

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, MARCH 9, 2015  
JEFFERSON MIDDLE SCHOOL LIBRARY  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for This Meeting—  
Presentation or comments are limited to four (4) minutes.
- IV. Items for Board Consideration and Action
  - A. Resignation of School Director: RESOLVED, That the Board accepts the resignation of school director Scott D. Goldman.
  - B. Student Adjudication: RESOLVED, That the Board approves Stipulated Agreement B14-15 in the form presented.
- V. Action Items for March 16, 2015, Board Meeting
  - A. Appointment of School Director to Fill Vacancy - Under the School Code, the Board has thirty days to appoint a director to fill a vacancy. Mr. Goldman's term expires in December 2015.
  - B. Financial Items
    - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of February, 2015. The report is typical for this time of year and is recommended for approval by the Superintendent.
    - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between February 19 and 28, 2015. There are no unusual items to report on this list. The list has been reviewed and is recommended for approval by the Superintendent.
    - 3. List of Tax Refunds – The list of tax refunds totals \$5,426.73 for ten properties. The solicitor's office has reviewed the list and recommends it for approval. The Superintendent recommends the list for approval.
    - 4. List of Budgetary Transfers – The list of budgetary transfers totals \$249 to correctly account for a printer addition to the ComDoc printing services contract. The Superintendent recommends approval of this list.

5. List of Unusable Equipment – The list of unusable equipment reflects items from the high school which are no longer usable in the renovated facility. The Superintendent recommends approval of this list.

C. Personnel Items

1. Personnel Report- The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.

D. Other

1. Revised 2014-2015 School Calendar – The revised school calendar reflects changes to the school calendar precipitated by weather conditions. The Superintendent recommends approval of the revised calendar.
2. Parkway West CTC Budgets – The Parkway West budgets have been submitted to the District for approval. The Career and Technical Center Budget totals \$5,748,017 with Mt. Lebanon’s share being \$196,464.70 compared to \$219,911 last year. The budget for the Jointure is \$465,366 with Mt. Lebanon’s share being \$80,520.73 compared to \$78,921 last year. The Superintendent recommends approval of these budgets.
3. Transportation Bid - The bid for transportation services for next school year is recommended to be awarded to First Student at their daily bid price of \$5,310.55 in year one, \$5,466.11 in year two and \$5,585.80 in year three as the lowest responsible bidder meeting specifications. The bid from Pennsylvania Coach Lines was only for one of the runs and is therefore not comparable in total. For that one run, First Student had the lower price. Note that the price quoted represents 45 potential runs compared to the 27 we currently are aware of so that we can proceed knowing the cost of each trip if the need arises. Only known runs will be billed. Our facilities department is working with First Student to share runs with other school districts when possible in order to further reduce our cost. While the cost of this contract is far in excess of last year’s total budgeted cost, the actual cost per run as quoted only increased 3%. The budget increase is due to specific student placements and our ability to share costs with other school districts. The Superintendent recommends awarding this bid to First Student as the lowest responsible bidder meeting specifications.
4. ComDoc Contract Amendment – Our current lease with ComDoc allows for a set number of color copies to be billed at no cost per click based on the amount of color in the copy. For ease of tracking the copies each month on the bill, ComDoc offered to reduce the price per month by what the billed copies would have cost, (\$70), so they can bill per copy and we will not have to track free copies among a variety of color copy machines. The Superintendent recommends approval of this change in contract.
5. Student Trip- The Forensics Team is requesting approval to attend the State Championship Tournament in Susquehanna, PA from March 19 to 21, 2015. The students will miss two days of school. The District pays some of these costs and the students pay the balance. The Superintendent recommends approval of this trip.
6. Change Orders for High School Renovation Project – The change orders for the high school project totals \$55,207 from the Contingency and \$65,938 from soft costs, the Capital Budget and insurance claims. The change orders are as follows:
  - a. GC-111-270 to Nello for \$31,361 for doors, hardware and partitions,

- b. EL-77-271 to Farfield for \$23,846 for conduits, door openers, power changes and light fixtures,
- c. EL-78-272 to Farfield for \$4,396 for power and data lines in new library,
- d. GC-112-273 to Nello for \$1,173 for glass and door work,
- e. IN-11-13 to Nello for \$41,951 for repairs to damaged wood floor,
- f. IN-12-14 to Farfield for \$15,758 for repairs for water damage, and
- g. ME-33-274 to McKamish for \$2,660 for fume hood.

Additionally, the Board is asked to permit the transfer of up to \$538,000 from the FF&E Soft Cost Budget to the Contingency Budget. The Superintendent recommends approval of these change orders and the budgetary transfer.

E. Discussion

1. Budget – The Board will review a draft Base Budget in preparation for approval of a Proposed Budget in April and a Final Budget in May.
2. Revisions to Policy JICG, Student Smoking – The Board will review revisions to Policy JICG, Student Smoking.
3. Special Education Plan – An overview of the proposed 2015-2018 Special Education Plan will be presented. The plan will be available for public review beginning March 10, 2015.

VI. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

VII. Upcoming Public Meetings

March 16, 2015 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
April 7, 2015 – 7:00 p.m.	Construction Update Jefferson Middle School Library
April 7, 2015 – 7:30 p.m.	Board Discussion Meeting Jefferson Middle School Library
April 13, 2015 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library

VIII. Adjournment

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