

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, MARCH 14, 2016
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for March 21, 2016, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The Treasurer's Report reflects cash transactions for the month of February, 2016. The transactions are typical for this time of year. The Superintendent recommends approval of the report.
 - 2. Monthly List of Bills – The monthly list of bills reflect checks authorized to be drawn between February 18 and 29, 2016. The checks have been reviewed by the administration and are typical for this time of year. The Superintendent recommends approval of the list for payment.
 - 3. List of Tax Refunds – The list of tax refunds totals \$4,205.06 for 4 properties. The list has been reviewed by the Solicitor's office which recommends approval. The Superintendent recommends approval of the list for payment.
 - 4. List of Unusable Equipment – The list of unusable equipment includes a projector and switches. The Superintendent recommends approval of this list.
 - B. Personnel Items
 - 1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.
 - C. Other
 - 1. 2016-2017 AIU Program of Services Budget – Annually, the District approves the AIU Program of Services Budget for their administration. The budget this year totals \$2,021,185 with Mt. Lebanon's contribution estimated at \$84,730. Tuition services for students with special needs in IU classes are billed separately. The Superintendent recommends approval of this budget.

2. AIU 2016-2017 Services Agreement – Annually, the AIU requires an agreement to provide special education services to students with special needs as requested by the District. The fee schedule varies as students are assigned to AIU operated programs. The Superintendent recommends approval of the annual agreement.
3. “Live Well Allegheny” Resolution - The District, along with the Municipality, is pursuing *Live Well Allegheny* status. Allegheny County and the Department of Health are building partnerships with county school districts and communities to promote wellness and healthy living. The requirements include committing to enhance our efforts in wellness, and sharing of body mass index (BMI) data with the Health Department. This is the same data we report to the state. The Superintendent recommends approval of this resolution.
4. Supplemental Internet Subscription - In order to ensure that the District has diverse, continuous, and uninterrupted Internet service, we solicited proposals for supplemental Internet service that will augment the Internet service we will receive from the AIU’s RWAN. Three proposals were received and Comcast was the lowest with an estimated annual cost of \$2,082 (net of E-rate discounts). This will be business-class cable modem service at 150mbps for three years with up to three years of renewal options if the district is satisfied with the service and pricing at that time. The Superintendent recommends approval of this agreement.
5. T-Mobile-VoiceStream DAS Agreement - We have finalized the agreement with T-Mobile by which their cellular signal will be included in our Distributed Antenna Network (DAS) at the High School and at Hoover. The agreement is for 10 years and has no annual cost to the District. The Superintendent recommends approval of this agreement.
6. Allegheny County Schools Health Consortium Election - The Board is asked to vote for a representative from the Western Region to be their representative trustee on the Allegheny County Schools Health Consortium for a two-year period.
7. Lease and Rental Rates for 2016-17 - The rental fee adjustments reflect a 3% increase to cover our labor costs as well as the utility and consumable costs which have increased. The Extended Day lease at Hoover was increased 5% due to the larger space being used. The current costs have not changed for 18 months and are intended to offset the increased costs to the District. There is a Separate Fee Schedule for Sunday Rentals from 12pm through 4pm. Rental fees include our operational costs along with the addition of overtime labor to set-up, clean and secure the building. The Superintendent recommends approval of these adjustments.
8. Elevator Service Contract – The District opened bids on February 18, 2016 for elevator maintenance service. There were three bidders. The lowest responsible bid meeting the specifications was from Kone Elevator Inc. with a lump sum low bid of \$22,920 for year one, \$23,736 for year two and \$24,576 for an optional year three. The Superintendent recommends approval of this bid award.
9. Refuse Removal Contract – The District opened bids on February 24, 2016 for refuse removal and recycling. Only one bid was received. The lowest responsible bidder meeting the specifications was from Republic Services with a lump sum low bid of \$76,596 for year one, \$76,596 for year two and \$76,596 for year three. The budgeted amount of this contract for year 2015-2016 is \$94,000. The Superintendent recommends approval of this bid award.

10. Dust Control Products and Services – The District opened bids on February 25, 2016 for Dust Control Products and Services. There were two bidders. The lowest responsible bidder meeting the specifications was from Cintas, Inc. with a unit price low bid of \$50,983.94 for year one, \$50,983.94 for year two and \$50,983.94 for year three. The budgeted amount of this contract for year 2015-2016 is \$42,075, however we are confident that we will remain within the budget as this is a unit price contract and we utilize new green technology cleaning techniques. The Superintendent recommends approval of this bid award.
11. Ice Melt Contract – The District opened bids on February 24, 2016 to purchase ice melt. There were four bidders. The lowest responsible bid meeting the specifications was from The Salt Factory with a unit price bid of \$6.49/bag for year one, \$6.60/bag for year two, \$6.70/bag for year three and \$6.90/bag for year four. The budgeted amount for the 2016-2017 school year is \$43,670.00. The Superintendent recommends approval of this bid award.
12. Change Orders for High School Renovation Project – Change orders for February total \$XXXX for the following contractors:
 - a.

D. Discussion

1. Elementary and Middle School Air Conditioning
2. Policy Review – The Policy Committee reviewed the following policies:
 - a. KFA, Public Conduct on School Property
 - b. JIHA, Student Lockers
 - c. JLCDA, Administering Naloxone

V. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

VI. Upcoming Public Meetings

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| March 21, 2016 – 7:30 p.m. | Board Regular Meeting Room D2015, Mt. Lebanon High School |
| April 11, 2016 – 7:00 p.m. | Construction Update Room D2015, Mt. Lebanon High School |
| April 11, 2016 – 7:30 p.m. | Board Discussion Meeting Room D2015, Mt. Lebanon High School |
| April 18, 2016 – 7:30 p.m. | Board Regular Meeting Room D2015, Mt. Lebanon High School |

VII. Adjournment

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