deutsch Aktuell 1	6-8	EMC Publishing	2017	Kraft

COMMENTS FROM RESIDENTS

One resident spoke before the Board about the following:

Keynotes of South Hills grand prize winner was a high school senior percussionist
 Thanked Dr. Steinhauer and staff for the use of the facilities for their event
 Asked for a copy of the Act 93 agreement

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:48 p.m.

Cecile D. Bowman, Secretary
 Board of School Director

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