

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION/REGULAR MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

ROOM D205, MT. LEBANON HIGH SCHOOL

MONDAY, DECEMBER 14, 2015

7:30 P.M.

JOINT DISCUSSION /REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance led by Markham Elementary students Asha Bella Hunt, Megan Zimmerman, Mark Gardner, Josh London, Lily Bosch, Marina Kontos, Maggie McCormick, Sean O'Reilly, Molly Kubit, Scarlett Prendergast, William Tinnemeyer, Myer Markowitz, Amanda Green, Tyler Smith, and Trenton Wood.
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Policy Committee held on November 4, 2015; the Discussion Meeting held on November 9, 2015; and the Regular Meeting held on November 16, 2015.
5. Student Council Reports
 - Mellon Middle School - Meghan Maselko and Alexa Herbay
 - Mt. Lebanon High School -
6. Board President's Report
7. Superintendent's Report
8. Board Reports
 - A. Policy Committee
 - B. High School Renovation
 - C. Pathfinder School
 - D. Parkway West Career and Technical Center
 - E. PSBA/NSBA Liason
 - F. SHASDA
 - G. Revenue Generation/MLFE
 - H. Municipal Liaison
 - I. Economic Development Council
9. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
10. Comments from Residents and Taxpayers Concerning Action Items for this Meeting—Presentations or comments are to be limited to four (4) minutes.

11. Unfinished Business for Board Consideration or Action.

12. New Business for Board Consideration and Action.

A. Financial Items

- (1) Treasurer's Report – The treasurer's report reflects cash transactions for the month of November, 2015. All activities are typical for this time of year. The Superintendent recommends approval of this report.
- (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between November 12 and December 9, 2015. All checks are typical for this time of year and have been reviewed by the administration. The Superintendent recommends approval of the list for payment.
- (3) List of Tax Refunds – The list of tax refunds totals \$98,193.31 for 41 refunds. The list has been reviewed by the Solicitor's office which recommends its approval. The Superintendent recommends approval of the list for payment.
- (4) Sale of Unusable Equipment – The list of unusable equipment includes some cabinets no longer needed for school programs. The Superintendent recommends approval of the list for sale.

Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:

- a. **Treasurer's Report dated November 30, 2015,**
- b. **Monthly List of Bills dated November 30 and December 9, 2015,**
- c. **List of Tax Refunds dated November 30, 2015, and**
- d. **List of Unusable Equipment for sale dated December 1, 2015.**

- (5) Preliminary Budget Preparation – The Board has to prepare and present for public view on our website a preliminary budget for the 2016-2017 School Year in order to be able to apply for exemptions to the Index under Act 1 of 2006 on the required State form. In order to preserve the Board's ability to utilize exemptions to the Index if needed, the Superintendent recommends approval of this action.

Preliminary Budget Preparation - RESOLVED, That the Board approves preparation of a Preliminary Budget for 2016-2017 for public view in December of 2015 and announces its intent to approve such budget at its January 18, 2016, Board meeting with such revisions as it deems necessary.

B. Personnel Items

- (1) Personnel Report – Enclosed is the Personnel Report dated December 14, 2015, detailing personnel appointments, changes of assignments, leaves of absence, resignations, retirements, and teachers to tenure to be considered by the Board. The Superintendent recommends approval of this list.

Monthly Personnel Report: RESOLVED, That the Board approves the December 14, 2015 list of personnel changes.

- (2) Independent Contractor Agreement - This is an extension to the agreement with Margaret M. Schmidt to provide consulting services for the capital campaign at a rate of \$62.50 per hour, not to exceed \$1,000 per month, up to a maximum of 16 hours per month. The Superintendent recommends approval of this agreement.

Independent Contractor Agreement: RESOLVED, That the Board approves the contract with Margaret M. Schmidt in the form presented.

- (3) Health Aides – Our Health Aides are required by law to have LPN or RN licenses in order to administer medications to our students. Because of this requirement, we are recommending we pay a pro-rated allowance averaging \$2,635 annually to our Health Aides for that license. The Superintendent recommends approval of the allowance.

Health Aides: RESOLVED, That the Board approves an annual license allowance for Health Aides for RN or LPN as per the attached list.

