

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, FEBRUARY 13, 2017
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Special Recognitions
- IV. Action Items for February 27, 2017, Board Meeting
 - A. Financial Items
 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of January. The report is typical for this time of year and the Superintendent recommends it for approval.
 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between January 12, and 31, 2017. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 3. List of Contracts in Excess of \$100 – Annually, the Board is asked to approve a list of contracts in excess of \$100 as required by School Code. Note that the contract amount required to be approved has not changed since 1949. Some of these contracts have been approved separately by the Board as they became due. Some continue year to year without formal action. All known contracts are listed here for Board review and approval. The Superintendent recommends approval of this list.
 4. List of Unusable Equipment – The list of unusable equipment includes two Cub Cadet tractors and various industrial arts equipment such as saws, sanders, an air compressor and an arc welder. There are also environmental sciences and physiology textbooks which are no longer usable for school purposes. The Superintendent recommends approval of this list for sale.
 5. Bank Account for Flexible Savings Account - We saved money when we changed our FSA provider. A requirement of the new company is to establish a new bank account for the new program. We are recommending we approve the addition of a new bank account with PSDLAF #1730045936 to deposit funds for a Flexible Spending Account. The Superintendent recommends approval of this account.

6. Capital Projects Fund Budget – Annually in February, the Board is asked to review the capital projects anticipated for the upcoming calendar year. Since these projects begin in the spring, they are presented for Board approval earlier than the General Fund Budget timeline. The list will be reviewed by Mr. Marciniak at the meeting.
7. Transfer of Funds - District Policy states that funds in excess of 6% of the General Fund Budget: "...will be transferred to the Capital Projects Fund and/or the Post Employment Benefits Trust Fund, unless such funds exceed 8% of budgeted expenditures. If such funds exceed 8%, those funds in excess of 8% will be allocated at the Board's discretion;" In December 2016, we noted that \$2.6 million would be required to transfer to the Capital Projects Fund to pay for projects through 2018 and that those funds would be available after receipt of prior year PlanCon submissions. The Superintendent recommends the Board approve this action.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, retirements and teachers to tenure to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Parkway West Career & Technical Center Budgets – The Parkway West budget have been submitted to the District for approval. The Career and Technical Center General Operating Budget totals \$6,251,788 with Mt. Lebanon's share being \$306,169.39 compared to \$257,736.65 last year. The budget for the Jointure is \$563,596 with Mt. Lebanon's contribution being \$82,031.96 compared to \$80,031.20 last year. The Superintendent recommends approval of these budgets.
2. MOU for Transportation of Students in Foster Care - The ESSA calls for districts and county children, youth and family service providers to sign an Memorandum of Understanding (MOU) to ensure school stability for students in foster care. Specific procedures have been designed at the state level by the Department of Education and the Department of Human Services to ensure that a "best interest determination" is made when deciding if a student should remain in their school of origin or change to the school that serves the foster family. The enclosed MOU has been vetted by the departments above as well as our District solicitor and found to be appropriate. We are required by statute to have this MOU and follow this transportation plan. The Superintendent recommends approval of this MOU.
3. Change Orders for High School Project - Change order GC-128-304 to Nello Construction in the total amount of \$25,109 related to the following items:
 - a. PCO 1034 - Provide select fill in reinforcement zone under tennis court walls - \$14,305
 - b. PCO 1039 - Provide concrete cap on retaining wall at south courtyard - \$6,034
 - c. PCO 1040 - Provide drainage and piping at toe of tennis court slope - \$6,809
 - d. PCO 1041 - Credit for ceiling tile not provided - (-\$2,039)

D. Discussion

1. 2017-2018 Budget Preparation - Budget preparation for the upcoming school year is underway as we revise the legally required Preliminary Budget with new information obtained from as it is available to our District. The process will be reviewed with the Board.

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

February 27, 2017 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
March 13, 2017 – 5:30 p.m.	Policy Committee Meeting Room D205, Mt. Lebanon High School
March 13, 2017 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
March 20, 2017 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VI. Adjournment

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