

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, JANUARY 12, 2015  
JEFFERSON MIDDLE SCHOOL LIBRARY  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for January 19, 2015, Board Meeting
  - A. Financial Items
    - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of December, 2014. All transactions are typical for the month. The Superintendent recommends acceptance and approval of this report.
    - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between December 4 and 31, 2014. All invoices have been checked by the administration and are typical for this time of year. There are two tax refund checks from November which were never received by the resident and are reissued on this list. The original checks have been voided. The Superintendent recommends approval of this list.
    - 3. List of Tax Refunds – The list of tax refunds reflects 32 refunds totaling \$37,427.34. The list has been reviewed by the Solicitor's office which recommends approval. The Superintendent recommends approval of the list.
    - 4. List of Unusable Equipment – The list of unusable equipment includes tech ed equipment which we plan to put out for sale by bid. The Superintendent recommends approval of this list for sale.
    - 5. School Supplies and Equipment Solicitation – Annually, the Board must approve the District's solicitation for bids on school supplies and equipment for the upcoming school year. Bids will be presented for Board approval at the May Board meeting. The Superintendent recommends approval of this action.
    - 6. Preliminary Budget - Act 1 of 2006 requires the Board approve a Preliminary Budget on the State form before February 18, 2015. Since the Board's February meeting is after that date, we are presenting the budget for approval in January. In order to preserve the Board's right to apply for exceptions to the Index under Act 1, this budget necessarily exceeds the Index. In April, a Proposed Budget will be presented to the Board for consideration which will not have to have the same millage rate as the one presented for Board consideration this month. By that time, we will know our proposed State funding, preliminary staffing numbers, retirement projections, student

course selections and health care rates. The Preliminary Budget totals \$91,880,396 utilizing \$750,000 of the fund balance with a millage rate of 23.81 mills, a .66 mill increase. Only a .44 mill increase is allowable under the Act 1 Index. The Superintendent recommends approval of this budget.

7. OPEB Actuarial Valuation – Every two years GASB accounting regulations require an actuarial valuation of our Other Post Employment Benefit (OPEB) obligations for our staff members. This valuation will be due for us for the audit of the 2014-15 School Year. Mockenhaupt Benefits Group has prepared our prior year valuations and we recommend we continue with this group for consistency purposes. The cost of the valuation is \$7,500 and will not be required again for two years. The Superintendent recommends approval of this action.

B. Personnel Items

1. Personnel Report- The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.
2. Independent Contractor Agreement – This is an agreement with Margaret M. Schmidt to provide consulting services for the capital campaign at a rate of \$62.50 per hour, not to exceed \$2,000 per month, up to a maximum of 32 hours per month. The Superintendent recommends approval of this agreement.
3. Independent Contractor Agreement – This is an agreement with Stephen G. Scheurer to provide human resources consulting services on an as needed basis when requested by the District at a rate of \$62.50 per hour. The Superintendent recommends approval of this agreement.

C. Other

1. Applitrack System Service Agreement – This is a one-year agreement with Frontline Technologies for the Applitrack system, a job application processing system. The District received a free trial of this system from March 20, 2014 to December 31, 2014. The cost of this agreement is \$2,900. The Superintendent recommends approval of this agreement.
2. ESL Translation Service Agreement – This is an agreement with the Allegheny Intermediate Unit effective February 10, 2015, to provide translation services for our ESL students at a cost of \$120 annually plus actual usage costs at a rate not to exceed \$1.69 per minute. The Superintendent recommends approval of this agreement.
3. Change Orders for High School Renovation Project – The change orders for the high school project total \$68,519 this month with another \$50,800 for insurance claims. The change orders are as follows:
  - a. GC-109-262 to Nello for \$60,909 for door, partition, wall, concrete and masonry work,
  - b. EL-74-263 to Farfield for \$7,610 for piping, lights and safety revisions,
  - c. IN-09-11 to Farfield for \$37,728 for cable repairs, and
  - d. IN-10-12 to McKamish for \$13,072 for HVAC repairs.

The Superintendent recommends approval of these change orders.

IV. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

January 19, 2015 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
February 9, 2015 – 7:00 p.m.	Construction Update Jefferson Middle School Library
February 9, 2015 – 7:30 p.m.	Board Discussion Meeting Jefferson Middle School Library
February 23, 2015 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library

VI. Adjournment

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