C. Other Items

- (1) Approval of 2016-2017 School Calendar – Enclosed are several options for the proposed 2016-2017 school calendar for the Board's consideration.

2016-2017 School Calendar: RESOLVED, That the Board approves the 2016-2017 school calendar as presented by the administration.

- (2) Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops – This is a request to approve attendance and expenses for School Board members at national, state, and local conferences and workshops for 2016. The Superintendent recommends approval of this request.

Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops: RESOLVED, That authorization be given for attendance and appropriate expenditures of Board members at national, state, and local conferences and workshops for 2016.

- (3) AIU Joint Purchasing Board – Approval is requested to again be a part of the AIU Joint Purchasing Board. The District uses this membership to joint purchase utilities and other supplies when they are cost efficient. Membership does not require any specific purchase and there is no cost associated with this action. The Superintendent recommends approval of this membership.

AIU Joint Purchasing Board Membership: RESOLVED, That the Board approves the membership in the AIU Joint Purchasing Board for 2016 as per the attached resolution designating Richard Marciniak as the regular member and Jan Klein as the alternate member.

- (4) Distributed Antenna System – Vision Technologies, Inc. has requested a change order in the amount of \$67,511.79 for the labor and material to install the Corning Mobile Access HX remotes necessary to connect the fiber optic cable from the High School to Hoover Elementary School. This work will allow cell phone users to access the cellular network for Verizon and T-Mobile. The Superintendent recommends approval of this change order request.

Distributed Antenna System: RESOLVED, That the Board approves the requested change order to Vision Technologies, Inc. in the amount of \$67,511.79 to install Corning Mobile Access HX remotes necessary to connect the fiber optic cable to Hoover Elementary School.

- (5) Student Trips - The District requests approval of the following student trips:
a. The Boys' Basketball Team is requesting approval to travel to Orlando, Florida to play in a basketball tournament from December 27 to December 31, 2015. No school will be

missed and there will be no cost to the District for this event. The Superintendent recommends approval of the trip.

- b. The Model UN Team is requesting approval to travel to the University of Delaware for a Model UN Tournament from February 26 to February 28, 2016, for 27 students and three teachers missing one day. The students will pay part of the trip with the District paying part of the trip. The Superintendent recommends approval of this trip.

Student Trips: RESOLVED, That the Board approves the following student trips:

- a. **High School Boys' Basketball Team to Orlando, FL, December 27-31, 2015,**
- b. **Model UN Team to the University of Delaware, February 26-28, 2016.**

- (6) Farfield Agreement – This agreement for the approval of a Settlement Agreement and Release with Farfield Company, the electrical contractor on the high school project. The agreement provides for payment of the sum of \$350,000 as full payment for all work completed to date by Farfield, including any costs resulting from the extended construction duration.

Farfield Agreement: RESOLVED, that the Board approves the settlement agreement with Farfield Company in the form presented.

- (7) PlanCon Part K Approval – PlanCon Part K is a required submission as a result of refinancing the 2005 Elementary School Bonds. This action will transfer the reimbursement from the 2005 Bonds to the 2015 Bond payments. The Superintendent recommends approval of this action.

PlanCon Part K Approval: RESOLVED. That the Board approves submission of PlanCon Part K for the 2015 General Obligation Bonds in the form presented.

- (8) Change Orders for High School Renovation Project – Change orders for November total \$14,168 from the High School Project Budget and \$3,472 to be submitted to the Insurance Company for the following contractors:
 - a. GC-121-296 to Nello for \$14,168 for building revisions, and
 - b. IN-14-16 to Vrabel for \$3,472 for sanitary backup repairs

The Superintendent recommends approval of these change orders.

Change Orders for High School Project: RESOLVED, That the Board approves the following list of change orders for the High School Renovation Project:

- 1. **GC-121-296 to Nello for \$14,168 for building revisions, and**
- 2. **IN-14-16 to Vrabel for \$3,472 for sanitary backup repairs.**

- 13. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

- 14. Upcoming Public Meetings

January 11, 2016 – 7:00 p.m.	Construction Update Room D2015, Mt. Lebanon High School
January 11, 2016 – 7:30 p.m.	Board Discussion Meeting Room D2015, Mt. Lebanon High School
January 18, 2016 – 7:30 p.m.	Board Regular Meeting

15. Adjournment

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