

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, OCTOBER 10, 2016
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for October 17, 2016, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of September. The list is typical for this time of year and the Superintendent recommends it for approval.
 - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between September 15 and 30. The Superintendent recommends approval of this list.
 - 3. List of Tax Refunds – The list of tax refunds totals \$2,620.19 for 6 refunds. The list has been reviewed by the Solicitor's office and recommends its approval. The Superintendent recommends approval of the list.
 - 4. Ratification of June 30, 2016, List of Budgetary Transfers – Each year, the Board is asked to approve the list of budgetary transfers to balance the prior year budget prior to the final audit. The Board approves the list at the June meeting and ratifies it in October once all the journal entries are complete. The list this year totals \$1,158,300 compared to last year's list of \$1,320,490. The Superintendent recommends ratification of this list.
 - 5. List of Unusable Equipment – The list of unusable equipment includes a blueprint storage cabinet and literature books no longer usable for school purposes. The Superintendent recommends approval of this list for sale.
 - 6. Acceptance of 2016 Single Audit – The annual audit of the District's finances has been completed by Maher Duessel CPAs and the results of the audit will be reported by Amy Lewis, CPA at the meeting. There are no findings or issues to report. The Superintendent recommends acceptance of the audit report.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Approval of Student Assistance Team for 2016-2017 – The Pennsylvania Department of Education requires that members of the Student Assistance Program Team be memorialized by the School Board for the 2016-2017 school year. The following individuals have agreed to serve on the Student Assistance Program Team for the 2016-2017 school year:

Central Office Representative, Dr. Ronald Davis, Assistant Superintendent of Secondary Education.

Mellon Middle School Student Assistance Program Team, Christopher Wolfson, Principal; Melissa Nelson, Asst. Principal; Heather Rehrig; Psychologist; Kara Gillespie, Counselor; Amy Whealdon, Counselor; Do Sabol, Nurse; Erica Harrington, Teacher; Chris Hessler, Teacher; Eve Kollar, Teacher; and Dan Ridge, Teacher.

Jefferson Middle School Student Assistance Program Team, Kelly Szessterniak, Principal; Jeffrey Zeiders, Dean of Students; Peter Berg, Counselor; Allison Levinson, Counselor; Susan Anstandig, Librarian; Barbara Austin, Nurse; Erika Vasquez, Psychologist; Ashlee Beckett, Teacher; Janice Cherry, Teacher; Kristin Hertzog, Teacher; Gwenn Kassep, Teacher; Elizabeth Luptak, Teacher; Ed Petsko, Teacher; Stephanie Ross, Teacher; Krista Wagner, Teacher; Nicole Welsh, Teacher; Molly Wetmore, Teacher; and John Young, Teacher.

Mt. Lebanon High School Student Assistance Program Team, Brian McFeeley, Principal; Natasha Dirda, Unit Principal; Joel Thompson, Unit Principal; Carlie McGinty, Dean of Students; Diane Becker, Counselor; Chad Johnson, Counselor; Tara Leja, Counselor; Joy Rullo, Counselor; Shelly Saba, Counselor; Beth Schneider, Counselor; Janet McGeough, Nurse; Sheila Carr, Psychologist; Heather Rehrig, Psychologist; Shaina Vasbinder, Psychologist; Erika Vasquez, Psychologist; Frank Cremonese, Teacher; Jodi Dulap, Teacher; Todd Forsyth, Teacher; Tim Kirsch, Teacher; April McCracken, Teacher; Keary McFeeley, Teacher; Darren McGregor; Teacher; Rich Schmitt; Teacher; Stu Snodgrass, Teacher; Elizabeth Tighe, Teacher, Joe Tighe, Teacher, and Joel Austin, D/A Liaison.

2. Life Skills Program Provided by Pittsburgh Public Schools – This is an agreement with Pittsburgh Public Schools City Connection Program for the 2016-2017 school year. The purpose of the agreement is to have students follow schedules which reflect opportunities in employment, daily living instruction, community access, and recreation/leisure activities. The total cost of tuition and additional services will not exceed \$45,850 per student for the 2016-2017 school year, for no more than four students.
3. Student Trip – The District requests approval of the following student trips:

- a. High School Journalism Production Class - The Journalism Production class is requesting approval to attend the Journalism Convention in Indianapolis, Indiana from November 10-12, 2016. The students will miss two days of school and two teachers will attend with the 24 students. The students will cover the cost of the trip except for the cost of two substitute teachers.
- b. High School Swim Team - The High School Swim Team is requesting approval to attend the Bucknell Invitational Swim Meet at Bucknell University from January 6-7, 2017, for 35 students and four chaperones missing no school, at no cost to the District.
- c. High School Wind Ensemble – The High School Wind Ensemble is requesting approval to travel to Indianapolis, Indiana from March 9-12, 2017 to perform at the Music for All National Festival. The students will miss two days of school and four chaperones will attend with the 50 students. The students will cover the cost of the trip except for the cost of one substitute teacher.
- d. High School Percussion Ensemble – The High School Percussion Ensemble is requesting approval to travel to Indianapolis, Indiana from March 9-12, 2017 to perform at the Sandy Feldstein National Percussion Festival. The students will miss two days of school and four chaperones will attend with the 30 students. The students will cover the cost of the trip.
- e. High School Marching Band – The High School Marching Band is requesting approval to travel to Washington, DC from April 7-9, 2017 to participate in the National Cherry Blossom Parade. The students will miss one day of school and 16 chaperones will attend with the 125 students. The students will cover the cost of the trip except for the cost of one substitute teacher.
- f. Jefferson and Mellon Middle Schools 8th Grade Social Studies Classes – The middle school 8th grade social studies classes request approval to travel from May 11-12, 2017 for up to 300 students and 24 chaperones to go to Washington, DC for tours of museums, memorials, and monuments at no cost to the District other than for nine substitutes for two missed student days.

The Superintendent recommends approval of these trips.

4. Change Order for High School Project – There is one change order this month totaling \$67,302.53 to Nello Construction to install brick pavers in the North Parking lot as opposed to pervious concrete. The superintendent recommends approval of this change order.

D. Discussion

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IV. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

October 17, 2016 – 7:30 p.m.	Board Regular Meeting Mt. Lebanon High School, Room D205
November 14, 2016 – 5:30 p.m.	Policy Committee Meeting Mt. Lebanon High School, D205

November 14, 2016 – 7:30 p.m.

Board Discussion Meeting
Mt. Lebanon High School, Room D205

November 21, 2016 – 7:30 p.m.

Board Regular Meeting
Mt. Lebanon High School, Room D205

VI. Adjournment