

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, MAY 16, 2016  
MT. LEBANON HIGH SCHOOL, ROOM D205  
7:30 P.M.

---

AGENDA

- I. Call to Order
- II. Roll Call
- III. Special Recognitions
- IV. Action Items for May 23, 2016, Board Meeting
  - A. Financial Items
    - 1. Approval of 2016-2017 Budget – The Board will discuss potential changes from the Proposed Budget as approved in April to a Final Budget to be approved on May 23, 2016. Recommended changes include an increase in State Revenue reflecting a proposed 2.2% increase in funding for Basic Education next year from the current year funding levels and a 2% increase in Special Education. These two revenue increases lower the millage increase from .54 mills to .38 mills. The Superintendent recommends approval of the Budget with these changes.
    - 2. Treasurer’s Report – The treasurer’s report reflects cash transactions for the month of April, 2016. There are no unusual transactions to report. The Superintendent recommends approval and acceptance of this report.
    - 3. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between April 13 and 30, 2016. All requests are typical of this time of year. The Superintendent recommends approval of the list.
    - 4. List of Tax Refunds – The list of tax refunds totals \$26,114.08 for 21 properties. The list has been reviewed by the Solicitor’s office which recommends approval. The Superintendent recommends approval of the list for payment.
    - 5. Appointment of Real Estate Tax Collector – Annually, the Board approves appointment of the Municipal Treasurer to be the District Real Estate Tax Collector for the upcoming year. The salary for this position is \$10,000. The Superintendent recommends appointing Joseph T. Senko to this position for 2016-2017.
    - 6. Appointment of Delinquent Real Estate Tax Collector – Annually, we appoint the Real Estate Tax Collector to be our Delinquent Tax Collector at no remuneration. The Superintendent recommends approval of this action for another year.

7. Appointment of School District Treasurer – Annually, the District must appoint a Treasurer. Jan Klein has served in this capacity at no remuneration. The Superintendent recommends approval of this action for another year.
8. Exoneration of Real Estate Tax Collection for Listed Properties – Annually, the District exonerates the Real Estate Tax Collector from collecting taxes on District owned properties. There is only one property on this list. It is a lot on Illinois Avenue that belongs to the School District. The Superintendent recommends exoneration of collection of taxes on this property.
9. Real Estate Audit – The independent audit of the Municipal Real Estate Tax Office for the 2015 calendar year is complete and presented for Board approval. There are no unusual findings in the audit. The Superintendent recommends approval of the audit.
10. Bids for General School Supplies and Equipment – Annually, the Board is asked to approve bids for supplies and equipment for the upcoming school year. The bids were received in the District and the lowest responsible bidders meeting specifications are recommended for approval. All bids are within budgeted amounts. The Superintendent recommends approval of these bids.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Act 80 Request for 2015-2016 – The Board will be asked to approve the Act 80 day request for 2015-2016 which allows for the modification of the student day. The Superintendent recommends approval of the schedule.
2. Standardized Testing Schedule for 2016-2017 – Annually, the Board approves the standardized testing schedule for the next school year. The Superintendent recommends approval of the schedule.
3. Washington Elementary Concrete Steps Replacement Bid Award – The District received bids on May 11, 2016 for the Washington Elementary Concrete Steps Replacement project. Four bids were received. The lowest responsible bid meeting the specifications was from Filma, Inc. with a low bid of \$22,600.00. The Superintendent is recommending award to the low bidder Filma, Inc. in the amount of \$22,600.00.
4. Hoover Elementary School Painting Bid Award – The District received bids on May 11, 2016 for the Hoover Elementary School Painting project. Two bids were received. The lowest responsible bid meeting the specifications was from NASOCO, LLC with a low bid of \$28,840.00. The superintendent is recommending award to the low bidder NASOCO, LLC in the amount of \$28,840.00.
5. Jefferson Middle School Roof Replacement Bid Award – The District received bids on May 11, 2016 for the Jefferson Middle School Roof Replacement project. Two bids were received. The lowest responsible bid meeting the specifications was from G & W Roofing, Inc. with a low bid of \$46,200.00. The superintendent is recommending award to the low bidder G & W Roofing, Inc. in the amount of \$46,200.00.

6. Student Trip to Bolton Valley, VT – The Ski Club is requesting approval for about 44 students and six chaperones to travel to Bolton Valley, Vermont from January 19-23, 2017 for an annual ski trip. The students and staff will not miss any school and the trip will be funded by the students. The Superintendent recommends approval of the trip.
7. Student Trip to New York City – The High School Orchestra is requesting approval to travel to New York City from March 3-5, 2017 to perform at the National Orchestra Cup with about 85 students and twelve chaperones missing one day of school. The students will fund the trip other than the cost of three substitute teachers. The Superintendent recommends approval of the trip.
8. Approval of Basic and Supplementary Textbooks for 2016-2017 – In accordance with Section 803 Pennsylvania School Laws, the following textbooks are listed for adoption and recommendation by the Superintendent.

SENIOR HIGH SCHOOL

**Subject:** SCIENCE

Course: AP Environmental Geoscience

Title	Grade	Publisher	Copyright Date	Author
Environmental Science for AP Second Edition	11	Bedford, Freeman & Worth	2015	Friedland and Relyea

SENIOR HIGH SCHOOL

**Subject:** SCIENCE

Course: Honors Anatomy and Physiology

Title	Grade	Publisher	Copyright Date	Author
Hole's Essentials of Human Anatomy and Physiology	11-12	McGraw Hill	2015	Shier, Butler & Lewis

SENIOR HIGH SCHOOL

**Subject:** ENGLISH

Course: Senior English Language of Power

Title	Grade	Publisher	Copyright Date	Author
Thank you for Smoking	12	Random House	2006 Edition	Christopher Buckley

D. Discussion

1. Policy Review – The Policy Committee reviewed the following policies:
  - a. Adoption of Policy CGD, Federal Fiscal Compliance
  - b. Revisions to Policy IJND, Network/Internet Use

- V. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

VI. Upcoming Public Meetings

May 23, 2016 – 7:30 p.m.

Board Regular Meeting  
Room D205, Mt. Lebanon High School

June 13, 2016 – 7:30 p.m.

Board Discussion Meeting  
Room D205, Mt. Lebanon High School

June 20, 2016 – 7:30 p.m.

Board Regular Meeting  
Room D205, Mt. Lebanon High School

VII. Adjournment